Approved 10/8/19 as presented.

DE ANZA COLLEGE
CURRICULUM COMMITTEE MINUTES

Tuesday, October 1, 2019
2:30pm - 4:00pm
Location: Staff Development Lab – MLC 243

PRESENT:

Mike Appio *(AT)*
Valerie Greene *(BH)*
Julie Hughes *(CA)*
Scott Osborne *(CB)*
Brandon Gainer *(LA)*
Sarah Lisha *(LA)*
Lena Chang *(LR)*
Lenore Desilets *(PS)*

Shannon Hassett *(SS)*
Natasha Joplin *(ST & FA Rep)*
Zack Judson
    (Content Review Liaison)
Anita Kandula
    (Admin. Co-chair, tie vote)
Renee Augenstein
    (Articulation Officer)

Erik Woodbury
    (Faculty Co-Chair, tie-vote)
Mae Lee
    (Faculty Vice Co-Chair, nv)
Mary Clark-Tillman
    (Curr. Coordinator/nv)
Mi Chang
    (Curr. Secretary/nv)

ABSENT:

Danielle Altman *(PE)*, Rusty Johnson *(PE),* Gail Rulloda *(SE)*, Sridevi Lakshmanan *(SE)*, Carolyn Wilkins-Greene *(Div. Dean Rep.)*

GUESTS:

Alma Garcia, Steve Hoang (DASB), John Nguyen (DASB), Halina Liang (DASB)

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1. **Approval of today's agenda.**
   Today's agenda was **APPROVED** – (M/S/C—Greene/Gainer) – with this amendment:
   a. Move items 5a – j to 4b-k.

2. **APPROVAL OF MINUTES:**
   a. June 18, 2019 Minutes – **APPROVED** – (M/S/C— Greene/Gainer) – as presented.

3. **CONSENT CALENDAR:**

   a. **APPROVED, effective Fall 2019:**
   Memo
   Dated: 7/16/19
   From: Thomas Ray
   Re: Requisite Changes Effective Fall 2019

   The English Department and Language Arts Division requests that the requisite statement for EWRT 1A/EWRT 1AH be changed to the following:

   Prerequisite: EWRT 211 and READ 211 (or LART 211); or equivalent placement.

   We also request that the requisite statements for EWRT 200, EWRT 211, LART 200, LART 211, READ 200 and READ 211 be changed to the following:

   Prerequisite: None.

No changes should be made to the ESL requisite statements at this time.

Thank you,

Thomas P. Ray, Ph.D., Dean of Language Arts

b. **APPROVED, effective Fall 2020:**
Memo
Dated: 7/17/19
From: Coleen Lee-What
Re: MASG Undeletion Effective Fall 2020

Undelete the following courses:

MASG 50C
MASG 54A
MASG 56A

Thank you.

This is done with the understanding that the department:
- will submit a stand-alone justification for all three courses.
- will revise MASG 50C for the 5-year revision for the 21-22 catalog (due 5/6/20) as the original due date would have been this if it had not been deleted.

Coleen Lee-Wheat
Eric Mendoza, Dean of Physical Education and Athletics

c. **APPROVED, effective Fall 2020:**
Memo
To: Mary Clark Tillman
Cc: Mi Chang
Leslie Nguyen
Re: Deletion of PARA 84 and PARA 96B Effective Fall 2020

This is a deletion memo for PARA 84, Trial Preparation and PARA 96B, Advanced Legal Research and Writing. Faculty say that both courses are not needed, because the subject content is well covered in other Paralegal courses. Neither are required courses for the program, and Paralegal faculty wish to have both courses deleted from the Catalog.

If there are any questions, please let me know.
Thanks.

Carolyn Wilkins-Greene
Dean, Social Sciences and Humanities

4. **ACTION CALENDAR:**

Approved 10/8/19 as presented.

*If a course is passed by the Curriculum Committee, it is "**conditionally approved**" pending Curriculum Committee required and/or recommended changes and final submission of the course and all required forms to the curriculum office. Initiators have **ONE WEEK** from the date of the conditional approval to submit the final version.

FINAL VERSION IS DUE OCTOBER 8, 2019

a.	**APPROVED, effective Winter 2020: ELIT 38** Initiator: Steve Howland Title: Utopian/Dystopian Literature Online
b.	**APPROVED, effective Fall 2020: ARTS 4A** Initiator: Julie Hughes Title: Beginning Drawing Unit(s): 4 Hour(s): lec=3, lab=3 Repeat: Family 5-Year Review & C-ID Compliance Course in existing Certificate/Degree CSU Transferable & UC Transferable **Approved Curriculum Consensus Vote Items:** 1. Required: Topic VIII.A – Add additional criteria to clarify the criteria for evaluation. 2. Recommended: Topic III – Reevaluate to ensure the essential materials are listed. 3. Recommended: Topic V.E – Remove "an understanding of" and rephrase to begin with "Demonstrate". 4. Technical Required Cleanup: Coversheet – Indicate the course is also existing C-ID.
c.	**APPROVED, effective Fall 2020: ARTS 4B** Initiator: Julie Hughes Title: Intermediate Drawing Unit(s): 4 Hour(s): lec=3, lab=3 Repeat: Family 5-Year Review & C-ID Compliance Course in existing Certificate/Degree CSU Transferable & UC Transferable **Approved Curriculum Consensus Vote Items:** 1. Required: Topic VIII.A – Add additional criteria to clarify the criteria for evaluation. 2. Recommended: SLO – SLO #2 and #3 – Begin with a verb. 3. Recommended: Topic III – Reevaluate to ensure the essential materials are listed. 4. Recommended: Topic V.F – Remove "an understanding of" and rephrase to begin with "Demonstrate".

	5. Technical Required Cleanup: Coversheet – Indicate the course is also existing C-ID.
d.	**APPROVED, effective Fall 2020: ARTS 4C** Initiator: Julie Hughes Title: Life Drawing Unit(s): 4 Hour(s): lec=3, lab=3 Repeat: Family 5-Year Review & C-ID Compliance Course in existing Certificate/Degree CSU Transferable & UC Transferable **Approved Curriculum Consensus Vote Items:** 1. Recommended: Topic III – Reevaluate to ensure the essential materials are listed. 2. Recommended: Topic V.E – Remove "an understanding of" and rephrase to begin with "Demonstrate". 3. Technical Required Cleanup: Coversheet – Indicate the course is also existing C-ID.
e.	**APPROVED, effective Fall 2020: ARTS 4D** Initiator: Julie Hughes Title: Representational Drawing Unit(s): 4 Hour(s): lec=3, lab=3 Repeat: Family 5-Year Review Course in existing Certificate/Degree CSU Transferable & UC Transferable **Approved Curriculum Consensus Vote Items:** 1. Required: Topic VIII.A – Add additional criteria to clarify the criteria for evaluation. 2. Required: Topic VIII.D – Add criteria for evaluation. 3. Recommended: Topic V.D – Remove "an understanding of" and rephrase to begin with "Demonstrate".
f.	**APPROVED, effective Fall 2020: ARTS 8** Initiator: Julie Hughes Title: Two-Dimensional Design Unit(s): 4 Hour(s): lec=3, lab=3 5-Year Review & C-ID Compliance Course in existing Certificate/Degree CSU Transferable & UC Transferable **Approved Curriculum Consensus Vote Items:** 1. Required: Topic IX.A.1 – Update to 2018 publication date. 2. Recommended: Topic III – Reevaluate to ensure the essential materials are listed.

	3. Recommended: Topic V.A – Remove "an understanding of" and rephrase to begin with "Demonstrate". 4. Recommended: Topic V.B – Remove "an understanding of" and rephrase to begin with "Demonstrate". 5. Recommended: Topic V.C – Remove "an understanding of" and rephrase to begin with "Demonstrate". 6. Technical Required Cleanup: Coversheet – Indicate the course is also existing C-ID.
g.	**APPROVED, effective Fall 2020: CHEM 10** Initiator: Erik Woodbury Title: Introductory Chemistry Unit(s): 5 Hour(s): lec=4, lab=3 5-Year Review & C-ID Compliance Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC **Approved Curriculum Consensus Vote Items:** 　　1. Required: Topic IX.A.1. – Update with newer, 15th edition 2019.
h.	**APPROVED, effective Fall 2020: CHEM 77, X-Y** Initiator: Chris Deming Title: Special Projects in Chemistry Unit(s): 1-3 Hour(s): lab=3-9 5-Year Review Stand-Alone (Permanent) CSU Transferable **Approved Curriculum Consensus Vote Items:** 　　1. Recommended: Topic VIII.A – Edit for clarity.
i.	**TABLED: KNES 22D, 22DX** Initiator: Danielle Altman Title: Flow Yoga Unit(s): .5-1 Hour(s): lab=2-3 Repeat: Family 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE **Curriculum Consensus Vote Items:** 　　1. Note: Initiator not present.
j.	**TABLED: KNES 32D, 32DX**

	Initiator: Danielle Altman Title: Advanced Tennis Unit(s): .5-1 Hour(s): lab=2-3 Repeat: Family 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE **Curriculum Consensus Vote Items:** 1. Note: Initiator not present.
k.	**TABLED: KNES 51AL** Initiator: Danielle Altman Title: Fitness and Dietary Wellness Laboratory Unit(s): 1 Hour(s): lab=3 5-Year Review Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE **Curriculum Consensus Vote Items:** 1. Note: Initiator not present.

5. **OTHER BUSINESS**:

   a. Welcome to the 19-20 Academic Year – Introductions and welcome for the committee.

   b. Curriculum Review Process – Erik Woodbury and Mae Lee presented a document for review for a proposed curriculum committee change to the review process. The discussion will return on 10/15/19 for further feedback.

DE ANZA COLLEGE
CURRICULUM COMMITTEE MINUTES

Tuesday, October 8, 2019
2:30pm - 4:00pm
Location: Staff Development Lab – MLC 243

PRESENT:

Mike Appio *(AT)*
Valerie Greene *(BH)*
Julie Hughes *(CA)*
Lydia Botsford *(CB)*
Keanu Czech *(DASB)*
Maya Burns *(DASB)*
Sarah Lisha *(LA)*
Lena Chang *(LR)*

Lenore Desilets *(PS)*
Sridevi Lakshmanan *(SE)*
Shannon Hassett *(SS)*
Natasha Joplin *(ST & FA Rep)*
Anita Kandula
    (Admin. Co-chair, tie vote)
Renee Augenstein
    (Articulation Officer)

Erik Woodbury
    (Faculty Co-Chair, tie-vote)
Mae Lee
    (Faculty Vice Co-Chair, nv)
Mary Clark-Tillman
    (Curr. Coordinator/nv)
Mi Chang
    (Curr. Secretary/nv)

ABSENT:

Danielle Altman *(PE),* Rusty Johnson *(PE),* Carolyn Wilkins-Greene *(Div. Dean Rep.),* Zack Judson *(Content Review Liaison)*

GUESTS:

Manish Goel (CIS), Rich Booher (PHIL), Clare Nguyen (CIS)

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1. **Approval of today's agenda.**
   Today's agenda was **APPROVED** – (M/S/C—Appio/Lakshmanan) – as presented.

2. **APPROVAL OF MINUTES:**
   a. October 1, 2019 Minutes – **APPROVED** – (M/S/C— Lakshmanan/Greene) – as presented.

3. **CONSENT CALENDAR:**

4. **ACTION CALENDAR:**
   *If a course is passed by the Curriculum Committee, it is "**conditionally approved**" pending Curriculum Committee required and/or recommended changes and final submission of the course and all required forms to the curriculum office. Initiators have **ONE WEEK** from the date of the conditional approval to submit the final version.

   FINAL VERSION IS DUE ON OCTOBER 15, 2019

a.	**APPROVED, effective Fall 2020: CIS 14A** Initiator: Mary Pape Title: Visual Basic .NET Programming I Unit(s): 4.5 Hour(s): lec=4, lab=1.5 5-Year Review Course in existing Certificate/Degree CSU Transferable & UC Transferable

	Online & Hybrid **Approved Curriculum Consensus Vote Items:** 1. Required: Topic I – Course Justification – Only state one program. 2. Required: Topic IX.A.1 – Update with newer, 11th edition 2019 with Pearson as the publisher.
b.	**APPROVED, effective Fall 2020: CIS 14B** Initiator: Mary Pape Title: Visual Basic .NET Programming II Unit(s): 4.5 Hour(s): lec=4, lab=1.5 5-Year Review Course in existing Certificate/Degree CSU Transferable & UC Transferable Online & Hybrid **Approved Curriculum Consensus Vote Items:** 1. Required: Topic IX.A.1 – Update with newer, 11th edition 2019 with Pearson as the publisher.
c.	**TABLED: CIS 26A** Initiator: Delia Garbacea Title: C as a Second Programming Language Unit(s): 4.5 Hour(s): lec=4, lab=1.5 5-Year Review Course in existing Certificate/Degree CSU Transferable & UC Transferable Online & Hybrid **Curriculum Consensus Vote Items:**
d.	**TABLED: CIS 29** Initiator: Delia Garbacea Title: Advanced C++ Programming Unit(s): 4.5 Hour(s): lec=4, lab=1.5 5-Year Review Course in existing Certificate/Degree CSU Transferable & UC Transferable Online & Hybrid **Curriculum Consensus Vote Items:**

e.	**APPROVED, effective Fall 2020: CIS 55** Initiator: Manish Goel Title: iOS Development Unit(s): 4.5 Hour(s): lec=4, lab=1.5 5-Year Review Course in existing Certificate/Degree CSU Transferable Online & Hybrid **Approved Curriculum Consensus Vote Items:** 1. Recommended: Topic A – Rephrase the sentence by removing 'understanding of'.
f.	**TABLED: CIS 57** Initiator: Ira Oldham Title: Web Site Administration Unit(s): 4.5 Hour(s): lec=4, lab=1.5 5-Year Review Course in existing Certificate/Degree CSU Transferable Hybrid **Curriculum Consensus Vote Items:**
g.	**APPROVED, effective Fall 2020: CIS 75B** Initiator: Mary Pape Title: Internet Programming with TCP/IP Unit(s): 4.5 Hour(s): lec=4, lab=1.5 5-Year Review Course in existing Certificate/Degree CSU Transferable Online & Hybrid **Approved Curriculum Consensus Vote Items: NONE.**
h.	**TABLED: CIS 170F** Initiator: Mark Sherby Title: Windows Administration Unit(s): 4.5 Hour(s): lec=4, lab=1.5 5-Year Review Course in existing Certificate/Degree Online & Hybrid **Curriculum Consensus Vote Items:**
i.	**APPROVED, effective Fall 2020: MATH 23** Initiator: Maurice Geraghty

	Title: Engineering Statistics Unit(s): 5 Hour(s): lec=5 5-Year Review Course in existing Certificate/Degree CSU Transferable & UC Transferable CSUGE & IGETC **Approved Curriculum Consensus Vote Items:** 1. Recommended: Topic I – Course Justification – Edit the student need sentence to state what this course offers and not in reference to another course.

j.	**APPROVED, effective Fall 2020: MATH 241**
	Initiator: Cheryl Balm
	Title: Academic Excellence in Precalculus I
	Unit(s): 1 Hour(s): lab=3
	
	5-Year Review
	Stand-Alone (Permanent)
	
	Approved Curriculum Consensus Vote Items:
	    1. Required: Topic I – Course Justification – Edit the student need for conciseness.
	    2. Required: Topic IX.A.1 – Update with newer, 4th edition 2018.
	    3. Recommended: Topic I – Evaluate if MATH 41H should be also listed.

k.	**APPROVED, effective Fall 2020: MATH 242**
	Initiator: Roderic Taylor
	Title: Academic Excellence in Precalculus II
	Unit(s): 1 Hour(s): lab=3
	
	5-Year Review
	Stand-Alone (Permanent)
	
	Approved Curriculum Consensus Vote Items:
	    1. Required: Topic I – Course Justification – Edit the student need for conciseness.
	    2. Required: Topic IX.A.1 – Update with newer, 4th edition 2018.
	    3. Recommended: Topic I – Evaluate if MATH 42H should be also listed.

l.	**APPROVED, effective Fall 2020: MATH 243** Initiator: Zack Judson Title: Academic Excellence in Precalculus III Unit(s): 1 Hour(s): lab=3 5-Year Review Stand-Alone (Permanent) **Approved Curriculum Consensus Vote Items:** 1. Required: Topic I – Course Justification – Edit the student need for conciseness.

