



# DASG

# *STUDENT RIGHTS*

# *AND EQUITY*

# CODE

This Edition Amended *[date approved by DASG Senate]*

## ARTICLE I: *STUDENT RIGHTS AND EQUITY COMMITTEE*

### **Section 1: Membership**

The DASG Student Rights and Equity Committee shall consist of the following:

- A. Voting Members
  - 1. DASG Chair of Student Rights and Equity
  - 2. ~~Vice Chair of Student Rights and Equity~~
  - 2. Equity and Diversity ~~Commissioner Officer~~
  - 3. Student Rights Officer
  - 4. ~~Designated Program Liaison~~
- B. Non-Voting Members
  - 1. Any number of Interns
- C. Advisors
  - 1. DASG Senate Advisor(s)
  - 2. A member of the Equity Action Council

### **Section 2: Objectives**

The objectives of the DASG Student Rights and Equity Committee shall be:

- A. Make De Anza College campus, ~~and~~ student body, ~~and~~ DASG more equitable and ~~diverse~~ ~~promote diversity throughout campus.~~
- B. ~~Make DASG an equitable environment and promote diversity. (and work to have~~ Ensure proper representation of the student body on DASG Senate, which includes but is not limited to working with the Administration Committee).
- C. Participate in planning, co-sponsoring, aiding, and hosting events that promote or celebrate diversity and collaborate with all the Multicultural ~~and Disproportionately Impacted Diversity~~ groups if needed.
- D. The continuity of services to students and the preservation of good relations between students and the college with the following areas of focus:
  - 1. Increasing awareness on campus about pertinent issues/concerns in relation to higher education
  - 2. Educating students about all of the services and resources provided by De Anza College
  - 3. Creating and conducting programs/services/resources to facilitate the well-being of students ~~and educate on diversity, equity and inclusion.~~
  - 4. Providing opportunities for student voices/concerns to be heard and taking the lead in the DASG Senate to ensure the concerns are addressed
  - 5. Establish, ~~promote~~, improve, and maintain an official online survey through which current De Anza students may share their opinions on ~~student life~~the courses they have taken.
  - 6. Provide assistance to students filing student grievances.
  - 7. Advocate for student rights in classrooms through the evaluation system.

### **Section 3: Right to Act**

The DASG Senate delegates authority to DASG Student Rights and Equity to act on behalf of the DASG Senate to fulfill its own objectives with the following restrictions:

- A. The DASG Senate must endorse or otherwise officially support an organization before DASG Student Rights and Equity may sponsor an event to promote that organization

- B. The DASG Senate must endorse or otherwise officially support equity, diversity or student rights based ~~and~~/centered resolutions, events, or projects.

#### **Section 4: Committee Duties and Responsibilities**

The DASG Student Rights and Equity Committee shall:

- A. Advocate for Ensuring Equity, Diversity and Student Rights at the Campus and within Senate and Shared Governance
  - 1. Survey and Compile Senate Demographics
  - 2. Determine whether the Senate needs to open the five additional seats to increase diversity within the Senate
  - 3. Reach out to marginalized/underserved groups to increase diversity on the Senate and Shared Governance Committees
  - 4. Oversee the process of selecting Program Liaisons
- B. Manage and oversee the DASG Student Rights and Equity Committee Account.
- C. Work to provide, and improve the services provided available to the students at De Anza College students for the betterment of student experiences on campus.
- D. Recommended to hold meetings with the following:
  - 1. At least one meeting per quarter with student focused groups or organizations on campus representing affinity, marginalized, underserved, and/or underrepresented groups (not limited to only existing College or District groups), such as: Student Success and Retention Services (PUENTE, IMPACT AAPI, Umoja, Pride Center etc.), Learning Communities (LEAD, VIDA, HEFAS, MC2, MPS, REACH, Rising Scholars etc.) and other services (DSS, EOPS, BSU, FA PAC, etc. and Pride Center )
  - 2. At least one meeting per quarter with the Office of Equity
  - 3. Other on or off campus groups or organizations as needed
- E. Hold a Student Resources Fair Event each quarter, excluding summer.
- F. Hold a Program Liaison Summit with Program Liaisons and other senators.
- G. Collect, investigate, and address all student concerns each quarter, excluding summer.
  - 1. ~~Work with the Administration Committee on Midterm Senator Application student election signature concerns.~~
  - 1. Have an anonymous concerns platform for students to voice their concerns.
- H. Establish, improve, and maintain an official and anonymous online survey through which current De Anza students may share their experiences with the courses they have taken student life, the results of which must be published as a resource to De Anza students and faculty.
- I. Work in relation with faculty and college to create a regular online student survey that reflects student needs.
- J. Connect students to student grievance procedures and provide assistance to students filing grievances.
- K. Conduct additional projects as needed to further the legitimacy of student voices on campus.
- L. Advocate for improvements on college policies affecting students.
- M. Advocate for a direct platform between the DASG Senate and its Constituents.
- N. Recommended to sit in equity or diversity or student rights focused Shared Governance such as:
  - 1. District Diversity and Equity Advisory Committee (DDEAC)
  - 2. Equity Action Council (EAC)

