



DASB SENATE MEETING MINUTES

Wednesday, November 14th, 2018

4:00 pm

Student Council Chambers

Chair: Carolyn Nguyen

Contact: carolynthn@gmail.com

Call to Order

Carolyn called the meeting to order at 4:00 pm

Roll Call

<u>Name</u>	Present	Absent	Late	Excused	Left Early
Carolyn N	X				
Raynard D	X				
Devansh P	X				
Ian R	X				
Josephine L	X				
Salih K	X				
Steffani D	X				
Takuto U	X				
Lawrence S	X				
Winston H	X				
Honhi H	X				
Alex R	X				
Brandi M	X				
Allison S				X	
Beatrix T	X				
Felicia T	X				

Approval of Minutes

- November 7th, 2018
- **Felicia moved to approve the minutes from November 7th, 2018**
 - **Seconded by Takuto**
 - **No objections**

Public Announcements

Please note: Members of the public are limited to two minutes. The Senate cannot take action or respond to items during Public Announcements.

No Public Announcements

Advisor Announcements

Please note: Advisor is limited to two minutes. The Senate cannot take action or respond to items during Advisor Announcements.

- Hyon Chu announced the Office of College life will be closed on Friday from 10:30-3:30 pm.
- Hyon Chu informed she will be out of office from Sunday and will be back at the office again on Wednesday, November 28. She will check her e-mail during this time.
- Hyon Chu informed the Executive Senators she will shortly send them an information e-mail regarding introducing themselves to their assigned Senior leader.
- Hyon Chu informed she will have a presentation tomorrow Thursday, November 15 for International Education Week in Conference Room A at 12:30 pm.
- Hyon Chu reminded about the Senate office policy and that no animals are allowed in the Senate Office.
- Hyon Chu informed about the two GoFundMe set up for Butte college.

Senate Announcements

Please note: Senators are limited to two minutes. The Senate cannot take action or respond to items during Senate Announcements.

- Steffani announced the Fall Mixer will be tomorrow at 7 pm in Conference Room A and B. They will start setting up around 5 pm if anyone can help.
- Carolyn informed she would like to have a Senate trip at the end of the quarter, this would be for the Senators to have a bonding experience.

Student Trustee Announcements

Please note: The Student Trustee is limited to two minutes. The Senate cannot take action or respond to items during Student Trustee Announcements.

No Student Trustee Announcements

Shared Governance Reports

- Ian informed IPBT split into groups at their meeting to prepare for a program review process. They will come up with questions to ask the departments for their budget requests.
- Lawrence informed SSCCC held their meeting at De Anza on Friday, November 9th. They debriefed on how the Fall General Assembly went.
- Steffani informed the third position in Equity Action Council for Governance Structure will be filled by the police.
- Takuto informed Campus Facilities is not meeting until next year. However, he is planning on separately having a meeting with Pam Grey.

Inter Club Council Reports

- Rex announced the Fall Mixer will be tomorrow Thursday, November 15. He informed ICC currently have 79 active clubs.

Internal Committee Reports

- Devansh announced Administration have discussed the changes in the Student Rights and Services code. They discussed about having the ParliPro workshop next quarter.
- Takuto informed Environmental Sustainability discussed self-care week and the EcoFund. They also talked about creating a new app for carpool for De Anza students.
- Lawrence shared he is hoping to have a Legislative Affairs committee by Winter quarter.
- Josephine informed Student Rights and Services discussed having a Book drive. The committee also discussed possibly changing their name to Equity Committee instead.

Consent Calendar

1. Add Zhanwen Cheng to Marketing as an Intern
 2. Add Hao Ouyang to Environmental Sustainability as an Intern
- **Takuto moved to approve the Consent Calendar**
 - **Seconded by Josephine**
 - **No objections**

Business Items

3. INFORMATION/DISCUSSION/ACTION – SECOND VOTE

Title: DASB Student Photo ID Card and SmartPass Clipper Card Production Special Allocations Funding Request

This item is to approve a funding request of \$5,842.00 for Office of College Life, on behalf of DASB, for DASB Student Photo ID Card and SmartPass Clipper Card Production from Fund 41 Special Allocations.

Presenter: Ian Robertsson, Dennis Shannakian

Time: 15 minutes

- **Ray moved to approve the funding request of \$5,842.00 for Office of College Life, on behalf of DASB, for DASB Student Photo ID Card and SmartPass Clipper Card Production from Fund 41 Special Allocations.**
 - **Seconded by Ian**
 - **No objections**
- No discussion

Roll call vote to approve the funding request of \$5,842.00 for Office of College Life, on behalf of DASB, for DASB Student Photo ID Card and SmartPass Clipper Card Production from Fund 41 Special Allocations

<u>Name</u>	Yes	No	Abstain
Carolyn N	X		
Raynard D	X		
Devansh P	X		
Ian R	X		
Josephine L	X		
Salih K	X		
Steffani D	X		
Takuto U	X		
Lawrence S	X		
Winston H	X		
Honhi H	X		
Alex R	X		
Brandi M	X		
Beatriz T	X		
Felicia T	X		

Motion passed 15 Yes – 0 No

4. INFORMATION/DISCUSSION/ACTION

Title: Flea Market Report

This item is to give a report on the recent Flea Market held at De Anza and discuss possible actions to take.