	2. Recommended: Topic I – Evaluate if MATH 43H should be also listed.
m.	**APPROVED, effective Fall 2020: PHIL 7** Initiator: Rich Booher Title: Deductive Logic Unit(s): 4 Hour(s): lec=4 5-Year Review & C-ID Compliance Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE **<u>Approved Curriculum Consensus Vote Items:</u>** 1. Required: Topic V – Review the outline to ensure that the same changes were made from PHIL 7H. 2. Required: Topic V.B – Begin with a Bloom's Taxonomy verb. 3. Required: Topic V.C – Begin with a Bloom's Taxonomy verb. 4. Required: Topic V.D – Begin with a Bloom's Taxonomy verb. 5. Required: Topic VIII.C – Clarify by adding additional criteria for the 'oral explanation'. 6. Required: Topic VIII – Review the outline to ensure that the same changes were made from PHIL 7H. 7. Required: Topic IX.A.2 – Update with newer, 15th edition 2019. 8. Required: Topic IX.A.3 – Check for a newer edition. 9. Required: Topic IX.B – Add some texts or references to reference the information from Topic VI.A.2. 10. Required: Topic IX – Review the outline to ensure that the same changes were made from PHIL 7H. 11. Recommended: SLO's – Begin with a verb.
n.	**APPROVED, effective Fall 2020: PHIL 7H** Initiator: Rich Booher Title: Deductive Logic - HONORS Unit(s): 4 Hour(s): lec=4 5-Year Review & C-ID Compliance Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE **<u>Approved Curriculum Consensus Vote Items:</u>** 1. Required: Topic V – Review the outline to ensure that the same changes were made from PHIL 7. 2. Required: Topic V.B – Begin with a Bloom's Taxonomy verb. 3. Required: Topic V.C – Begin with a Bloom's Taxonomy verb. 4. Required: Topic V.D – Begin with a Bloom's Taxonomy verb. 5. Required: Topic VIII.C – Clarify by adding additional criteria for the 'oral explanation'. 6. Required: Topic VIII – Review the outline to ensure that the same changes were

	made from PHIL 7. 7. Required: Topic IX.A.2 – Update with newer, 15th edition 2019. 8. Required: Topic IX.A.3 – Check for a newer edition. 9. Required: Topic IX.B – Add some texts or references to reference the information from Topic VI.A.2. 10. Required: Topic IX – Review the outline to ensure that the same changes were made from PHIL 7. 11. Recommended: SLO's – Begin with a verb.
o.	**TABLED: PHIL 8** Initiator: Rich Booher Title: Ethics Unit(s): 4 Hour(s): lec=4 5-Year Review & C-ID Compliance Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC Online **Curriculum Consensus Vote Items:** 1. Required: Topic V.A – Begin with a Bloom's Taxonomy verb. 2. Required: Topic VIII.B – Specifically state a 'final exam'. 3. Required: The course description references ideas about "non-Western" traditions, but the outline does not show this. Review the outline to add the ideas about "non-Western" traditions. 4. Required: Review the entire outline to ensure it matches to PHIL 8H with the exception of the honors components.
p.	**TABLED: PHIL 8H** Initiator: Rich Booher Title: Ethics - HONORS Unit(s): 4 Hour(s): lec=4 5-Year Review & C-ID Compliance Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC **Curriculum Consensus Vote Items:** 1. Required: Topic V.A – Begin with a Bloom's Taxonomy verb. 2. Required: Topic VIII.B – Specifically state a 'final exam'. 3. Required: The course description references ideas about "non-Western" traditions, but the outline does not show this. Review the outline to add the ideas about "non-Western" traditions. 4. Required: Review the entire outline to ensure it matches to PHIL 8 with the exception of the honors components.

DE ANZA COLLEGE
CURRICULUM COMMITTEE MINUTES

Tuesday, October 15, 2019
2:30pm - 4:00pm
Location: Staff Development Lab – MLC 243

PRESENT:

Mike Appio *(AT)*
Valerie Greene *(BH)*
Julie Hughes *(CA)*
Scott Osborne *(CB)*
Brandon Gainer *(LA)*
Lena Chang *(LR)*
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Sridevi Lakshmanan *(SE)*

Shannon Hassett *(SS)*
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Anita Kandula
    (Admin. Co-chair, tie vote)
Renee Augenstein
    (Articulation Officer)

Erik Woodbury
    (Faculty Co-Chair, tie-vote)
Mae Lee
    (Faculty Vice Co-Chair, nv)
Mary Clark-Tillman
    (Curr. Coordinator/nv)
Mi Chang
    (Curr. Secretary/nv)

ABSENT:

Danielle Altman *(PE),* Rusty Johnson *(PE),* Carolyn Wilkins-Greene *(Div. Dean Rep.),*

GUESTS:

Amy Leonard (ELIT), Alma Garcia

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1. **Approval of today's agenda.**
   Today's agenda was **APPROVED** – (M/S/C—Gainer/Greene) – as presented.

2. **APPROVAL OF MINUTES:**
   a. October 8, 2019 Minutes – **APPROVED** – (M/S/C— Greene/Gainer) – as presented.

3. **CONSENT CALENDAR:**

4. **ACTION CALENDAR:**
   *If a course is passed by the Curriculum Committee, it is "**conditionally approved**" pending Curriculum Committee required and/or recommended changes and final submission of the course and all required forms to the curriculum office. Initiators have **ONE WEEK** from the date of the conditional approval to submit the final version.

   ### FINAL VERSION IS DUE ON OCTOBER 22, 2019

a.	**APPROVED, effective Spring 2020: F/TV 6A** Initiator: Susan Tavernetti Title: Screenwriting Fundamentals for Film/Video I Online **Approved Curriculum Consensus Vote Items: NONE.**

b.	**APPROVED, effective Winter 2020: REST 61** Initiator: Mark Sherby Title: Real Estate Investments Online & Hybrid **Approved Curriculum Consensus Vote Items: NONE.**
c.	**APPROVED, effective Fall 2020: ELIT 12** Initiator: Amy Leonard Title: Introduction to Dramatic Literature Unit(s): 4 Hour(s): lec=4 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC Online & Hybrid **Approved Curriculum Consensus Vote Items:** 1. Required: Submit a memo to state that the Theatre Arts department does not need to be consulted in the future regarding this course signed by the department chair and division dean. 2. Required: Topic V – Sort and sync. 3. Required: Topic VIII.B – Indicate clearly that this is the final (remove "may"). 4. Required: Topic IX.A.2 – Update with newer, 8th edition 2018. 5. Recommended: Topic VIII.A – Consider removing "may" to remove the ambiguity on what the criteria is.
d.	**APPROVED, effective Fall 2020: ELIT 17** Initiator: Becky Roberts Title: Introduction to Shakespeare Unit(s): 4 Hour(s): lec=4 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC **Approved Curriculum Consensus Vote Items:** 1. Required: Topic IX – Ensure it matches with ELIT 17H. 2. Required: Topic IX.A.2 – If this is used, make sure it matches with ELIT 17H and double-check the publication date.
e.	**APPROVED, effective Fall 2020: ELIT 17H** Initiator: Becky Roberts Title: Introduction to Shakespeare - HONORS Unit(s): 4 Hour(s): lec=4

	5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC **Approved Curriculum Consensus Vote Items:** 1. Required: Topic IX – Ensure it matches with ELIT 17H. 2. Recommended: Topic V.I – Add more descriptive language to be specific to this course.
f.	**APPROVED, effective Fall 2020: ELIT 39** Initiator: Alan Simes Title: Contemporary Literature Unit(s): 4 Hour(s): lec=4 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC Online **Approved Curriculum Consensus Vote Items:** 1. Required: Topic VIII.B – Add criteria for evaluation (if needed, separate out each assignment as they may have different criteria for evaluation). 2. Recommended: Topic I – Course Justification – Edit for conciseness in the student need sentence.
g.	**APPROVED, effective Fall 2020: ELIT 46A** Initiator: Luis Limcolioc Title: Major British Writers (Medieval and Renaissance) Unit(s): 4 Hour(s): lec=4 5-Year Review & C-ID Compliance Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC **Approved Curriculum Consensus Vote Items:** 1. Required: Topic VI.B.2 – Clarify the expansions (must vs may) and then align Topic VI.B.2 with Topic VIII.C (and/or). 2. Recommended: SLO #3 – Begin with a verb.
h.	**APPROVED, effective Fall 2020: ELIT 46AH** Initiator: Luis Limcolioc Title: Major British Writers (Medieval and Renaissance) - HONORS Unit(s): 4 Hour(s): lec=4 5-Year Review & C-ID Compliance

	Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC **Approved Curriculum Consensus Vote Items:** 1. Required: Topic VI.B.2 – Clarify the expansions (must vs may) and then align Topic VI.B.2 with Topic VIII.C (and/or). 2. Recommended: SLO #3 – Begin with a verb. 3. Recommended: Topic V.F – Add more descriptive language to be specific to this course.
i.	**APPROVED, effective Fall 2020: ELIT 46B** Initiator: Luis Limcolioc Title: Major British Writers (Neo-Classical and Romantic) Unit(s): 4 Hour(s): lec=4 5-Year Review & C-ID Compliance Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC **Approved Curriculum Consensus Vote Items:** 1. Required: Topic VI.B.2 – Clarify the expansions (must vs may) and then align Topic VI.B.2 with Topic VIII.C (and/or). 2. Required: Topic VIII.D – Add criteria for evaluation. 3. Required: Topic IX.B – Review for full reference citations and ensure it is the same as ELIT 46BH. 4. Recommended: SLO #1 – Begin with a more measurable verb.
j.	**APPROVED, effective Fall 2020: ELIT 46BH** Initiator: Luis Limcolioc Title: Major British Writers (Neo-Classical and Romantic) - HONORS Unit(s): 4 Hour(s): lec=4 5-Year Review & C-ID Compliance Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC **Approved Curriculum Consensus Vote Items:** 1. Required: Topic VI.B.2 – Clarify the expansions (must vs may) and then align Topic VI.B.2 with Topic VIII.C (and/or). 2. Required: Topic VIII.D – Add criteria for evaluation. 3. Required: Topic IX.B – Review for full reference citations and ensure it is the same as ELIT 46B. 4. Recommended: SLO #1 – Begin with a more measurable verb.
k.	**APPROVED, effective Fall 2020: ELIT 46C**

	Initiator: Brian Malone
	Title: Major British Writers (Victorian and Modern)
	Unit(s): 4 Hour(s): lec=4
	
	5-Year Review & C-ID Compliance
	Course in existing Certificate/Degree
	Course in De Anza GE
	CSU Transferable & UC Transferable
	De Anza GE, CSUGE & IGETC
	
	Approved Curriculum Consensus Vote Items:
	  1. Required: Topic VI.B.2 – Clarify the expansions (must vs may) and then align Topic VI.B.2 with Topic VIII.C (and/or).
	  2. Required: Topic VIII.B – Reconsider the criteria specifically in relations to "investment" as a criterion.
	  3. Required: Topic VIII.D – Add criteria for evaluation.
	  4. Recommended: Topic V.G – Begin with a more measurable verb by removing "understanding".
	  5. Recommended: SLO #1 – Begin with a more measurable verb.

I.	**APPROVED, effective Fall 2020: ELIT 46CH**
	Initiator: Brian Malone
	Title: Major British Writers (Victorian and Modern) - HONORS
	Unit(s): 4 Hour(s): lec=4
	
	5-Year Review & C-ID Compliance
	Course in existing Certificate/Degree
	Course in De Anza GE
	CSU Transferable & UC Transferable
	De Anza GE, CSUGE & IGETC
	
	Approved Curriculum Consensus Vote Items:
	  1. Required: Topic VI.B.2 – Clarify the expansions (must vs may) and then align Topic VI.B.2 with Topic VIII.C (and/or).
	  2. Required: Topic VIII.B – Reconsider the criteria specifically in relations to "investment" as a criterion.
	  3. Required: Topic VIII.D – Add criteria for evaluation.
	  4. Recommended: Topic V.G – Begin with a more measurable verb by removing "understanding".
	  5. Recommended: SLO #1 – Begin with a more measurable verb.

5. **OTHER BUSINESS**:
   a. Proposed Curriculum Committee Review Process Change – The committee discussed further the proposal to change the curriculum review process. It was **APPROVED** to proceed with presenting the change to Academic Senate.

DE ANZA COLLEGE
CURRICULUM COMMITTEE MINUTES

Tuesday, October 22, 2019
2:30pm - 4:00pm
Location: Staff Development Lab – MLC 243

PRESENT:

Mike Appio *(AT)*
Valerie Greene *(BH)*
Julie Hughes *(CA)*
Brandon Gainer *(LA)*
Sarah Lisha *(LA)*
Lena Chang *(LR)*
Chris Deming *(PS)*

Sridevi Lakshmanan *(SE)*
Natasha Joplin *(ST & FA Rep)*
Anita Kandula
    (Admin. Co-chair, tie vote)
Renee Augenstein
    (Articulation Officer)
Erik Woodbury
    (Faculty Co-Chair, tie-vote)

Mae Lee
    (Faculty Vice Co-Chair, nv)
Mary Clark-Tillman
    (Curr. Coordinator/nv)
Mi Chang
    (Curr. Secretary/nv)

ABSENT:

Lydia Botsford *(CB)*, Scott Osborne *(CB)*, Danielle Altman *(PE)*, Rusty Johnson *(PE)*, Shannon Hassett *(SS)*, Carolyn Wilkins-Greene *(Div. Dean Rep.)*, Zack Judson *(Content Review Liaison)*

GUESTS:

Alma Garcia, Marek Cichanski *(ASTR)*, Susan Tavernetti *(F/TV)*, Milena Grozeva Levy *(F/TV)*, Daniel Smith

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1. **Approval of today's agenda.**
   Today's agenda was **APPROVED** – (M/S/C—Greene/Lakshmanan) – as presented

2. **APPROVAL OF MINUTES:**
   a. October 15, 2019 Minutes – **APPROVED** – (M/S/C— Greene/Gainer) – as presented.

3. **CONSENT CALENDAR:**

4. **ACTION CALENDAR:**
   *If a course is passed by the Curriculum Committee, it is "**conditionally approved**" pending Curriculum Committee required and/or recommended changes and final submission of the course and all required forms to the curriculum office. Initiators have **ONE WEEK** from the date of the conditional approval to submit the final version.

