

Program Liaisons

Appointment Amendment Summary



DASG STUDENT RIGHTS & EQUITY



ARTICLE V: PROGRAM LIAISONS

Section 1: Purpose and Infrastructure

The Program Liaisons shall provide an additional voice and vote on behalf of their Programs and representative groups to ensure that issues relating to advocacy, diversity, and equity are addressed in the DASG Senate. This includes increasing the connectedness of disproportionately impacted students.

The principle behind Program Liaisons is a leadership development process that can help sustain work to help students feel equipped, confident and aligned in the equity value of their work. In order for lasting impact to be made, Program Coordinators will also work together with the DASG Advisors and Office of Equity Coordinator to create the staff support for these students.



“Appointment” & “Programs”

Before

“The DASG shall **contact** the Programs annually to request a representative for the DASG Senate.” → clarify “contact”

Set in stone list of which programs have liaisons → now use application to determine

After

- Program Liaison Application
 - Similar to Finance’s DASG Budget Request
- Program Appointment Rubric
 - Similar to Budget Deliberation Process and their rubric
- Hold Internal Elections for up to 5 Program Liaisons
 - Interviewer Squad: Program Coordinator, 3 EAC members, Chair of SRE



Section 2: Appointment

The DASG shall contact the Programs annually to request a representative for the DASG Senate.

Program directors and coordinators shall hold an interview with all program-paid interns who applied for the Program Liaison position. The Program Coordinator and/or director, 3 faculty from the Equity Action Council, and the DASG Chair of SRE, will conduct interviews with the candidates.

In the case the DASG Chair of SRE can't make it to an interview, the Chair will appoint someone to go in their stead. This could mean one of the SRE Senators (E&D Officer or SR Officer), or another senator they feel has an equitable lens. There should be all 5 interviewer positions filled prior to the candidate's interview. Questions asked will be guided by the suggested question list recommended by SRE Senators.

In the case of a disagreement on which intern to appoint, interviewees will hold a vote between a maximum of two candidates. A majority vote (minimum of 3 of 5 interviewers) will be used to appoint the Liaison for their Program.

Program Liaisons will be selected and Coordinators will be onboarded by the end of the Spring Quarter prior to their tenure in order for Liaisons to attend Fall Training.



Section 3: Programs

- HEFAS
- Umoja
- VIDA

A maximum of 5 positions will be filled, correlated with the number of committees in DASG, excluding Administration, as Legislative Affairs Liaison is already appointed through Public Policy School interns.

- Any De Anza Program with paid interns is eligible to apply for a Program Liaison through the Program Liaison Application, as described in the SRE Code.
- SRE makes a recommendation with which Programs should fill the Program Liaison positions based on the Program Appointment Rubric, as explained in the SRE Code.
- SRE will then give their recommendations to Equity Faculty (Office of Equity Program Coordinator, DASG Advisor and Learning Communities Coordinator).
- Possible programs to create recommendations from are the SSRS programs, VIDA programs and any other student success and retention programs like MESA, EOPS, etc.



Examples of questions that will be used to evaluate programs as a part of the SRE Program Appointment Rubric:

- Is the Program Coordinator available during Spring Quarter to aid in the establishment of the Program Liaison?
 - If not, the Program Coordinator should appoint someone to take care of the Program Liaison selection process in order to ensure that a Program Liaison is able to attend Fall Training.
- Does the program have interns that have the capacity to hold both an intern position in their program and be a DASG senator?

Note: DASG Equity Advisory Council will conduct the interviews. This includes the program director/coordinator, a few members of the EAC, and the SRE Senators (primarily Chair).



“Duties & Responsibilities” & “Accountability & Removal”

Before

Attend min. of 2 committee meetings/month, meet with SRE quarterly → clarify specific TODOs during their tenure

No previous “Accountability & Removal” section → formalize process

After

- Duties → Create at least 1 collaborative project bet. Program & DASG
 - Project is tracked by Program Coordinator
- A&R → If not fulfilling their role, meet with DASG Equity Advisors (clarified)
 - An EAC member, SRE Chair, DASG Advisor



Send Program Liaison
Application to programs
(VIDA, HEFAS and Umoja)
listed in the bylaws

PL App: Due for 3 programs;
Final Senate: PL (Action Item);
PL App: Sent to other
programs to finish filling 5
positions (if passed)

Wed, 6/4

Wed, 6/18

Wed, 5/28
(Today)

Wed, 6/11

No Senate, check if any
applications came in
during SRE

Dead week, Interviews
done for PLs

Current Timeline