3. Police Chief Advisory's Committee
4. Housing Taskforce (with the understanding that students with lived experiences in housing insecurity and homelessness should be prioritized to share their voices)
5. Any other shared governances that have the capacity to engage in equity work

## ARTICLE II: OFFICERS

### Section 1: Officers

- A. The DASG Student Rights and Equity Committee shall have the following officers:
- DASG Chair of Student Rights and Equity
  - ~~DASG Vice Chair of Student Rights and Equity~~
  - ~~Two-Three~~ (23) internal officers; eEquity and dDiversity commissioner-Officer and, sStudent rRights oOfficer and a Program Liaison.
- B. Committee Officers are appointed or removed with a majority vote of the Committee.
- C. The Committee Chair shall assume all duties and responsibilities of vacant positions.
- D. If the committee sees fit, they can create ad hoc or permanent internal officer positions.

### Section 2: Individual Duties and Responsibilities

- A. **DASG Chair of Student Rights and Equity**
1. Create all committee meeting agendas.
  2. Preside over all committee meetings.
  3. Delegate tasks to respective members.
  4. Manage budget
  5. Serve in at least one equity or diversity driven shared governance.
  6. Shall assume responsibilities of all other officers in the occasions said officers are absent or vacant
  7. Ensure communication between the committee and Ssenate
  8. Be a facilitator of events and workshops that support the committee's overarching goal
  9. Continuously aAnd actively seeking student input to improve the conditions of De Anza to promote a culture of inclusivity, diversity and equity.
  10. Create and oversee projects and/or initiatives that will help create tangible change in the efforts to create a safe and prosperous campus for all De Anza students.
  11. Ensure that student voices are present and active across De Anza's campus. Including but not limited to, various shared governances (Equity Action Council, PACPCAC, etc.), campus wide organizations and any temporary committees/projects that are created during their term.
  12. Be an accessible and first point of contact for students that have concerns related to student rights and equity.
  13. Lead the updating process of Program Appointment Rubric
  14. Be one of the five interviewers conducting interviews for Program Liaison Elections

#### **~~DASG Vice Chair of Student Rights and Equity~~**

- ~~1. Record all committee meeting minutes.~~
- ~~2. Work in harmony with the Chair to fulfill the responsibilities of the Committee~~
- ~~3. Communicate with the respective officers to ensure completion of tasks in a timely manner.~~
- ~~4. Be a facilitator of events and workshops that support the committee's overarching goal~~
- ~~5. Work with the chair to create ways to receive student input to improve the conditions of~~
- ~~De Anza to promote a culture of inclusivity, diversity and equity.~~

- ~~6. Help create and delegate tasks for projects and/or initiatives the committee pursues.~~
- ~~7. Ensure that student voices are present and active across De Anza's campus. Including but not limited to, various shared governances (Equity Action Council, PAC, etc.), campus wide organizations and any temporary committees/projects that are created during their term.~~
- ~~8. Assist the chair during committee meetings, including, but not limited to tasks, such as taking minutes, creating jamboards and creating ways to promote group discussion.~~
- ~~9. The Vice-Chair should be prepared to step into the role of chair, if the acting chair were not able to complete and fulfill their duties and/or responsibilities.~~

**~~C.~~ B. DASG Equity and Diversity ~~Commissioner~~ Officer**

1. Attend all Student Rights & Equity meetings
2. Record committee meeting minutes every other meeting -
23. Report back to the Chair ~~and Vice-Chair~~ regarding tasks
34. Uphold an equitable Senate
45. Ability to Work collaboratively with different programs to promote equitable practices
6. Lead the quarterly Program Liaison Summit to gain feedback on Resource Fair
57. ~~Be an advocate for~~ Meet with underrepresented Disproportionately Impacted groups listed in the SRE Art. I, §4(D)(1) through programs, events, and workshops
68. Lead respective interns

**~~D.~~ C. DASG Student Rights Officer**

1. Attend all Student Rights & Equity meetings
2. Record committee meeting minutes every other meeting
23. Report back to the Chair ~~and Vice-Chair~~ regarding tasks
34. Promote the continuity of services to students, including the Senate Archive
45. Actively engage with students for feedback and concerns, including through the Student Questions and Concerns business item of each committee meeting
56. Lead the quarterly Resource ~~F~~student services fair and delegate tasks to respective interns
67. Ensure that fellow students ~~are able to~~ can feel comfortable voicing their opinions through the evaluation system mentioned in SRE Code Art. I, §2(D)(10)
78. Lead respective interns

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