   ### FINAL VERSION IS DUE ON OCTOBER 29, 2019

a.	**APPROVED, effective Fall 2020: ASTR 4** Initiator: Marek Cichanski Title: Solar System Astronomy Unit(s): 5 Hour(s): lec=5 5-Year Review Course in existing Certificate/Degree

	Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC Online **Approved Curriculum Consensus Vote Items:** 1. Required: Topic I – Course Justification: Remove, "requirements of the De Anza…degree." part of the sentence as it is not needed.

b.	**APPROVED, effective Fall 2020: ASTR 10**
	Initiator: Marek Cichanski
	Title: Stellar Astronomy
	Unit(s): 5 Hour(s): lec=5
	
	5-Year Review
	Course in existing Certificate/Degree
	Course in De Anza GE
	CSU Transferable & UC Transferable
	De Anza GE, CSUGE & IGETC
	
	Approved Curriculum Consensus Vote Items:
	   1. Required: Topic I – Course Justification: Remove, "requirements of the De Anza…degree." part of the sentence as it is not needed.
	   2. Required: Topic VI.A – Remove the first word, "Required:".
	   3. Required: Topic VI.B – Remove the first word, "Required:".
	   4. Required: Topic VI.C – Remove the first word, "Required:".
	   5. Recommended: Topic VIII.C – Clarify the criteria.

c.	**APPROVED, effective Fall 2020: F/TV 10**
	Initiator: Susan Tavernetti
	Title: Introduction to Electronic Media
	Unit(s): 4 Hour(s): lec=4
	
	5-Year Review & C-ID Compliance
	Course in existing Certificate/Degree
	Course in De Anza GE
	CSU Transferable & UC Transferable
	De Anza GE, CSUGE & IGETC
	Online
	
	Approved Curriculum Consensus Vote Items:
	   1. Required: Topic I – Course Justification – List at least one program this course belongs on.
	   2. Required: Topic IX.A.1 – Correct the reference and also update with newer, 12th edition 2019.
	   3. Required: Topic IX.B.4 – Add the author.
	   4. Required: Topic IX.B.5 – Add the author.
	   5. Required: Topic IX.B.8 – Add the author.

d.	**APPROVED, effective Fall 2020: F/TV 10H** Initiator: Susan Tavernetti

	Title: Introduction to Electronic Media - HONORS Unit(s): 4 Hour(s): lec=4 5-Year Review & C-ID Compliance Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC Online **Approved Curriculum Consensus Vote Items:** 1. Required: Topic I – Course Justification – List at least one program this course belongs on. 2. Required: Topic V.I – Begin with a verb (i.e. "Analyze critically"). 3. Required: Topic IX.A.1 – Correct the reference and also update with newer, 12th edition 2019. 4. Required: Topic IX.B.4 – Add the author. 5. Required: Topic IX.B.5 – Add the author. 6. Required: Topic IX.B.8 – Add the author.
e.	**APPROVED, effective Fall 2020: F/TV 22** Initiator: Susan Tavernetti Title: Beginning 16mm Motion Picture Production Unit(s): 4 Hour(s): lec=3.5, lab=1.5 5-Year Review & C-ID Compliance Course in existing Certificate/Degree CSU Transferable & UC Transferable **Approved Curriculum Consensus Vote Items:** 1. Required: Topic VIII.A – Clarify that what is listed is the criteria for evaluation.
f.	**APPROVED, effective Fall 2020: F/TV 27** Initiator: Susan Tavernetti Title: Nonlinear Editing Unit(s): 4 Hour(s): lec=3.5, lab=1.5 5-Year Review Course in existing Certificate/Degree CSU Transferable & UC Transferable **Approved Curriculum Consensus Vote Items:** 1. Required: Topic I – Course Justification – Add that the course is also, "UC transferable". 2. Recommended: Topic IV – Specify the type of projector needed. 3. Required Technical Cleanup: Coversheet – Remove C-ID as it is not.
g.	**APPROVED, effective Fall 2020: F/TV 29** Initiator: Milena Grozeva Levy Title: Lighting for Film and Television Unit(s): 4 Hour(s): lec=3.5, lab=1.5

	5-Year Review
	Course in existing Certificate/Degree
	CSU Transferable & UC Transferable
	
	Approved Curriculum Consensus Vote Items:
	  1. Required: Topic I – Course Justification – Add that the course is also, "UC transferable".
	  2. Required: Topic III – Specify the pair of gloves needed.
	  3. Required: Topic V.C.3.a needs a V.C.3.b or delete and move the information from V.C.3.a into V.C.3.

h.	**APPROVED, effective Fall 2020: F/TV 30** Initiator: Susan Tavernetti Title: Location Recording and Sound Design Unit(s): 3 Hour(s): lec=2.5, lab=1.5 5-Year Review & C-ID Compliance Course in existing Certificate/Degree CSU Transferable & UC Transferable **Approved Curriculum Consensus Vote Items:** 1. Required: Topic I – Course Justification – Add that the course is also, "UC transferable".

i.	**APPROVED, effective Fall 2020: F/TV 31**
	Initiator: Susan Tavernetti
	Title: Audio Post Production
	Unit(s): 3 Hour(s): lec=2.5, lab=1.5
	
	5-Year Review & C-ID Compliance
	Course in existing Certificate/Degree
	CSU Transferable & UC Transferable
	
	Approved Curriculum Consensus Vote Items:
	  1. Required: Topic I – Course Justification – Add that the course is also, "UC transferable".
	  2. Required: Topic V.F – Begin with a Bloom's Taxonomy verb.

j.	**APPROVED, effective Fall 2020: F/TV 57A** Initiator: Milena Grozeva Levy Title: Nonfiction Workshop I: The Documentary Unit(s): 4 Hour(s): lec=3.5, lab=1.5 5-Year Review Course in existing Certificate/Degree CSU Transferable **Approved Curriculum Consensus Vote Items:** 1. Required: Topic IV – Remove the beginning portion only "lecture room… access" as this is standard for all classrooms and is not needed.

k.	**APPROVED, effective Fall 2020: F/TV 57B**
	Initiator: Milena Grozeva Levy
	Title: Nonfiction Workshop II: The Documentary
	Unit(s): 4 Hour(s): lec=3.5, lab=1.5
	
	5-Year Review
	Course in existing Certificate/Degree
	CSU Transferable
	
	Approved Curriculum Consensus Vote Items:
	   1. Required: Topic I – Course Justification – Edit the student need sentence to specify the uniqueness of this course only.
	   2. Required: Topic IV – Remove the beginning portion only "lecture room… access" as this is standard for all classrooms and is not needed.

l.	**APPROVED, effective Fall 2020: F/TV 58S-V**
	Initiator: Susan Tavernetti
	Title: Film/Television Production Workshop
	Unit(s): 1-4 Hour(s): lab=3-12
	
	5-Year Review
	Course in existing Certificate/Degree
	CSU Transferable
	
	Approved Curriculum Consensus Vote Items:
	   1. Required: Topic X – Remove as it is not needed for a laboratory only class and incorporate the lab topics, if needed.
	   2. Recommended: SLO's – Begin with a verb.

m.	**APPROVED, effective Fall 2020: F/TV 98G** Initiator: Susan Tavernetti Title: Fiction Workshop (The Writer, Producer, Director) Unit(s): 3 Hour(s): lec=2, lab=3 5-Year Review Course in existing Certificate/Degree CSU Transferable **Approved Curriculum Consensus Vote Items: NONE.**
n.	**APPROVED, effective Fall 2020: F/TV 98H** Initiator: Susan Tavernetti Title: Fiction Workshop (The Technical Crew) Unit(s): 3 Hour(s): lec=2, lab=3 5-Year Review Course in existing Certificate/Degree CSU Transferable

	Approved Curriculum Consensus Vote Items:
	    1. Required: Topic V.A – Begin with a Bloom's Taxonomy verb.
	    2. Recommended: Topic III – Specify the kind of safety gloves needed.
	    3. Recommended: SLO's – Begin with a verb.

o.	**APPROVED, effective Fall 2020: F/TV 98J** Initiator: Susan Tavernetti Title: Fiction Workshop (Editing/Post Production) Unit(s): 3 Hour(s): lec=2, lab=3 5-Year Review Course in existing Certificate/Degree CSU Transferable **Approved Curriculum Consensus Vote Items:** 1. Recommended: SLO's – Begin with a verb.

DE ANZA COLLEGE
CURRICULUM COMMITTEE MINUTES

Tuesday, October 29, 2019
2:30pm - 4:00pm
Location: Staff Development Lab – MLC 243

PRESENT:

Valerie Greene *(BH)*
Julie Hughes *(CA)*
Scott Osborne *(CB)*
Alex Wang *(DASB)*
Brandon Gainer *(LA)*
Sarah Lisha *(LA)*
Lena Chang *(LR)*
Chris Deming *(PS)*

Sridevi Lakshmanan *(SE)*
Shannon Hassett *(SS)*
　　　(Div. Dean Rep.)
Zack Judson
　　　(Content Review Liaison)
Anita Kandula
　　　(Admin. Co-chair, tie vote)
Renee Augenstein
　　　(Articulation Officer)

Erik Woodbury
　　　(Faculty Co-Chair, tie-vote)
Mae Lee
　　　(Faculty Vice Co-Chair, nv)
Mary Clark-Tillman
　　　(Curr. Coordinator/nv)
Mi Chang
　　　(Curr. Secretary/nv)

ABSENT:

Mike Appio *(AT)*, Danielle Altman *(PE)*, Rusty Johnson *(PE)*, Natasha Joplin *(ST & FA Rep)*

GUESTS:

Alma Garcia, Eugene Rodriguez (ARTS), Marc Coronado (ICS/WMST), Mark Healy (PSYC/SOC)

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1. **Approval of today's agenda.**
   Today's agenda was **APPROVED** – (M/S/C—Hughes/Gainer) – as presented.

2. **APPROVAL OF MINUTES:**
   a. October 22, 2019 Minutes – **APPROVED** – (M/S/C— Greene/Lakshmanan) – as presented.

3. **CONSENT CALENDAR:**

4. **ACTION CALENDAR:**
   *If a course is passed by the Curriculum Committee, it is "**conditionally approved**" pending Curriculum Committee required and/or recommended changes and final submission of the course and all required forms to the curriculum office. Initiators have **ONE WEEK** from the date of the conditional approval to submit the final version.

FINAL VERSION IS DUE ON NOVEMBER 5, 2019

a.	**TABLED: ARTS 12** Initiator: Eugene Rodriguez Title: Design and Color Unit(s): 4　　Hour(s): lec=3, lab=3 5-Year Review & C-ID Compliance Course in existing Certificate/Degree CSU Transferable & UC Transferable

	Curriculum Consensus Vote Items: 1. Note: Initiator had to leave and ran out of time.
b.	**TABLED: ARTS 15A** Initiator: Eugene Rodriguez Title: Acrylic Painting I Unit(s): 4 Hour(s): lec=3, lab=3 Repeat: Family 5-Year Review Course in existing Certificate/Degree CSU Transferable & UC Transferable **Curriculum Consensus Vote Items:** 1. Note: Initiator had to leave and ran out of time.
c.	**TABLED: ARTS 15B** Initiator: Eugene Rodriguez Title: Acrylic Painting II Unit(s): 4 Hour(s): lec=3, lab=3 Repeat: Family 5-Year Review Course in existing Certificate/Degree CSU Transferable & UC Transferable **Curriculum Consensus Vote Items:** 1. Note: Initiator had to leave and ran out of time.
d.	**TABLED: ARTS 15C** Initiator: Eugene Rodriguez Title: Acrylic Painting III Unit(s): 4 Hour(s): lec=3, lab=3 Repeat: Family 5-Year Review Course in existing Certificate/Degree CSU Transferable & UC Transferable **Curriculum Consensus Vote Items:** 1. Note: Initiator had to leave and ran out of time.

e.	**TABLED: ARTS 16A** Initiator: Eugene Rodriguez Title: Oil Painting I Unit(s): 4 Hour(s): lec=3, lab=3 Repeat: Family 5-Year Review & C-ID Compliance Course in existing Certificate/Degree CSU Transferable & UC Transferable **Curriculum Consensus Vote Items:** 1. Note: Initiator had to leave and ran out of time.
f.	**TABLED: ARTS 16B** Initiator: Eugene Rodriguez Title: Oil Painting II Unit(s): 4 Hour(s): lec=3, lab=3 Repeat: Family 5-Year Review & C-ID Compliance Course in existing Certificate/Degree CSU Transferable & UC Transferable **Curriculum Consensus Vote Items:** 1. Note: Initiator had to leave and ran out of time.
g.	**TABLED: ARTS 16C** Initiator: Eugene Rodriguez Title: Oil Painting III Unit(s): 4 Hour(s): lec=3, lab=3 Repeat: Family 5-Year Review & C-ID Compliance Course in existing Certificate/Degree CSU Transferable & UC Transferable **Curriculum Consensus Vote Items:** 1. Note: Initiator had to leave and ran out of time.
h.	**APPROVED, effective Fall 2020: ICS 5** Initiator: Catie Cadge-Moore Title: History of Art: Multicultural Arts in the United States Unit(s): 4 Hour(s): lec=4 Cross-List: ARTS 2F 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC Online

Approved Curriculum Consensus Vote Items:
1. Required: Topic I – Course Justification – Edit the last sentence to state what this course offers.
2. Required: Topic I – Course Justification – Specify only one program.
3. Required: Topic VIII.C – Add criteria for evaluation.
4. Recommended: SLO's – Begin with a verb.
5. Recommended: SLO's – Reduce the number as six is a lot to assess.

i.	**APPROVED, effective Fall 2020: ARTS 2F** Initiator: Catie Cadge-Moore Title: History of Art: Multicultural Arts in the United States Unit(s): 4 Hour(s): lec=4 Cross-List: ICS 5 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC Online **Approved Curriculum Consensus Vote Items:** 1. Required: Topic I – Course Justification – Edit the last sentence to state what this course offers. 2. Required: Topic I – Course Justification – Specify only one program. 3. Required: Topic VIII.C – Add criteria for evaluation. 4. Recommended: SLO's – Begin with a verb. 5. Recommended: SLO's – Reduce the number as six is a lot to assess.
j.	**APPROVED, effective Fall 2020: ICS 35** Initiator: Marc Coronado Title: Chicano/a, Latino/a Literature Unit(s): 4 Hour(s): lec=4 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC Online **Approved Curriculum Consensus Vote Items:** 1. Required: Topic VIII.B – Add criteria for evaluation. 2. Recommended: Topic V.D – Begin with a higher-level Bloom's Taxonomy verb. 3. Recommended: SLO – Begin with a verb.
k.	**TABLED: PSYC 1** Initiator: Mark Healy Title: General Psychology Unit(s): 4 Hour(s): lec=4

5-Year Review & C-ID Compliance
Course in existing Certificate/Degree
Course in De Anza GE
CSU Transferable & UC Transferable
De Anza GE, CSUGE & IGETC
Online

Curriculum Consensus Vote Items (Gainer/Greene):
1. Required: Topic I – Course Justification – Specify only one program.
2. Required: Topic V – Review the outline to ensure content for a 4-unit course.
3. Required: Topic V – Sort and Sync.
4. Required: Topic VI.B – Either remove or add in Topic VIII with criteria to align.
5. Recommended: SLO #3 – Begin with a verb.
6. Recommended: Topic VIII.A – Remove the reference to Canvas and be more generic.
7. Recommended: Topic VIII.A – Discuss the appropriate criteria with the department.