Presenter: Lawrence Su, Takuto Ueda

Time: 15 minutes

- Takuto and Lawrence presented. They informed they talked to vendors at the Flea Market and shared two major concerns from vendors: Music and Food. Many other flea markets have more music and entertainment as well as more food selections compared to the De Anza Flea Market.
 - Yali gave a short presentation about the Flea Market, she presented vendor numbers comparing 2018 to 2017. She informed about the Flea Market survey done during Spring quarter where they also discussed the idea of having Food trucks at the Flea Market.
 - Discusson occurred. Hyon Chu and Yali informed they have started discussing the idea of more food vendors at the Flea Market with Patrick, director of campus center, who is looking more positive to have food trucks.
- **Lawrence moved to approve the usage of food trucks at future De Anza Flea Markets.**
 - **Seconded by Alex**
 - **No objections**

Roll call vote to approve the usage of food trucks at future De Anza Flea Markets.

<u>Name</u>	Yes	No	Abstain
Carolyn N	X		
Raynard D	X		
Devansh P	X		
Ian R	X		
Josephine L	X		
Salih K	X		
Steffani D	X		
Takuto U	X		
Lawrence S	X		
Winston H	X		
Honhi H	X		
Alex R	X		
Brandi M	X		
Beatrix T	X		
Felicia T	X		

Motion passed 15 Yes – 0 No

5. INFORMATION/DISCUSSION/ACTION

Title: Adopt Procedures and Rules for Fall 2018 Midterm Elections

This item is to introduce and possibly amend procedures and rules for upcoming Fall 2018 Midterm Election during the DASB Senate Meeting held on November 28, 2018.

Presenter: Lawrence Su

Time: 15 minutes

- Lawrence presented the recommended procedures and rules for the Midterm elections on November 28. He had eight recommendations.
 - Discussion occurred. Lawrence explained he estimates the elections will take about five hours. The elected Senators will be sworn in at the end of the Senate meeting.

- **Alex moved to adopt the procedures and rules for upcoming Fall 2018 Midterm Election.**
 - **Seconded by Brandi**
 - **No objections**

Roll call vote to adopt procedures and rules for upcoming Fall 2018 Midterm Election.

<u>Name</u>	Yes	No	Abstain
Carolyn N	X		
Raynard D	X		
Devansh P	X		
Ian R	X		
Josephine L	X		
Salih K	X		
Steffani D	X		
Takuto U	X		
Lawrence S	X		
Winston H	X		
Honhi H	X		
Alex R	X		
Brandi M	X		
Beatrix T	X		
Felicia T	X		

Motion passed 15 Yes – 0 No

6. INFORMATION

Title: DASB Finance Code Change

This item is to inform the senate about changes made to the DASB Finance Code.

Presenter: Devansh Patel, Ian Robertson

Time: 5 minutes

- Ian presented changes made to the DASB Finance Code.

7. INFORMATION

Title: Student Rights and Services Code Change

This item is to inform the senate about the changes made to the DASB Student Rights and Services Code.

Presenter: Devansh Patel, Josephine Lukius

Time: 5 minutes

- Josephine presented the changes made to the DASB Student Rights and Services Code.

8. DISCUSSION/ACTION – SECOND VOTE

Title: DASB Marketing Code Change

This item is to discuss and vote on changes made to the DASB Marketing Code.

Presenter: Devansh Patel, Salih Kotiya

Time: 5 minutes

- Devansh reminded the Senate about the changes made to the DASB Marketing Code.
- **Takuto moved to approve the DASB Marketing Code**
 - **Seconded by Brandi**
 - **No objections**

Roll call vote to approve the changes made to the DASB Marketing Code

<u>Name</u>	Yes	No	Abstain
Carolyn N	X		
Raynard D	X		
Devansh P	X		
Ian R	X		
Josephine L	X		
Salih K	X		
Steffani D	X		
Takuto U	X		
Lawrence S	X		
Winston H	X		
Honhi H	X		
Alex R	X		
Brandi M	X		
Beatrix T	X		
Felicia T	X		

Motion passed 15 Yes – 0 No

9. DISCUSSION/ACTION – SECOND VOTE

Title: DASB Administration Code Change

This item is to discuss and vote on changes made to the DASB Administration Code.

Presenter: Devansh Patel

Time: 5 minutes

- Devansh reminded the Senate about the changes made to the DASB Administration Code.
- **Takuto moved to approve the DASB Administration Code**
 - **Seconded by Beatrix**
 - **No objections**

Roll call vote to approve the changes made to the DASB Administration Code

<u>Name</u>	Yes	No	Abstain
Carolyn N	X		
Raynard D	X		
Devansh P	X		
Ian R	X		
Josephine L	X		
Salih K	X		
Steffani D	X		
Takuto U	X		
Lawrence S	X		
Winston H	X		
Honhi H	X		
Alex R	X		
Brandi M	X		
Beatrix T	X		
Felicia T	X		

Motion passed 15 Yes – 0 No

Public Announcements

Please note: Members of the public are limited to two minutes. The Senate cannot take action or respond to items during Public Announcements.

No Public Announcements

Senate Announcements

Please note: Senators are limited to two minutes. The Senate cannot take action or respond to items during Senate Announcements.

- Josephine reminded everyone to donate books for the book drive.

Student Trustee Announcements

Please note: The Student Trustee is limited to two minutes. The Senate cannot take action or respond to items during Student Trustee Announcements.

No Student Trustee Announcements

Adjournment

Carolyn adjourned the meeting at 5:07 pm.