

Shared Governance Taskforce Meeting

May 6

3:00-4:30 PM

Shared Governance Taskforce Members:

Students

- Beniam Gebrat
- Kimberly Lam

Classified Professionals

- Tracy Chung-Tabangcura
- Keri Kirkpatrick
- Scott Olsen

Administrators

- Laureen Balducci
- Jennifer Mahato
- Eric Mendoza

Faculty Members

- Mayra Cruz
- Melinda Hughes
- So Kam Lee
- Jim Nguyen
- Mary Pape
- Mylinh Pham
- Tim Shively



Agenda Item 1:

College Budget Information

- Presenter: Martin Varela



- Martin gave an overview of funding sources and spending processes
- Unrestricted funds: Fund 14 (General Purpose) and 15 (Self-sustaining)
- Restricted funds: Fund 21 (Categorical grants) 22 (Special Edu) 23 (Fed Work Study), 25 (Parking) and 28 (Campus Center Use Fees)
- District funds: Fund 20 (Debt Service), 30 (Child Devo), 40 Capital Projects), 50 (Enterprise), 60 (Internal Service), 70 (Trust Funds)
- Outline funding facts – what types of funding and who has the responsibility over the funding
- HERF (formerly CARES Act) funds discussed

Agenda Item 1:

Next Steps

- Have Martin and/or Pam Grey attend a Taskforce meeting as needed for follow up questions
- Consider what role shared governance has in the funding and what role should it play
- Cross-over with planning and resource allocation
- Create a better method for ensuring information is shared and understood = Centralized Budget Team

Agenda Item 2:

Share report of other college's shared governance structure and processes

- Presenters:

Mary Pape

James Nguyen

Keri Kirkpatrick

Colleges Researched:

- Mt. San Antonio College (structured committees by Governance, Operational, Academic Senate, Other)
https://www.mtsac.edu/accreditation/college_accreditation/2017/ic/IC1_Govn_Commit.pdf
- College of Marin:
<https://foothilldeanza.sharepoint.com/sites/dagovtf/Shared%20Documents/Governance%20Structure%20Research/College%20Of%20Marin%20Participatory%20Gov%20plan.pdf>
- Santa Barbara City College:
<https://foothilldeanza.sharepoint.com/sites/dagovtf/Shared%20Documents/Forms/AllItems.aspx?id=%2Fsites%2Fdagovtf%2FShared%20Documents%2FGovernance%20Structure%20Research%2FSanta%20Barbara%20College%2Epdf&parent=%2Fsites%2Fdagovtf%2FShared%20Documents%2FGovernance%20Structure%20Research>

Agenda Item 2: (continued)

Share report of other college's shared governance structure and processes

- Presenters:

Mary Pape

James Nguyen

Keri Kirkpatrick

- Colleges Researched (continued):

- Orange Coast College:
<https://foothilldeanza.sharepoint.com/sites/dagovtf/Shared%20Documents/Forms/AllItems.aspx?id=%2Fsites%2Fdagovtf%2FShared%20Documents%2FGovernance%20Structure%20Research%2FOrange%20Coast%20College%2Epdf&parent=%2Fsites%2Fdagovtf%2FShared%20Documents%2FGovernance%20Structure%20Research>
- Compton College:
<https://foothilldeanza.sharepoint.com/sites/dagovtf/Shared%20Documents/Forms/AllItems.aspx?id=%2Fsites%2Fdagovtf%2FShared%20Documents%2FGovernance%20Structure%20Research%2FCompton%2DCollaborative%2DGovernance%2Epdf&parent=%2Fsites%2Fdagovtf%2FShared%20Documents%2FGovernance%20Structure%20Research>
- San Mateo College:
<https://foothilldeanza.sharepoint.com/sites/dagovtf/Shared%20Documents/Governance%20Structure%20Research/San%20Mateo%20participatory%20gov.pdf>

Agenda Item 2: Next Steps

- Mary, Jim, Keri and (TBD) continue to explore other college's shared governance structure and processes
- Research other community colleges close in size to De Anza



Agenda Item 3:

Explore current shared governance structure (PBTs)

- Presenters:
 - Tim Shively
 - Scott Olson
 - Eric Mendoza
- Discussion was tabled until next meeting since there was not enough time to report

Agenda Item 3:

Next Steps

- Representation Questions:
 - Seats – who has them and why
 - Power of the Vote; Power of Veto
 - Check & Balances
 - Communication back to the groups – build in a mechanism to allow the information back to the majority without depending on the single person from a group
- Tim, Scott, Eric, and (TBD) – continue to do a deeper dive into each current governance structure

Agenda Item 4:

CCC Institutional Effectiveness Partnership Initiative (IEPI) – Share Letter of Interest

- Presenter:
Laureen Balducci
- IEPI website: <https://www.cccco.edu/About-Us/Chancellors-Office/Divisions/Institutional-Effectiveness/Institutional-Effectiveness-Partnership-Initiative>
- Discussion of using the Institutional Effectiveness Partnership Initiative (IEPI) to provide assistance through its Partnership Resource Teams (PRT) to have colleagues from other colleges as part of the PRT to assist DA with ideas and support for a new shared governance process
- Letter of Interest written for Senior Staff/College Council to review and consider

Agenda Item 4: Next Steps

- Taskforce team strongly suggest taking this route in having the IEPI's Partnership Resource Teams assess current DA shared governance structure and processes and make suggestions toward a new governance model
- Laureen and (TBD): Prepare "Area of Focus" letter to PRT Team in the event that Senior Staff/College Council approves this initiative
- De Anza gets accepted into this initiative and is assigned a PRT team

Agenda Item 5: Welcome new members

- New Taskforce members:
Melinda Hughes
Tracy Chung-Tabangcura
Mylinh Pham
- New members are encouraged to join a research team to explore the current PBTs structure and processes; continued exploration of other college's shared governance structure and processes; assist in writing Area of Focus to IEPI

Next Taskforce Meeting

- May 20, 2021
- 3:00-4:00 PM