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l. **APPROVED, effective Fall 2020: PSYC 15**
Initiator: Mark Healy
Title: Statistics and Research Methods in Social Science
Unit(s): 4   Hour(s): lec=4
Cross-List: SOC 15

5-Year Review & C-ID Compliance
Course in existing Certificate/Degree
CSU Transferable & UC Transferable
CSUGE & IGETC

Approved Curriculum Consensus Vote Items:
1. Required: Topic I – Ensure the SLO's match with SOC 15.
2. Required: Topic V – Sort and sync.
3. Required: Topic V.A – Ensure it matches with SOC 15.
4. Required: Topic VI.C – Ensure it matches with SOC 15.
5. Required: Topic IX.B – Ensure it matches with SOC 15.
6. Recommended: SLO – Remove the number of SLO's
7. Required: Coversheet – 3rd page – obtain consultation sign-off with consultation with MATH department and division dean.
8. NOTE: Initiator states that the content can be covered in a 4-unit course.

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m. **APPROVED, effective Fall 2020: SOC 15**
Initiator: Mark Healy
Title: Statistics and Research Methods in Social Science
Unit(s): 4   Hour(s): lec=4
Cross-List: PSYC 15

5-Year Review & C-ID Compliance
Course in existing Certificate/Degree
CSU Transferable & UC Transferable
CSUGE & IGETC

	Approved Curriculum Consensus Vote Items: 1. Required: Topic I – Ensure the SLO's match with PSYC 15. 2. Required: Topic V – Sort and sync. 3. Required: Topic V.A – Ensure it matches with PSYC 15. 4. Required: Topic VI.C – Ensure it matches with PSYC 15. 5. Required: Topic IX.B – Ensure it matches with PSYC 15. 6. Recommended: SLO – Remove the number of SLO's. 7. Required: Coversheet – 3rd page – obtain consultation sign-off with consultation with MATH department and division dean. 8. NOTE: Initiator states that the content can be covered in a 4-unit course.
n.	**APPROVED, effective Fall 2020: PSYC 64, X-Z** Initiator: Mark Healy Title: Psychology Internship Unit(s): 1-4 Hour(s): lab=3-12 5-Year Review Stand-Alone (Permanent) CSU Transferable **Approved Curriculum Consensus Vote Items:** 1. Recommended: Topic I – Course Justification – Succinctness in the student need sentence (i.e. Remove the sentence, "This course is crucial…"). 2. Recommended: SLO #1 – Begin with a more measurable verb.
o.	**APPROVED, effective Fall 2020: WMST 8** Initiator: Marc Coronado Title: Women of Color in the USA Unit(s): 4 Hour(s): lec=4 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC Online **Approved Curriculum Consensus Vote Items:** 1. Required: Topic I – Course Justification – Edit the general education sentence to reflect that it is De Anza, CSUGE and IGETC. 2. Required: Topic V.C – Begin with a verb (i.e. Analyze critically). 3. Required: Topic V.G – Begin with a verb (i.e. Examine critically). 4. Required: Topic VIII.E – Add criteria for evaluation. 5. Required: Topic IX.A.3 – Correct to the 4th edition. 6. Required: Topic IX.A.4 – Include that it is the 7th edition and change the publisher to Oxford University Press. 7. Technical Required Cleanup: Coversheet – Remove that it is C-ID. 8. Recommended: SLO – Begin with a more measurable verb.
p.	**APPROVED, effective Fall 2020: WMST 24**

Initiator: Marc Coronado
Title: Women and Gender in Global Perspectives
Unit(s): 4   Hour(s): lec=4

5-Year Review
Course in existing Certificate/Degree
Course in De Anza GE
CSU Transferable & UC Transferable
De Anza GE, CSUGE & IGETC
Online

Approved Curriculum Consensus Vote Items:
1. Required: Topic I – Course Justification – Edit the general education sentence to reflect that it is De Anza, CSUGE and IGETC.
2. Required: Topic I – Course Justification – Remove only the beginning part of the sentence, "This course is different…because".
3. Required: Topic VIII – Add or edit an existing sub-topic to state a final exam/project/paper.
4. Required: Topic IX.A.3 – Update with newer, 4th edition 2019.
5. Technical Required Cleanup: Coversheet – Remove that it is C-ID.
6. Not a lot of content for a 4-unit course. Is this enough? Initiator states yes as each expanded description is a lengthy topic.

5. **OTHER BUSINESS**:
   a. **APPROVED** – (M/S/C—Greene/Gainer – Abstain - Deming) to require consultation sign-off for courses that have cross-discipline content.

DE ANZA COLLEGE
CURRICULUM COMMITTEE MINUTES

Tuesday, November 5, 2019
2:30pm - 4:00pm
Location: Staff Development Lab – MLC 243

PRESENT:

Mike Appio *(AT)*
Valerie Greene *(BH)*
Julie Hughes *(CA)*
Lydia Botsford *(CB)*
Alex Wang *(DASB)*
Brandon Gainer *(LA)*
Sarah Lisha *(LA)*
Lena Chang *(LR)*

Chris Deming *(PS)*
Sridevi Lakshmanan *(SE)*
Shannon Hassett *(SS)*
Natasha Joplin *(ST & FA Rep)*
    (Div. Dean Rep.)
Zack Judson
    (Content Review Liaison)
Anita Kandula
    (Admin. Co-chair, tie vote)

Renee Augenstein
    (Articulation Officer)
Erik Woodbury
    (Faculty Co-Chair, tie-vote)
Mae Lee
    (Faculty Vice Co-Chair, nv)
Mi Chang
    (Curr. Secretary/nv)

ABSENT:

Danielle Altman *(PE),* Rusty Johnson *(PE)*

GUESTS:

Alma Garcia, Edmundo Norte (GERM), Larissa Chiriaeva (GERM), Amy Leonard (ELIT), Craig Norman (ESL)

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1. **Approval of today's agenda.**
   Today's agenda was **APPROVED** – (M/S/C—Gainer/Greene) – as presented.

2. **APPROVAL OF MINUTES:**
   a. October 29, 2019 Minutes – **APPROVED** – (M/S/C— Hughes/Gainer) – as presented.

3. **CONSENT CALENDAR:**

4. **ACTION CALENDAR:**
   *If a course is passed by the Curriculum Committee, it is "**conditionally approved**" pending Curriculum Committee required and/or recommended changes and final submission of the course and all required forms to the curriculum office. Initiators have **ONE WEEK** from the date of the conditional approval to submit the final version.

   FINAL VERSION IS DUE ON NOVEMBER 12, 2019

a.	**APPROVED, effective Fall 2020: ELIT 8** Initiator: Amy Leonard Title: Children's Literature Unit(s): 4 Hour(s): lec=4 5-Year Review Course in existing Certificate/Degree

	Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC **Approved Curriculum Consensus Vote Items:** 1. Required: Topic VIII.C – Clarify the criteria. 2. Required: Topic IX.A.3 – Add the publisher of, "Penguin Random House" and the publication year of 1992. 3. Required: Topic IX.A.4 – Add the publisher of, "Penguin Random House" and the publication year of 1985 or 1986 and correct the title to place, "Favorite" in front of "Folktale".
b.	**APPROVED, effective Fall 2020: ELIT 47B** Initiator: Karen Chow Title: World Literature: Africa and Latin America Unit(s): 4 Hour(s): lec=4 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC **Approved Curriculum Consensus Vote Items:** 1. Required: Topic VIII.C – Clarify the criteria. 2. Recommended: Topic V.D – Add more content to reflect current history. 3. Recommended: Topic IX – Review to add more updated and current textbooks.
c.	**APPROVED, effective Fall 2020: ELIT 48A** Initiator: Julie Pesano Title: Major American Writers (Colonial to Romantic, 1620-1865) Unit(s): 4 Hour(s): lec=4 5-Year Review & C-ID Compliance Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC **Approved Curriculum Consensus Vote Items:** 1. Required: Topic VIII.B – Clarify the criteria with more detail on each assignment and distinguish the assignment(s) from Topic VIII.D. 2. Required: Topic VIII.D – Clarify the criteria and distinguish the assignment(s) from Topic VIII.B. 3. Recommended: Topic I – Course Justification – Specifically identify the "period" the course is referring to.
d.	**APPROVED, effective Fall 2020: ELIT 48AH** Initiator: Julie Pesano Title: Major American Writers (Colonial to Romantic, 1620-1865) - HONORS Unit(s): 4 Hour(s): lec=4

	5-Year Review & C-ID Compliance
	Course in existing Certificate/Degree
	Course in De Anza GE
	CSU Transferable & UC Transferable
	De Anza GE, CSUGE & IGETC
	
	Approved Curriculum Consensus Vote Items:
	  1. Required: Topic VIII.B – Clarify the criteria with more detail on each assignment and distinguish the assignment(s) from Topic VIII.D.
	  2. Required: Topic VIII.D – Clarify the criteria and distinguish the assignment(s) from Topic VIII.B.
	  3. Recommended: Topic I – Course Justification – Specifically identify the "period" the course is referring to.

e.	**APPROVED, effective Fall 2020: ELIT 48B**
	Initiator: Lydia Hearn
	Title: Major American Writers (The Advent of Realism, 1865-1914)
	Unit(s): 4 Hour(s): lec=4
	
	5-Year Review & C-ID Compliance
	Course in existing Certificate/Degree
	Course in De Anza GE
	CSU Transferable & UC Transferable
	De Anza GE, CSUGE & IGETC
	
	Approved Curriculum Consensus Vote Items:
	  1. Required: Topic VIII.B – Clarify the criteria with more detail on each assignment and distinguish the assignment(s) from Topic VIII.D.
	  2. Required: Topic VIII.D – Clarify the criteria and distinguish the assignment(s) from Topic VIII.B.
	  3. Recommended: Topic I – Course Justification – Specifically identify the "period" the course is referring to.

f.	**APPROVED, effective Fall 2020: ELIT 48BH**
	Initiator: Lydia Hearn
	Title: Major American Writers (The Advent of Realism, 1865-1914) - HONORS
	Unit(s): 4 Hour(s): lec=4
	
	5-Year Review & C-ID Compliance
	Course in existing Certificate/Degree
	Course in De Anza GE
	CSU Transferable & UC Transferable
	De Anza GE, CSUGE & IGETC
	
	Approved Curriculum Consensus Vote Items:
	  1. Required: Topic VIII.B – Clarify the criteria with more detail on each assignment and distinguish the assignment(s) from Topic VIII.D.
	  2. Required: Topic VIII.D – Clarify the criteria and distinguish the assignment(s) from Topic VIII.B.
	  3. Recommended: Topic I – Course Justification – Specifically identify the "period"

	the course is referring to.
g.	**APPROVED, effective Fall 2020: ELIT 48C** Initiator: Kim Palmore Title: Major American Writers (The Modern Age, 1914-the Present) Unit(s): 4 Hour(s): lec=4 5-Year Review & C-ID Compliance Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC **Approved Curriculum Consensus Vote Items:** 1. Required: Topic VIII.B – Clarify the criteria with more detail on each assignment and distinguish the assignment(s) from Topic VIII.D. 2. Required: Topic VIII.D – Clarify the criteria and distinguish the assignment(s) from Topic VIII.B. 3. Required: Topic IX.A – Ensure it matches with ELIT 48CH. 4. Recommended: Topic I – Course Justification – Specifically identify the "period" the course is referring to. 5. Recommended: Topic IX – Review to add more updated and current textbooks to reflect the modern era.
h.	**APPROVED, effective Fall 2020: ELIT 48CH** Initiator: Kim Palmore Title: Major American Writers (The Modern Age, 1914-the Present) - HONORS Unit(s): 4 Hour(s): lec=4 5-Year Review & C-ID Compliance Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC **Approved Curriculum Consensus Vote Items:** 1. Required: Topic VIII.B – Clarify the criteria with more detail on each assignment and distinguish the assignment(s) from Topic VIII.D. 2. Required: Topic VIII.D – Clarify the criteria and distinguish the assignment(s) from Topic VIII.B. 3. Required: Topic VIII – Sort. 4. Required: Topic IX.A – Ensure it matches with ELIT 48C. 5. Recommended: Topic I – Course Justification – Specifically identify the "period" the course is referring to. 6. Recommended: Topic IX – Review to add more updated and current textbooks to reflect the modern era.
i.	**APPROVED, effective Fall 2020: ESL 300** Quarter 1st offered: Fall 2020 Initiator: Linda Yee Title: High Beginning English as a Second Language

	Unit(s): 0 Hour(s): lec=10 Repeat: Unlimited New Course Stand-Alone (Permanent) **Approved Curriculum Consensus Vote Items: NONE.**
j.	**APPROVED, effective Fall 2020: ESL 334** Quarter 1st offered: Fall 2020 Initiator: Patricia Carobus Title: Low Intermediate English as a Second Language Unit(s): 0 Hour(s): lec=10 Repeat: Unlimited New Course Stand-Alone (Permanent) **Approved Curriculum Consensus Vote Items: NONE.**
k.	**APPROVED, effective Fall 2020: ESL 344** Quarter 1st offered: Fall 2020 Initiator: Kathy Flores Title: Intermediate English as a Second Language Unit(s): 0 Hour(s): lec=10 Repeat: Unlimited New Course Stand-Alone (Permanent) **Approved Curriculum Consensus Vote Items:** 1. Required: Topic I – Course Justification – Rephrase the sentences by removing the references to specific courses.

l.	**APPROVED, effective Fall 2020: GERM 1**
	Initiator: Larissa Chiriaeva
	Title: Elementary German (First Quarter)
	Unit(s): 5 Hour(s): lec=5
	
	5-Year Review
	Course in existing Certificate/Degree
	Course in De Anza GE
	CSU Transferable & UC Transferable
	De Anza GE & CSUGE
	
	Approved Curriculum Consensus Vote Items:
	  1. Required: Topic I – Course Justification – Remove only "(GERM 1, GERM 2 and GERM 3)" references.
	  2. Required: Topic V – Sort and sync.

m.	**APPROVED, effective Fall 2020: GERM 2**

	Initiator: Larissa Chiriaeva
	Title: Elementary German (Second Quarter)
	Unit(s): 5 Hour(s): lec=5
	
	5-Year Review
	Course in existing Certificate/Degree
	Course in De Anza GE
	CSU Transferable & UC Transferable
	De Anza GE, CSUGE & IGETC
	
	Approved Curriculum Consensus Vote Items:
	   1. Required: Topic I – Course Justification – Remove only "(GERM 1, GERM 2 and GERM 3)" references.
	   2. Required: Topic V – Sort and sync.

n.	**APPROVED, effective Fall 2020: GERM 3** Initiator: Maike Ahrends Title: Elementary German (Third Quarter) Unit(s): 5 Hour(s): lec=5 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC **Approved Curriculum Consensus Vote Items:** 1. Required: Topic I – Course Justification – Remove only "(GERM 1, GERM 2 and GERM 3)" references.
o.	**APPROVED, effective Fall 2020: GERM 4** Initiator: Maike Ahrends Title: Intermediate German (First Quarter) Unit(s): 5 Hour(s): lec=5 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC **Approved Curriculum Consensus Vote Items: NONE.**

DE ANZA COLLEGE
CURRICULUM COMMITTEE MINUTES

Tuesday, November 12, 2019
2:30pm - 4:00pm
Location: Staff Development Lab – MLC 243

PRESENT:

Mike Appio *(AT)*
Valerie Greene *(BH)*
Julie Hughes *(CA)*
Scott Osborne *(CB)*
Alex Wang *(DASB)*
Brandon Gainer *(LA)*
Lena Chang *(LR)*

Chris Deming *(PS)*
Sridevi Lakshmanan *(SE)*
Shannon Hassett *(SS)*
Natasha Joplin *(ST & FA Rep)*
    (Div. Dean Rep.)
Anita Kandula
    (Admin. Co-chair, tie vote)

Erik Woodbury
    (Faculty Co-Chair, tie-vote)
Mae Lee
    (Faculty Vice Co-Chair, nv)
Mi Chang
    (Curr. Secretary/nv)

ABSENT:

Danielle Altman *(PE)*, Rusty Johnson *(PE),* Zack Judson *(Content Review Liaison),* Renee Augenstein *(Articulation Officer)*

GUESTS:

Elizabeth Mjelde (ARTS), Roseanna Quinn (ELIT/EWRT), Alma Garcia, Eric Mendoza

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1. **Approval of today's agenda.**
   Today's agenda was **APPROVED** – (M/S/C—Appio/Gainer) – as presented.

2. **APPROVAL OF MINUTES:**
   a. November 5, 2019 Minutes – **APPROVED** – (M/S/C— Greene/Gainer) – as presented.

3. **CONSENT CALENDAR:**

4. **ACTION CALENDAR:**
   *If a course is passed by the Curriculum Committee, it is "**conditionally approved**" pending Curriculum Committee required and/or recommended changes and final submission of the course and all required forms to the curriculum office. Initiators have **ONE WEEK** from the date of the conditional approval to submit the final version.

   FINAL VERSION IS DUE ON NOVEMBER 19, 2019

a.	**APPROVED, effective Fall 2020: ARTS 1A** Initiator: Elizabeth Mjelde Title: Introduction to the Visual Arts Unit(s): 4 Hour(s): lec=4 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable

	De Anza GE, CSUGE & IGETC Online & Hybrid **Approved Curriculum Consensus Vote Items:** 1. Required: Topic I – Course Justification – List only one certificate/degree program. 2. Required: Topic VIII.B – Add additional information clarifying the criteria for evaluation of the assignment. 3. Recommended: SLO's – Begin with a verb.
b.	**APPROVED, effective Fall 2020: ARTS 1B** Initiator: Elizabeth Mjelde Title: Architecture Past and Present Unit(s): 4 Hour(s): lec=4 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC Online & Hybrid **Approved Curriculum Consensus Vote Items:** 1. Required: Topic I – Course Justification – List only one certificate/degree program. 2. Required: Topic VIII.B – Add additional information clarifying the criteria for evaluation of the assignment. 3. Recommended: SLO's – Begin with a verb.
c.	**APPROVED, effective Fall 2020: ARTS 2A** Initiator: Elizabeth Mjelde Title: History of Art: Europe from Prehistory through Early Christianity Unit(s): 4 Hour(s): lec=4 5-Year Review & C-ID Compliance Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC Online & Hybrid **Approved Curriculum Consensus Vote Items:** 1. Required: Topic I – Course Justification – List only one certificate/degree program. 2. Required: Topic VIII.B – Add additional information clarifying the criteria for evaluation of the assignment. 3. Recommended: SLO's – Begin with a verb. 4. Recommended: Topic V.E – Begin with a higher-level Bloom's Taxonomy to clarify that the student is doing more than utilizing.
d.	**APPROVED, effective Fall 2020: ARTS 2B**

Initiator: Elizabeth Mjelde
Title: History of Art: Europe during the Middle Ages and the Renaissance
Unit(s): 4   Hour(s): lec=4

5-Year Review & C-ID Compliance
Course in existing Certificate/Degree
Course in De Anza GE
CSU Transferable & UC Transferable
De Anza GE, CSUGE & IGETC
Online & Hybrid

Approved Curriculum Consensus Vote Items:
1. Required: Topic I – Course Justification – List only one certificate/degree program.
2. Required: Topic VIII.B – Add additional information clarifying the criteria for evaluation of the assignment.
3. Recommended: SLO's – Begin with a verb.
4. Recommended: Topic V.E – Begin with a higher-level Bloom's Taxonomy to clarify that the student is doing more than utilizing.

e. | **APPROVED, effective Fall 2020: ARTS 2C**
Initiator: Elizabeth Mjelde
Title: History of Art: Europe from the Baroque Period Through Impressionism
Unit(s): 4   Hour(s): lec=4

5-Year Review & C-ID Compliance
Course in existing Certificate/Degree
Course in De Anza GE
CSU Transferable & UC Transferable
De Anza GE, CSUGE & IGETC
Online & Hybrid

Approved Curriculum Consensus Vote Items:
1. Required: Topic I – Course Justification – List only one certificate/degree program.
2. Required: Topic VIII.B – Add additional information clarifying the criteria for evaluation of the assignment.
3. Recommended: SLO's – Begin with a verb.
4. Recommended: Topic V.E – Begin with a higher-level Bloom's Taxonomy to clarify that the student is doing more than utilizing.

f. | **APPROVED, effective Fall 2020: ARTS 2D**
Initiator: Elizabeth Mjelde
Title: History of Art: Europe and the United States from Post-Impressionism to the Present
Unit(s): 4   Hour(s): lec=4

5-Year Review & C-ID Compliance
Course in existing Certificate/Degree
Course in De Anza GE
CSU Transferable & UC Transferable

	De Anza GE, CSUGE & IGETC Online & Hybrid **Approved Curriculum Consensus Vote Items:** 1. Required: Topic I – Course Justification – List only one certificate/degree program. 2. Required: Topic VIII.B – Add additional information clarifying the criteria for evaluation of the assignment. 3. Recommended: SLO's – Begin with a verb. 4. Recommended: Topic V.E – Begin with a higher-level Bloom's Taxonomy to clarify that the student is doing more than utilizing. 5. Recommended: Topic V.A.3 – Define which "ism's" are covered next to each country.
g.	**APPROVED, effective Fall 2020: ARTS 3TC** Initiator: Elizabeth Mjelde Title: Women and Art Unit(s): 4 Hour(s): lec=4 Cross-List: WMST 3C 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC Online & Hybrid **Approved Curriculum Consensus Vote Items:** 1. Required: Topic I – Course Justification – List only one certificate/degree program. 2. Required: Topic VIII.B – Add additional information clarifying the criteria for evaluation of the assignment. 3. Recommended: SLO's – Begin with a verb.
h.	**APPROVED, effective Fall 2020: WMST 3C** Initiator: Elizabeth Mjelde Title: Women and Art Unit(s): 4 Hour(s): lec=4 Cross-List: ARTS 3TC 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC Online & Hybrid **Approved Curriculum Consensus Vote Items:** 1. Required: Topic I – Course Justification – List only one certificate/degree program. 2. Required: Topic VIII.B – Add additional information clarifying the criteria for

	evaluation of the assignment. 3. Recommended: SLO's – Begin with a verb.
i.	**APPROVED, effective Fall 2020: ARTS 3TE** Initiator: Elizabeth Mjelde Title: Today's Art Scene Unit(s): 4 Hour(s): lec=4 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC Online & Hybrid **Approved Curriculum Consensus Vote Items:** 1. Required: Topic I – Course Justification – List only one certificate/degree program. 2. Required: Topic VIII.B – Add additional information clarifying the criteria for evaluation of the assignment. 3. Recommended: Topic V.J – Begin with a higher-level Bloom's Taxonomy to clarify that the student is doing more than utilizing.
j.	**APPROVED, effective Fall 2020: ELIT 10** Initiator: Steve Howland Title: Introduction to Fiction Unit(s): 4 Hour(s): lec=4 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC Online & Hybrid **Approved Curriculum Consensus Vote Items:** 1. Required: Topic V.E – Begin with a Bloom's Taxonomy verb. 2. Required: Topic IX.A.2 – Update with newer, 8th edition 2015.
k.	**APPROVED, effective Fall 2020: ELIT 10H** Initiator: Steve Howland Title: Introduction to Fiction - HONORS Unit(s): 4 Hour(s): lec=4 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC Online & Hybrid

	Approved Curriculum Consensus Vote Items: 1. Required: Topic V.E – Begin with a Bloom's Taxonomy verb.
l.	**APPROVED, effective Fall 2020: ELIT 21** Initiator: Roseanne Quinn Title: Women in Literature Unit(s): 4 Hour(s): lec=4 Cross-List: WMST 21 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC Online & Hybrid **Approved Curriculum Consensus Vote Items:** 1. Required: Topic I – Course Justification – List only one certificate/degree program. 2. Required: Topic VIII.B – Add additional information clarifying the criteria for evaluation (i.e. evaluated based on a rubric).
m.	**APPROVED, effective Fall 2020: WMST 21** Initiator: Roseanne Quinn Title: Women in Literature Unit(s): 4 Hour(s): lec=4 Cross-List: ELIT 21 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC Online & Hybrid **Approved Curriculum Consensus Vote Items:** 1. Required: Topic I – Course Justification – List only one certificate/degree program. 2. Required: Topic VIII.B – Add additional information clarifying the criteria for evaluation (i.e. evaluated based on a rubric).
n.	**APPROVED, effective Fall 2020: ELIT 78, X-Z** Initiator: Roseanne Quinn Title: Special Topics in Literature Unit(s): 1-4 Hour(s): lec=1-4 5-Year Review Stand-Alone (Permanent) CSU Transferable **Approved Curriculum Consensus Vote Items: NONE.**

o.	**APPROVED, effective Fall 2020: EWRT 77, X-Y** Initiator: Roseanne Quinn Title: Special Projects in English Unit(s): 1-3 Hour(s): lab=3-9 5-Year Review Stand-Alone (Permanent) CSU Transferable **Approved Curriculum Consensus Vote Items: NONE.**

DE ANZA COLLEGE
CURRICULUM COMMITTEE MINUTES

Tuesday, November 19, 2019
2:30pm - 4:00pm
Location: Staff Development Lab – MLC 243

PRESENT:

Mike Appio *(AT)*
Valerie Greene *(BH)*
Lydia Botsford *(CB)*
Alex Wang *(DASB)*
Brandon Gainer *(LA)*
Sarah Lisha *(LA)*
Lena Chang *(LR)*

Chris Deming *(PS)*
Shannon Hassett *(SS)*
Natasha Joplin *(ST & FA Rep)*
    (Div. Dean Rep.)
Zack Judson
    (Content Review Liaison)
Renee Augenstein
    (Articulation Officer)

Erik Woodbury
    (Faculty Co-Chair, tie-vote)
Mae Lee
    (Faculty Vice Co-Chair, nv)
Mi Chang
    (Curr. Secretary/nv)

ABSENT:

Julie Hughes *(CA),* Danielle Altman *(PE)*, Rusty Johnson *(PE),* Sridevi Lakshmanan *(SE)*, Anita Kandula *(Admin. Co-chair, tie vote)*

GUESTS:
Edmundo Norte

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1. **Approval of today's agenda.**
   Today's agenda was **APPROVED** – (M/S/C—Appio/Gainer) – with this addition:
   a. Add Other Business item a. – Course Management Conversion Process and Effects on Curriculum for Comin Year.

2. **APPROVAL OF MINUTES:**
   a. November 12, 2019 Minutes – **TABLED** – out of time.

3. **CONSENT CALENDAR:**

4. **ACTION CALENDAR:**
   *If a course is passed by the Curriculum Committee, it is "**conditionally approved**" pending Curriculum Committee required and/or recommended changes and final submission of the course and all required forms to the curriculum office. Initiators have **ONE WEEK** from the date of the conditional approval to submit the final version.

   FINAL VERSION IS DUE ON NOVEMBER 26, 2019

a.	**APPROVED, effective Fall 2020: ICS 30** Initiator: Juan Gamboa Title: Introduction to Chicanx and Latinx Studies Unit(s): 4 Hour(s): lec=4 5-Year Review

	Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC Online **Approved Curriculum Consensus Vote Items:** 1. Required: Topic I – Course Justification – List only one certificate/degree program. 2. Required: Topic VIII – Add or edit an existing sub-topic to indicate the final exam/paper/test. 3. Required: Topic VIII.A – Add criteria for evaluation. 4. Required: Topic VIII.B – Clarify the criteria for evaluation.
b.	**APPROVED, effective Fall 2020: ICS 31** Initiator: Juan Gamboa Title: Chicanx Culture Unit(s): 4 Hour(s): lec=4 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC **Approved Curriculum Consensus Vote Items:** 1. Required: Topic I – Course Justification – List only one certificate/degree program. 2. Required: Topic IX.A.2 – Update with newer, 4th edition 2012 and provide a full reference. 3. Required: Topic IX.A.3 – Update with newer, 2nd edition 2017 and provide a full reference. 4. Required: Topic IX.A.4 – Provide a full reference. 5. Required: Topic IX.A.5 – Update with newer, 2nd edition 2017 and provide a full reference. 6. Required Technical Cleanup: Coversheet – Remove that it is C-ID. 7. Recommended: SLO #2 – Remove "understand" and begin with "describe" as understand is difficult to measure.
c.	**APPROVED, effective Fall 2020: ICS 32** Initiator: Juan Gamboa Title: Chicanx and Latinx History Unit(s): 4 Hour(s): lec=4 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC **Approved Curriculum Consensus Vote Items:**

	1. Required: Topic I – Course Justification – List only one certificate/degree program. 2. Required: Topic V – Sort and sync with Topic II. 3. Required: Topic VIII.B – Clarify the criteria for evaluation. 4. Required Technical Cleanup: Coversheet – Remove that it is C-ID. 5. Recommended: SLO's – Begin with a verb.
d.	**APPROVED, effective Fall 2020: ICS 33** Initiator: Juan Gamboa Title: The Chicanx and Latinx and the Arts Unit(s): 4 Hour(s): lec=4 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC **<u>Approved Curriculum Consensus Vote Items:</u>** 1. Required: Topic I – Double check the title as the courses previously were changed to "Chicanx" or "Latinx". 2. Required: Topic I – Course Justification – List only one certificate/degree program. 3. Required: Topic V – Sort and sync with Topic II. 4. Required: Topic VIII – Add or edit an existing sub-topic to indicate the final exam/paper/test. 5. Required: Topic VIII.B – Add criteria for evaluation. 6. Required Technical Cleanup: Coversheet – Remove that it is C-ID.
e.	**APPROVED, effective Fall 2020: ICS 37** Initiator: Juan Gamboa Title: Ancient Peoples of Mesoamerica Unit(s): 4 Hour(s): lec=4 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC **<u>Approved Curriculum Consensus Vote Items:</u>** 1. Required: Topic V.B – Begin with a Bloom's Taxonomy verb. 2. Required: Topic VIII.B – Clarify the criteria for evaluation. 3. Required: Topic IX.A.2 – Check the publication year. 4. Required: Topic IX.A.5 – Update with newer, 11th edition 2016 and correct the author's name. 5. Required Technical Cleanup: Coversheet – Remove that it is C-ID. 6. Recommended (highly): SLO's – Complete the sentence.
f.	**APPROVED, effective Fall 2020: ICS 38A** Initiator: Juan Gamboa

	Title: Colonial Latin American History Unit(s): 4 Hour(s): lec=4 Cross-List: HIST 7A 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC **Approved Curriculum Consensus Vote Items:** 1. Required: Topic I – Course Justification – List only one certificate/degree program. 2. Required: Topic I – Course Justification – The student need sentence needs to be distinct from ICS 38B/HIST 7B. 3. Required: Topic V.A.2.a – Needs to match HIST 7A. 4. Required: Topic VI.A.1 – Needs to match HIST 7A. 5. Required: Topic VIII.A and VIII.B – Either remove one or edit one for the midterm and the other as the final exam if they are being evaluated based on different criteria. 6. Required: Topic VIII.C – Clarify the criteria for evaluation. 7. Required: Topic IX.A.5 – Verify the publication of 1996 and edit the publisher to "University of Texas Press."
g.	**APPROVED, effective Fall 2020: HIST 7A** Initiator: Juan Gamboa Title: Colonial Latin American History Unit(s): 4 Hour(s): lec=4 Cross-List: ICS 38A 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC **Approved Curriculum Consensus Vote Items:** 1. Required: Topic I – Course Justification – List only one certificate/degree program. 2. Required: Topic I – Course Justification – The student need sentence needs to be distinct from ICS 38B/HIST 7B. 3. Required: Topic V.A.2.a – Needs to match ICS 38A. 4. Required: Topic VI.A.1 – Needs to match ICS 38A. 5. Required: Topic VIII.A and VIII.B – Either remove one or edit one for the midterm and the other as the final exam if they are being evaluated based on different criteria. 6. Required: Topic VIII.C – Clarify the criteria for evaluation. 7. Required: Topic IX.A.5 – Verify the publication of 1996 and edit the publisher to "University of Texas Press."
h.	**APPROVED, effective Fall 2020: ICS 38B**

	Initiator: Juan Gamboa Title: Modern Latin American History Unit(s): 4 Hour(s): lec=4 Cross-List: HIST 7B 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC **Approved Curriculum Consensus Vote Items:** 1. Required: Topic I – Course Justification – List only one certificate/degree program. 2. Required: Topic I – Course Justification – The student need sentence needs to be distinct from ICS 38A/HIST 7A. 3. Required: Topic VI.B – Needs to match with HIST 7B. 4. Required: Topic VIII – Align with criteria with Topic VI.C. 5. Required: Topic VIII.A and VIII.B – Either remove one or edit one for the midterm and the other as the final exam if they are being evaluated based on different criteria. 6. Required: Topic VIII.C – Clarify the criteria for evaluation. 7. Required: Topic IX.B.6 – Include the author's name.
i.	**APPROVED, effective Fall 2020: HIST 7B** Initiator: Juan Gamboa Title: Modern Latin American History Unit(s): 4 Hour(s): lec=4 Cross-List: ICS 38B 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC **Approved Curriculum Consensus Vote Items:** 1. Required: Topic I – Course Justification – List only one certificate/degree program. 2. Required: Topic I – Course Justification – The student need sentence needs to be distinct from ICS 38A/HIST 7A. 3. Required: Topic VI.B – Needs to match with ICS 38B. 4. Required: Topic VIII – Align with criteria with Topic VI.C. 5. Required: Topic VIII.A and VIII.B – Either remove one or edit one for the midterm and the other as the final exam if they are being evaluated based on different criteria. 6. Required: Topic VIII.C – Clarify the criteria for evaluation. 7. Required: Topic IX.B.6 – Include the author's name.
j.	**APPROVED, effective Fall 2020: ICS 41** Initiator: Meghan Kensler

Title: Native American Contemporary Society
Unit(s): 4   Hour(s): lec=4

5-Year Review
Course in existing Certificate/Degree
Course in De Anza GE
CSU Transferable & UC Transferable
De Anza GE, CSUGE & IGETC
Online & Hybrid

Approved Curriculum Consensus Vote Items:
1. Required: Topic I – Course Justification – List only one certificate/degree program.
2. Required: Topic VIII.B.1 – Remove the section and incorporate into Topic VIII.B or create a new sub-topic.
3. Required: Topic VIII.B.2 – Remove the section and incorporate into Topic VIII.B or create a new sub-topic.
4. Required: Topic VIII.E.1 – Remove the section and incorporate into Topic VIII.E or create a new sub-topic.
5. Required: Topic VIII.E.2 – Remove the section and incorporate into Topic VIII.E or create a new sub-topic.
6. Recommended: SLO's – Begin with a verb.
7. Recommended: Topic VIII.D – Clarify what the "message" is.

k. | **APPROVED, effective Fall 2020: ICS 42**
Initiator: Meghan Kensler
Title: California Native Americans
Unit(s): 4   Hour(s): lec=4

5-Year Review
Course in existing Certificate/Degree
Course in De Anza GE
CSU Transferable & UC Transferable
De Anza GE, CSUGE & IGETC
Online & Hybrid

Approved Curriculum Consensus Vote Items:
1. Required: Topic I – Course Justification – List only one certificate/degree program.
2. Required: Topic VIII.B.1 – Remove the section and incorporate into Topic VIII.B or create a new sub-topic.
3. Required: Topic VIII.B.2 – Remove the section and incorporate into Topic VIII.B or create a new sub-topic.
4. Required: Topic VIII.D – Add criteria for evaluation.
5. Required: Topic VIII.E.1 – Remove the section and incorporate into Topic VIII.E or create a new sub-topic.
6. Required: Topic VIII.E.2 – Remove the section and incorporate into Topic VIII.E or create a new sub-topic.
7. Required: Topic IX.A.4 – Check the publication year of 1993.
8. Recommended: SLO's – Begin with a verb.

l.	**APPROVED, effective Fall 2020: ICS 43**
	Initiator: Meghan Kensler
	Title: Native American History
	Unit(s): 4 Hour(s): lec=4
	
	5-Year Review
	Course in existing Certificate/Degree
	Course in De Anza GE
	CSU Transferable & UC Transferable
	De Anza GE, CSUGE & IGETC
	Online & Hybrid
	
	Approved Curriculum Consensus Vote Items:
	   1. Required: Topic I – Course Justification – List only one certificate/degree program.
	   2. Required: Topic V.D.7.c.1 – Needs a V.D.7.c.2 or combine V.D.7.c and V.D.7.c.1.
	   3. Required: Topic VIII.B.1 – Remove the section and incorporate into Topic VIII.B or create a new sub-topic.
	   4. Required: Topic VIII.B.2 – Remove the section and incorporate into Topic VIII.B or create a new sub-topic.
	   5. Required: Topic VIII.E.1 – Remove the section and incorporate into Topic VIII.E or create a new sub-topic.
	   6. Required: Topic VIII.E.2 – Remove the section and incorporate into Topic VIII.E or create a new sub-topic.
	   7. Recommended: SLO's – Begin with a verb.
	   8. Recommended: Topic VIII.D – Clarify what the "message" is.

m.	**APPROVED, effective Fall 2020: ICS 44**
	Initiator: Meghan Kensler
	Title: Native American Religious Traditions
	Unit(s): 4 Hour(s): lec=4
	
	5-Year Review
	Course in existing Certificate/Degree
	Course in De Anza GE
	CSU Transferable & UC Transferable
	De Anza GE, CSUGE & IGETC
	Online & Hybrid
	
	Approved Curriculum Consensus Vote Items:
	   1. Required: Topic I – Course Justification – List only one certificate/degree program.
	   2. Required: Topic VIII.E – Add criteria for evaluation.
	   3. Required: Topic IX.A.5 – Check the publication year of 2011 and publisher is Watkins.
	   4. Recommended: SLO's – Begin with a verb.

n.	**APPROVED, effective Fall 2020: ICS 45** Initiator: Meghan Kensler Title: Survey of Native American Arts

Unit(s): 4   Hour(s): lec=4

5-Year Review
Course in existing Certificate/Degree
Course in De Anza GE
CSU Transferable & UC Transferable
De Anza GE, CSUGE & IGETC
Online & Hybrid

Approved Curriculum Consensus Vote Items:
1. Required: Topic I – Course Justification – List only one certificate/degree program.
2. Required: Topic VIII.B.1 – Remove the section and incorporate into Topic VIII.B or create a new sub-topic.
3. Required: Topic VIII.B.2 – Remove the section and incorporate into Topic VIII.B or create a new sub-topic.
4. Required: Topic VIII.D – Add criteria for evaluation.
5. Required: Topic VIII.E.1 – Remove the section and incorporate into Topic VIII.E or create a new sub-topic.
6. Required: Topic VIII.E.2 – Remove the section and incorporate into Topic VIII.E or create a new sub-topic.
7. Required: Topic IX.A.2 – Include that it is the 2nd edition.
8. Recommended: SLO's – Begin with a verb.

o. **APPROVED, effective Fall 2020: ICS 46**
Initiator: Meghan Kensler
Title: Native American Literature
Unit(s): 4   Hour(s): lec=4

5-Year Review
Course in existing Certificate/Degree
Course in De Anza GE
CSU Transferable & UC Transferable
De Anza GE, CSUGE & IGETC
Online & Hybrid

Approved Curriculum Consensus Vote Items:
1. Required: Topic I – Course Justification – List only one certificate/degree program.
2. Required: Topic VIII.B.1 – Remove the section and incorporate into Topic VIII.B or create a new sub-topic.
3. Required: Topic VIII.B.2 – Remove the section and incorporate into Topic VIII.B or create a new sub-topic.
4. Required: Topic VIII.B.3 – Remove the section and incorporate into Topic VIII.B or create a new sub-topic.
5. Required: Topic VIII.B.4 – Remove the section and incorporate into Topic VIII.B or create a new sub-topic.
6. Required: Topic VIII.D – Clarify the criteria for evaluation.
7. Required: Topic VIII.E.1 – Remove the section and incorporate into Topic VIII.E or create a new sub-topic.
8. Required: Topic VIII.E.2 – Remove the section and incorporate into Topic VIII.E

	or create a new sub-topic.
	9. Recommended: SLO's – Begin with a verb.

5. **OTHER BUSINESS**:
   a. Course Management Conversion Process and Effects on Curriculum for Comin Year – The following was approved by Academic Senate on 11/18/19.

   Memorandum for De Anza Academic Senate
   Course Management Conversion Process and Effects on Curriculum for Coming Year

   As you may already know, the campus will be implementing a new curriculum management system that is integrated with catalog, SLO, and program review functions as well. During the 2019-20 academic year, the affected offices will be working with the vendor, eLumen, to build and cater the system to De Anza's needs. This will affect the curriculum cycle in two significant ways:
   * The Curriculum Office's workload will be heavily impacted as they maintain their current processes and help build the new De Anza system.
   * There will be a time period of possibly over a month in which neither system (ECMS nor eLumen) will be available for any data input or revisions so that the data can be cleanly transferred from the old system to the new system.

   In order to mitigate these demands, the Curriculum Advisory Team and the SLO Steering Committee are proposing that only the following will be accepted for the 2019-20 year:
   - New courses
   - Revisions related to external directives:
     - UC courses, numbered 1-49, only (from the 2019-20 list of courses due; see curriculum website for specific courses)
     - CTE courses (CTE Board requested changes – provide documentation)
     - AB705 courses (provide documentation)
     - C-ID and articulated courses (requested via Renee Augenstein)
   - Deleted courses
   - New certificates and degrees
   - Revision certificates and degrees related only to the course revision exceptions and course deletions

   These courses will be due by the May 6, 2020 deadline, as originally scheduled.
   The remaining 2019-20 list of courses, approximately 100 in total, will be due in subsequent years, with exact due dates to be determined. Given this deferment, these courses will be put on a one-time shorter cycle so that the current distribution of courses for the 5-year revisions will not change long term. Updates will be made to the Curriculum website to clearly denote new due dates for courses.
   This could look like (subject to change):
   - Courses revised this year will retain their 5-year cycle .
   - Those shifted from this year to next year ((' 20-'21) will be put on a 4-year cycle.
   - Courses scheduled to be revised in their normal 5-year cycle in either '20-'21 or '21-'22 will not be affected and will be reviewed as normal.

   - approved by Academic Senate on 11/18/19

Approved 1/14/10 as presented.

DE ANZA COLLEGE
CURRICULUM COMMITTEE MINUTES

Tuesday, November 26, 2019
2:30pm - 4:00pm
Location: Staff Development Lab – MLC 243

PRESENT:

Mike Appio *(AT)*
Julie Hughes *(CA)*
Scott Osborne *(CB)*
Alex Wang *(DASB)*
Amy Kim *(DASB)*
Brandon Gainer *(LA)*
Sarah Lisha *(LA)*

Lena Chang *(LR)*
Chris Deming *(PS)*
Sridevi Lakshmanan *(SE)*
Shannon Hassett *(SS)*
Natasha Joplin *(ST & FA Rep)*
    (Div. Dean Rep.)
Anita Kandula
    (Admin. Co-chair, tie vote)

Renee Augenstein
    (Articulation Officer)
Erik Woodbury
    (Faculty Co-Chair, tie-vote)
Mae Lee
    (Faculty Vice Co-Chair, nv)
Mi Chang
    (Curr. Secretary/nv)

ABSENT:

Valerie Greene *(BH)*, Danielle Altman *(PE)*, Rusty Johnson *(PE)*, Zack Judson *(Content Review Liaison)*

GUESTS:

Alma Garcia, Tim Shively, Robert Stockwell, Julie Lewis, Edmundo Norte

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1. **Approval of today's agenda.**
   Today's agenda was **APPROVED** – (M/S/C—Gainer/Joplin) – as presented.

2. **APPROVAL OF MINUTES:**
   a. November 12, 2019 Minutes – **APPROVED** – (M/S/C— Gainer/Lakshmanan) – as presented.
   b. November 19, 2019 Minutes – **APPROVED** – (M/S/C— Gainer/Lakshmanan) – as presented.

3. **CONSENT CALENDAR:**

4. **ACTION CALENDAR:**
   *If a course is passed by the Curriculum Committee, it is "**conditionally approved**" pending Curriculum Committee required and/or recommended changes and final submission of the course and all required forms to the curriculum office. Initiators have **ONE WEEK** from the date of the conditional approval to submit the final version.

   ### FINAL VERSION IS DUE ON DECEMBER 3, 2019

a.	**APPROVED, effective Fall 2020: EWRT 1C** Initiator: Tim Shively Title: Literature and Composition Unit(s): 5 Hour(s): lec=5

	5-Year Review & C-ID Compliance
	Course in existing Certificate/Degree
	Course in De Anza GE
	CSU Transferable & UC Transferable
	De Anza GE, CSUGE & IGETC
	Online & Hybrid
	
	Approved Curriculum Consensus Vote Items:
	   1. Required: Topic IX.A.2 – Update with newer, 6th edition 2019 from Pearson
	   2. Required: Topic IX.A.3 – Update with newer, 12th edition 2019.
	   3. Required: Topic IX.A.4 – Update with newer, 6th edition 2014 from Pearson.

b.	**APPROVED, effective Fall 2020: HUMA 10**
	Initiator: Adrienne Pierre
	Title: Human Sexuality
	Unit(s): 4 Hour(s): lec=4
	
	5-Year Review
	Course in existing Certificate/Degree
	Course in De Anza GE
	CSU Transferable & UC Transferable
	De Anza GE, CSUGE & IGETC
	Online & Hybrid
	
	Approved Curriculum Consensus Vote Items:
	   1. Required: Submit Online form.
	   2. Required: Submit Hybrid form.
	   3. Required: Topic I – Course justification – State that it is the Liberal Arts AA degree only.
	   4. Required: Topic V – Sort and sync.
	   5. Required: Topic VI – Sort.
	   6. Required: Topic VI – Ensure it matches with HUMA 10H.
	   7. Required: Topic VII – Ensure it matches with HUMA 10H.
	   8. Required: Topic VIII – Add a sub-topic with criteria to align with Topic VI.B.
	   9. Required: Topic VIII – Add a sub-topic with criteria to align with Topic VI.C.
	  10. Required: Topic VIII – Ensure it matches with HUMA 10H.
	  11. Required: Topic VIII – Sort.
	  12. Required: Topic IX.A.4 – Update with newer, 10th 2018.
	  13. Required: Topic IX – Sort.
	  14. Required: Topic IX – Ensure it matches with HUMA 10H.
	  15. Recommended: SLO – Begin with a verb.

c.	**APPROVED, effective Fall 2020: HUMA 10H** Initiator: Adrienne Pierre Title: Human Sexuality - HONORS Unit(s): 4 Hour(s): lec=4 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable

De Anza GE, CSUGE & IGETC
Online & Hybrid

Approved Curriculum Consensus Vote Items:
1. Required: Submit Online form.
2. Required: Submit Hybrid form.
3. Required: Topic I – Course justification – Copy from HUMA 10 with the additional reference to the honors version.
4. Required: Topic V – Sort and sync.
5. Required: Topic VI – Sort.
6. Required: Topic VI – Ensure it matches with HUMA 10.
7. Required: Topic VII – Ensure it matches with HUMA 10.
8. Required: Topic VIII – Add a sub-topic with criteria to align with Topic VI.B.
9. Required: Topic VIII – Add a sub-topic with criteria to align with Topic VI.C.
10. Required: Topic VIII – Ensure it matches with HUMA 10.
11. Required: Topic VIII – Sort.
12. Required: Topic IX.A.4 – Update with newer, 10th 2018.
13. Required: Topic IX – Sort.
14. Required: Topic IX – Ensure it matches with HUMA 10.
15. Recommended: SLO – Begin with a verb.

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d. | **APPROVED, effective Fall 2020: POLI 3**
Initiator: Robert Stockwell
Title: International Relations
Unit(s): 4   Hour(s): lec=4

5-Year Review & C-ID Compliance
Course in existing Certificate/Degree
Course in De Anza GE
CSU Transferable & UC Transferable
De Anza GE, CSUGE & IGETC

Approved Curriculum Consensus Vote Items:
1. Required: Topic VIII – Add or edit an existing sub-topic to be the final exam/project/paper.
2. Required: Topic IX.A.3 – Update with newer, 12th edition 2019.
3. Recommended: SLO's – Begin with a verb.

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e. | **APPROVED, effective Fall 2020: POLI 64, X-Z**
Initiator: Robert Stockwell
Title: Political Science Internship
Unit(s): 1-4   Hour(s): lab=3-12

5-Year Review
Course in existing Certificate/Degree
CSU Transferable

Approved Curriculum Consensus Vote Items:
1. Required: Topic I – Course Justification – Remove "is a unique course offering in the Political Science program" as it is not needed.

f.	**APPROVED, effective Fall 2020: SIGN 1** Initiator: Michael Cheung Title: Elementary American Sign Language (First Quarter) Unit(s): 5 Hour(s): lec=5 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** 1. Required: Topic I – Course Justification – Edit the student need sentence to be unique to this course (differentiated from SIGN 2 and SIGN 3). 2. Required: Topic IX.A.2 – Update with newer, 4th edition 2016. 3. Recommended: SLO #2 – Begin with a more measurable verb. 4. Recommended: SLO's – Edit to be more-broader that addresses and encompasses all the course objectives. Differentiate from the course objectives.
g.	**APPROVED, effective Fall 2020: SIGN 2** Initiator: Michael Cheung Title: Elementary American Sign Language (Second Quarter) Unit(s): 5 Hour(s): lec=5 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC **Approved Curriculum Consensus Vote Items:** 1. Required: Topic I – Course Justification – Edit the student need sentence to be unique to this course (differentiated from SIGN 1 and SIGN 3). 2. Required: Topic V.B.1.e.1 needs a V.B.1.e.2 or delete and move into V.B.1.e. 3. Required: Topic VIII.D.1 – Move to its own sub-topic or incorporate with VIII.D. 4. Required: Topic VIII.D.2 – Move to its own sub-topic and add criteria for evaluation. 5. Recommended (highly): SLO #1 – Begin with a verb and state in a sentence rather than bullet points.
h.	**APPROVED, effective Fall 2020: SIGN 3** Initiator: Michael Cheung Title: Elementary American Sign Language (Third Quarter) Unit(s): 5 Hour(s): lec=5 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC

	Approved Curriculum Consensus Vote Items: 1. Required: Topic I – Course Justification – Edit the student need sentence to be unique to this course (differentiated from SIGN 1 and SIGN 2). 2. Required: Topic V.C – Begin with a Bloom's Taxonomy verb. 3. Required: Topic VIII.D.1 – Move to its own sub-topic or incorporate with VIII.D. 4. Required: Topic VIII.D.2 – Move to its own sub-topic or incorporate with VIII.D. 5. Required: Topic VIII.D.3 – Move to its own sub-topic or incorporate with VIII.D. 6. Recommended (highly): SLO #1 – Begin with a verb and state in a sentence rather than bullet points.
i.	**APPROVED, effective Fall 2020: THEA 1** Initiator: Peter Juarez Title: Appreciation of Theatre Unit(s): 4 Hour(s): lec=4 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC **Approved Curriculum Consensus Vote Items: NONE.**
j.	**APPROVED, effective Fall 2020: THEA 20A** Initiator: Peter Ray Juarez Title: Theory and Technique of Acting (Introduction) Unit(s): 4 Hour(s): lec=3, lab=3 5-Year Review Course in existing Certificate/Degree CSU Transferable & UC Transferable **Approved Curriculum Consensus Vote Items:** 1. Required: Topic V.C – Begin with a higher-level Bloom's taxonomy verb. 2. Required: Topic VIII.C – Remove "Instructor's subjective evaluation of" as it is not needed. 3. Recommended: SLO #2 – Begin with a more measurable verb.
k.	**APPROVED, effective Fall 2020: THEA 20B** Initiator: Peter Ray Juarez Title: Theory and Technique of Acting (Modern Period) Unit(s): 4 Hour(s): lec=3, lab=3 5-Year Review Course in existing Certificate/Degree CSU Transferable & UC Transferable **Approved Curriculum Consensus Vote Items:** 1. Required: Topic V – Sort and sync. 2. Required: Topic VIII.C – Remove "Instructor's subjective evaluation of" as it is not needed.

	3. Recommended: SLO #3 – Begin with a more measurable verb.
l.	**APPROVED, effective Fall 2020: THEA 20C** Initiator: Peter Ray Juarez Title: Theory and Technique of Acting (Classic Period) Unit(s): 4 Hour(s): lec=3, lab=3 5-Year Review Course in existing Certificate/Degree CSU Transferable & UC Transferable **Approved Curriculum Consensus Vote Items:** 1. Required: Topic VIII.C – Remove "Instructor's subjective evaluation of" as it is not needed. 2. Recommended: SLO #3 – Begin with a more measurable verb.
m.	**APPROVED, effective Fall 2020: WMST 25** Initiator: Julie Lewis Title: Introduction to Black Feminism Unit(s): 4 Hour(s): lec=4 5-Year Review & C-ID Compliance Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC Online & Hybrid **Approved Curriculum Consensus Vote Items:** 1. Required: Topic I – Course Justification – List only certificate or degree. 2. Required: Topic I – Course Justification – Add a sentence addressing the student need of the course. 3. Required: Topic V.E – Begin with a Bloom's Taxonomy verb. 4. Required: Topic IX.A.2 – Complete the publication reference. 5. Required: Topic IX.A.3 – Complete the publication reference.
n.	**APPROVED, effective Fall 2020: WMST 26** Initiator: Rosanna Alvarez Title: La Mujer: Latina Life and Experience Unit(s): 4 Hour(s): lec=4 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC Online **Approved Curriculum Consensus Vote Items:** 1. Required: Topic I – Course Justification – Remove the beginning, "The course is different than others offered at De Anza because" and just state the student

	need of the course. 2. Required: Topic VIII.C – Edit to state that this is the final. 3. Recommended: SLO's – Begin with a verb.
o.	**APPROVED, effective Fall 2020: WMST 27** Initiator: Rosanna Alvarez Title: Women and Gendered Violence Unit(s): 4 Hour(s): lec=4 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC Online **Approved Curriculum Consensus Vote Items:** 1. Required: Topic V.C – Begin with a Bloom's Taxonomy verb (i.e. Evaluate critically). 2. Required: Topic VIII – Add or edit an existing sub-topic to be the final exam/project/paper. 3. Required: Topic VIII.C – Clarify the criteria for evaluated (how is the quality evaluated?). 4. Recommended: SLO's – Begin with a verb.

Approved 1/14/10 as presented.

DE ANZA COLLEGE
CURRICULUM COMMITTEE MINUTES

Tuesday, December 3, 2019
2:30pm - 4:00pm
Location: Staff Development Lab – MLC 243

PRESENT:
Valerie Greene *(BH)*
Julie Hughes *(CA)*
Lydia Botsford *(CB)*
Alex Wang *(DASB)*
Amy Kim *(DASB)*
Brandon Gainer *(LA)*
Sarah Lisha *(LA)*

Lena Chang *(LR)*
Chris Deming *(PS)*
Sridevi Lakshmanan *(SE)*
Natasha Joplin *(ST & FA Rep)*
   (Div. Dean Rep.)
Zack Judson
   (Content Review Liaison)

Renee Augenstein
   (Articulation Officer)
Erik Woodbury
   (Faculty Co-Chair, tie-vote)
Mae Lee
   (Faculty Vice Co-Chair, nv)
Mi Chang
   (Curr. Secretary/nv)

ABSENT:
Mike Appio *(AT)*, Danielle Altman *(PE)*, Rusty Johnson *(PE)*, Shannon Hassett *(SS)*, Anita Kandula *(Admin. Co-chair, tie vote)*

GUESTS:
Rich Booher (PHIL), Mark Healy (PSYC)

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1. **Approval of today's agenda.**
   Today's agenda was **APPROVED** – (M/S/C—Gainer/Joplin) – as presented.

2. **APPROVAL OF MINUTES:**

3. **CONSENT CALENDAR:**

4. **ACTION CALENDAR:**
   *If a course is passed by the Curriculum Committee, it is "**conditionally approved**" pending Curriculum Committee required and/or recommended changes and final submission of the course and all required forms to the curriculum office. Initiators have **ONE WEEK** from the date of the conditional approval to submit the final version.

   ## FINAL VERSION IS DUE ON DECEMBER 10, 2019

a.	**APPROVED, effective Fall 2020: PHIL 8** Initiator: Rich Booher Title: Ethics Unit(s): 4 Hour(s): lec=4 5-Year Review & C-ID Compliance Course in existing Certificate/Degree Course in De Anza GE

CSU Transferable & UC Transferable
De Anza GE, CSUGE & IGETC
Online

Approved Curriculum Consensus Vote Items:
1. Required: Topic I – Course Justification – Remove only the beginning part, "While several…none" and just state the student need of the course.
2. Required: Topic IX.A.5 – Update with newer, 5th edition 2019.
3. Recommended: Topic VI – Add assignments referencing the group work from Topic VIII.D.

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b. | **APPROVED, effective Fall 2020: PHIL 8H**
Initiator: Rich Booher
Title: Ethics - HONORS
Unit(s): 4   Hour(s): lec=4

5-Year Review & C-ID Compliance
Course in existing Certificate/Degree
Course in De Anza GE
CSU Transferable & UC Transferable
De Anza GE, CSUGE & IGETC

Approved Curriculum Consensus Vote Items:
1. Required: Topic I – Course Justification – Remove only the beginning part, "While several…none" and just state the student need of the course.
2. Required: Topic IX.A.5 – Update with newer, 5th edition 2019.
3. Recommended: Topic VI – Add assignments referencing the group work from Topic VIII.D.

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c. | **APPROVED, effective Fall 2020: PSYC 1**
Initiator: Mark Healy
Title: General Psychology
Unit(s): 4   Hour(s): lec=4

5-Year Review & C-ID Compliance
Course in existing Certificate/Degree
Course in De Anza GE
CSU Transferable & UC Transferable
De Anza GE, CSUGE & IGETC
Online

Approved Curriculum Consensus Vote Items:
1. Required: Topic V.D.1.a needs a V.D.1.b or merge V.D.1 and V.D.1.a.
2. Required: Topic V.F – Ensure that the expanded content is appropriate for the main sub-topics.
3. Required: Topic VIII.A – Remove "online" and leave the modality up to the discretion of the instructor.
4. Required: Topic VIII.D – Clarify what the assignment is being evaluated on.

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d. | **APPROVED, effective Fall 2020: SPAN 1**
Initiator: Kimberly Vinall

Title: Elementary Spanish (First Quarter)
Unit(s): 5   Hour(s): lec=5

5-Year Review
Course in existing Certificate/Degree
Course in De Anza GE
CSU Transferable & UC Transferable
De Anza GE & CSUGE
Hybrid

Approved Curriculum Consensus Vote Items:
1. Required: Topic I – Course Justification – List only one program.
2. Required: Topic V – Sort and sync.
3. Required: Topic VIII – Add a sub-topic for the final exam/project/paper. This can be done by:
   a. Removing the "/or final exam" in Topic VIII.B, VIII.C and VIII.D and creating a new sub-topic under Topic VIII; or
   b. Remove the "/or" in front of final exam in Topic VIII.B, VIII.C and VIII.D.
4. Required: Topic IX.A.1 – Update with newer, 7th edition 2020.
5. Recommended: SLO #1 – Begin with a more measurable verb.
6. Recommended: SLO #3 – Begin with a verb.

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e. | **APPROVED, effective Fall 2020: SPAN 2**
Initiator: Kimberly Vinall
Title: Elementary Spanish (Second Quarter)
Unit(s): 5   Hour(s): lec=5

5-Year Review
Course in existing Certificate/Degree
Course in De Anza GE
CSU Transferable & UC Transferable
De Anza GE, CSUGE & IGETC
Hybrid

Approved Curriculum Consensus Vote Items:
1. Required: Topic I – Course Justification – List only one program.
2. Required: Topic V – Sort and sync.
3. Required: Topic VIII – Add a sub-topic for the final exam/project/paper. This can be done by:
   a. Removing the "/or final exam" in Topic VIII.B, VIII.C and VIII.D and creating a new sub-topic under Topic VIII; or
   b. Remove the "/or" in front of final exam in Topic VIII.B, VIII.C and VIII.D.
4. Required: Topic IX.A.1 – Update with newer, 7th edition 2020.
5. Recommended: SLO #2 – Begin with a more measurable verb.
6. Recommended: SLO #4 – Begin with a verb.

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f. | **APPROVED, effective Fall 2020: SPAN 3**
Initiator: Kimberly Vinall
Title: Elementary Spanish (Third Quarter)
Unit(s): 5   Hour(s): lec=5

	5-Year Review
	Course in existing Certificate/Degree
	Course in De Anza GE
	CSU Transferable & UC Transferable
	De Anza GE, CSUGE & IGETC
	Hybrid
	
	Approved Curriculum Consensus Vote Items:
	1. Required: Topic I – Course Justification – List only one program.
	2. Required: Topic V – Sort and sync.
	3. Required: Topic VIII – Add a sub-topic for the final exam/project/paper. This can be done by:
	    a. Removing the "/or final exam" in Topic VIII.B, VIII.C and VIII.D and creating a new sub-topic under Topic VIII; or
	    b. Remove the "/or" in front of final exam in Topic VIII.B, VIII.C and VIII.D.
	4. Required: Topic IX.A.1 – Update with newer, 7th edition 2020.
	5. Recommended: SLO #1 – Begin with a more measurable verb.
	6. Recommended: SLO #3 – Begin with a verb.

g.	**APPROVED, effective Fall 2020: SPAN 4** Initiator: Kimberly Vinall Title: Intermediate Spanish (First Quarter) Unit(s): 5 Hour(s): lec=5 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC Hybrid **Approved Curriculum Consensus Vote Items:** 1. Required: Topic I – Course Justification – List only one program. 2. Required: Topic V – Sort and sync. 3. Required: Topic IX.A.1 – Update with newer, 7th edition 2020. 4. Recommended: Reflect on stating that this class is a "low intermediate" versus "intermediate" level of Spanish throughout the outline. 5. Recommended: SLO #1 – Begin with a more measurable verb. 6. Recommended: SLO #3 – Begin with a verb. 7. Recommended: Topic VIII – Edit to stay consistent with SPAN 1, 2 and 3 in terms of referencing the final exam.
h.	**APPROVED, effective Fall 2020: SPAN 5** Initiator: Carmen Lizardi-Folley Title: Intermediate Spanish (Second Quarter) Unit(s): 5 Hour(s): lec=5 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable

	De Anza GE, CSUGE & IGETC
	
	Approved Curriculum Consensus Vote Items:
	   1. Required: Topic I – Course Justification – List only one program.
	   2. Required: Topic V – Sort and sync.
	   3. Recommended: Reflect on stating that this class is a "mid-intermediate" or "intermediate" level of Spanish throughout the outline.
	   4. Recommended: SLO #3 – Begin with a verb.
	   5. Recommended: Topic VIII – Edit to stay consistent with SPAN 1, 2 and 3 in terms of referencing the final exam.

i.	**APPROVED, effective Fall 2020: SPAN 6**
	Initiator: Carmen Lizardi-Folley
	Title: Intermediate Spanish (Third Quarter)
	Unit(s): 5 Hour(s): lec=5
	
	5-Year Review
	Course in existing Certificate/Degree
	Course in De Anza GE
	CSU Transferable & UC Transferable
	De Anza GE, CSUGE & IGETC
	
	Approved Curriculum Consensus Vote Items:
	   1. Required: Topic I – Course Justification – List only one program.
	   2. Required: Topic V – Sort and sync.
	   3. Recommended: Reflect on stating that this class is a "high-intermediate" or "intermediate" level of Spanish throughout the outline.
	   4. Recommended: SLO #1 – Begin with a more measurable verb.
	   5. Recommended: SLO #3 – Begin with a verb.
	   6. Recommended: Topic VIII – Edit to stay consistent with SPAN 1, 2 and 3 in terms of referencing the final exam.

5. **OTHER BUSINESS**:

   a. Questions and Answers – Regarding List of Courses Due for 19-20 Academic Year. Share with your divisions the revised list of courses due. Encourage your divisions to get started and submit as early as possible.

   b. Discussion of New Review Process – Approved by Academic Senate on 12/2/19. Members will be initially grouped to review certain Topics of the course outline of record. Members will rotate groups to gain knowledge in each Topic. If you have a preference for the initial grouping, please email Erik Woodbury with your preference. The first meeting of winter 2020 will be used as a potential training for the new process. Meeting times and dates in the foreseeable future will remained unchanged.

DE ANZA COLLEGE
CURRICULUM COMMITTEE MINUTES

Tuesday, January 14, 2020
2:30pm - 4:00pm
Location: Staff Development Lab – MLC 243

PRESENT:

Mike Appio *(AT)*
Valerie Greene *(BH)*
Julie Hughes *(CA)*
Scott Osborne *(CB)*
Amy Kim *(DASB)*
Nancy Olsen *(IC)*
Sarah Lisha *(LA)*
Lena Chang *(LR)*
Danielle Altman *(PE)*
Chris Deming *(PS)*

Sridevi Lakshmanan *(SE)*
Casey Regehr *(SE)*
Shannon Hassett *(SS)*
Natasha Joplin *(ST & FA Rep)*
 (Division Dean Rep.)
Renee Augenstein
 (Articulation Officer)
Anita Kandula
 (Administrative Co-chair, tie vote)
Erik Woodbury
 (Faculty Co-Chair, tie-vote)
Mae Lee
 (Faculty Vice Co-Chair, nv)

Zack Judson
 (Content Review Liaison, nv)
Mary Clark-Tillman
 (Curriculum Coordinator, nv)
Mi Chang
 (Curr. Secretary, nv)
Lucy Doan
 (Curr. Secretary, nv)
Mehran Karimi
 (Curr. Secretary, nv)

ABSENT:

GUESTS:
Eric Mendoza, Alma Garcia

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1. **Approval of today's agenda.**
   Today's agenda was **APPROVED** – (M/S/C—Greene/Lakshmanan) – as presented.

2. **APPROVAL OF MINUTES:**
   a. November 26, 2019 Minutes – **APPROVED** – (M/S/C—Greene/Lakshmanan) – as presented.
   b. December 3, 2019 Minutes – **APPROVED** – (M/S/C—Greene/Appio) – as presented.

3. **CONSENT CALENDAR:**

   a. **APPROVED, effective Fall 2020:**
   From: Iva Tracey
   To: Curriculum Committee
   Dated: 12/10/2019
   Re: Textbook change for ESL 5 to be effective fall 2020.

   Please move the "Writer's Reference" from Topic IX.B.4 to IX.A.5 and also update as follows:

   Hacker, Diana and Nancy Sommers. " A Writer's Reference." 9th Edition. Bedford/St.Martin's Press, 2018.

- signed by Iva Tracey, Ed.D.
- signed by Kathy Flores
- signed by Thomas Ray, Language Arts Division Dean

4. **ACTION CALENDAR:**

*If a course is passed by the Curriculum Committee, it is "**conditionally approved**" pending Curriculum Committee required and/or recommended changes and final submission of the course and all required forms to the curriculum office. Initiators have **ONE WEEK** from the date of the conditional approval to submit the final version.

FINAL VERSION IS DUE ON JANUARY 21, 2020

a.	**APPROVED, effective Fall 2020: MAND 4** Initiator: Hua-Fu Liu Title: Intermediate Mandarin (First Quarter) Unit(s): 5 Hour(s): lec=5 Hybrid **Approved Curriculum Consensus Vote Items: NONE.**
b.	**APPROVED, effective Fall 2020: DMT 52** Initiator: Mike Appio Title: Geometric Dimensioning and Tolerancing: CAD Applications Unit(s): 2 Hour(s): lec=1, lab=3 5-Year Review Course in existing Certificate/Degree CSU Transferable Online **Approved Curriculum Consensus Vote Items: NONE.**
c.	**APPROVED, effective Fall 2020: DMT 60A-E** Initiator: Mike Appio Title: SolidWorks (Introduction) Unit(s): 4 Hour(s): lec=2, lab=6 5-Year Review Course in existing Certificate/Degree CSU Transferable Online **Approved Curriculum Consensus Vote Items:** 1. Required: Topic IX.A.1 – Update with newer, 2020. 2. Recommended: Topic VIII.B – Clarify the criteria for evaluation.

d.	**APPROVED, effective Fall 2020: DMT 61A-E** Initiator: Mike Appio Title: SolidWorks (Intermediate) Unit(s): 4 Hour(s): lec=2, lab=6 5-Year Review Course in existing Certificate/Degree CSU Transferable Online **Approved Curriculum Consensus Vote Items:** 1. Recommended: Topic VIII.B – Clarify the criteria for evaluation.
e.	**APPROVED, effective Fall 2020: DMT 65A-E** Initiator: Mike Appio Title: Creo Parametric (Introduction) Unit(s): 4 Hour(s): lec=2, lab=6 5-Year Review Course in existing Certificate/Degree CSU Transferable Online **Approved Curriculum Consensus Vote Items:** 1. Required: Topic V – Sync with Topic II.
f.	**APPROVED, effective Fall 2020: DMT 66A-E** Initiator: Mike Appio Title: Creo Parametric (Intermediate) Unit(s): 4 Hour(s): lec=2, lab=6 5-Year Review Course in existing Certificate/Degree CSU Transferable Online **Approved Curriculum Consensus Vote Items:** 1. Recommended: Topic VIII.B – Clarify the criteria for evaluation.
g.	**APPROVED, effective Fall 2020: DMT 77X-Z** Initiator: Mike Appio Title: Special Projects in CAD Unit(s): 1-3 Hour(s): lab=3-9 5-Year Review Stand-Alone (Permanent) CSU Transferable **Approved Curriculum Consensus Vote Items:** 1. Required: Topic VIII – Add a sub-topic for the final exam/project/paper.

h.	**APPROVED, effective Fall 2020: KNES 22D, 22DX** Initiator: Danielle Altman Title: Flow Yoga Unit(s): .5-1 Hour(s): lab=2-3 Repeat: Family 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items: NONE.**
i.	**APPROVED, effective Fall 2020: KNES 32D, 32DX** Initiator: Danielle Altman Title: Advanced Tennis Unit(s): .5-1 Hour(s): lab=2-3 Repeat: Family 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items: NONE.**
j.	**APPROVED, effective Fall 2020: KNES 51AL** Initiator: Danielle Altman Title: Fitness and Dietary Wellness Laboratory Unit(s): 1 Hour(s): lab=3 5-Year Review Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** 1. Required: Topic V – Sync with Topic II. 2. Required: Topic IX.A.1 – Update with newer, 13th edition 2019. 3. Recommended: Topic I – Course Justification – State what certificate/degree this belongs on.

5. **OTHER BUSINESS**:
   a. Training/Orientation for New Review Process – Erik reviewed the new process to begin 1/21/20. The outline of the new process will be posted on the curriculum's website.

DE ANZA COLLEGE
CURRICULUM COMMITTEE MINUTES

Tuesday, February 11, 2020
2:30pm - 4:00pm
Location: Staff Development Lab – MLC 243

PRESENT:

Mike Appio *(AT)*
Valerie Greene *(BH)*
Scott Osborne *(CB)*
Amy Kim *(DASB)*
Sridevi Lakshmanan *(DS)*
Casey Regehr *(DS)*
Nancy Olsen *(IC)*
Sarah Lisha *(LA)*
Lena Chang *(LR)*

Danielle Altman *(PE)*
Chris Deming *(PS)*
Shannon Hassett *(SS)*
Natasha Joplin *(ST & FA Rep)*
Daniel Smith *(Division Dean Rep.)*
Renee Augenstein
    (Articulation Officer)
Anita Kandula
    (Administrative Co-chair, tie vote)
Erik Woodbury
    (Faculty Co-Chair, tie-vote)

Mae Lee
    (Faculty Vice Co-Chair, nv)
Zack Judson
    (Content Review Liaison, nv)
Mi Chang
    (Curr. Secretary, nv)
Lucy Doan
    (Curr. Secretary, nv)
Mehran Karimi
    (Curr. Secretary, nv)

ABSENT:
Julie Hughes *(CA)*

GUESTS:
James Suits (ADMJ), Christina Lopez-Morgan (C D), Jayanti Roy (C D)

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1. **Approval of today's agenda.**
   Today's agenda was **APPROVED** – (Unanimous consent) – with the following amendments:
   a. Pull item 4.a.o. – Environmental Science – Certificate of Achievement.
   b. Pull item 4.a.p. – Environmental Science – Certificate of Achievement-Adv.
   c. Pull item 4.a.q. – Environmental Science – Associate of Science.

2. **APPROVAL OF MINUTES:**
   a. January 14, 2020 Minutes – **TABLED** – out of time.

3. **CONSENT CALENDAR:**

4. **ACTION CALENDAR:**
   a. Action with additional review:
   *If a course is passed by the Curriculum Committee, it is "**conditionally approved**" pending Curriculum Committee required and/or recommended changes and final submission of the course and all required forms to the curriculum office. Initiators have **ONE WEEK** from the date of the conditional approval to submit the final version.

   FINAL VERSION IS DUE ON FEBRUARY 18, 2020

a.	**APPROVED, effective Spring 2020: COUN 80X-Z** Initiator: Patricia Guitron

Title: Special Topics in Counseling
Unit(s):   Hour(s):

Hybrid

Approved Curriculum Consensus Vote Items: NONE.

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b.   **APPROVED, effective Spring 2020: FREN 1**
Initiator: Loubna Hafid
Title: Elementary French (First Quarter)
Unit(s):   Hour(s):

Hybrid

Approved Curriculum Consensus Vote Items: NONE.

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c.   **APPROVED, effective Fall 2020: ADMJ 84**
Initiator: James Suits
Title: Forensic Science
Unit(s): 4   Hour(s): lec=4

5-Year Review
Course in existing Certificate/Degree
CSU Transferable

Approved Curriculum Consensus Vote Items:
See Appendix A for required and/or recommended elements.

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d.   **TABLED: C D 53**
Initiator: Christina Lopez-Morgan
Title: Creative Art for the Young Child
Unit(s): 3   Hour(s): lec=3

5-Year Review
Course in existing Certificate/Degree
CSU Transferable

Curriculum Consensus Vote Items:
See Appendix A for required and/or recommended elements.

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e.   **TABLED: C D 101W-Z**
Initiator: Jayanti Roy
Title: Current Issues in Child Development
Unit(s): 1-4   Hour(s): lec=1-4

5-Year Review
Stand-Alone (Permanent)

Curriculum Consensus Vote Items:
See Appendix A for required and/or recommended elements.

f.	**TABLED: C D 103W-Z** Initiator: Jayanti Roy Title: Topics in Preschool Program Administration Unit(s): 1-4 Hour(s): lec=1-4 5-Year Review Stand-Alone (Permanent) **Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
g.	**APPROVED, effective Fall 2020: Asian American Studies - Certificate of Achievement** New Certificate/Degree 20-21 – Units **Approved Curriculum Consensus Vote Items: NONE.**
h.	**APPROVED, effective Fall 2020: Associate in Arts in Art History for Transfer - Associate of Arts-Transfer** New Certificate/Degree 31-32 (90) – Units **Approved Curriculum Consensus Vote Items: NONE.**
i.	**APPROVED, effective Fall 2020: Associate in Arts in Law, Public Policy, and Society for Transfer - Associate of Arts-Transfer** New Certificate/Degree 47-51 (90) – Units **Approved Curriculum Consensus Vote Items: NONE.**
j.	**APPROVED, effective Fall 2020: Associate in Arts in Social Justice Studies for Transfer - Associate of Arts-Transfer** New Certificate/Degree 28-29 (90) – Units **Approved Curriculum Consensus Vote Items: NONE.**
k.	**APPROVED, effective Fall 2020: Associate in Science in Biology for Transfer - Associate of Science-Transfer** New Certificate/Degree 55-58 (90) – Units **Approved Curriculum Consensus Vote Items: NONE.**

Approved 3/3/20 as presented.

l.	**APPROVED, effective Fall 2020: Automotive Chassis Technology - Certificate of Completion** New Certificate/Degree 216 – Hours **Approved Curriculum Consensus Vote Items: NONE.**
m.	**APPROVED, effective Fall 2020: Database Development Practitioner - Certificate of Achievement-Adv.** New Certificate/Degree 44-44.5 – Units **Approved Curriculum Consensus Vote Items: NONE.**
n.	**APPROVED, effective Fall 2020: Database Development Practitioner - Associate of Arts** New Certificate/Degree 44-44.5 (90) – Units **Approved Curriculum Consensus Vote Items: NONE.**
o.	**PULLED: Environmental Science - Certificate of Achievement** New Certificate/Degree 20-22 – Units
p.	**PULLED: Environmental Science - Certificate of Achievement-Adv.** New Certificate/Degree 28-30 – Units
q.	**PULLED: Environmental Science - Associate of Science** New Certificate/Degree 35-37 (90) – Units
r.	**APPROVED, effective Fall 2020: General Service Technician - Certificate of Completion** New Certificate/Degree 300 – Hours **Approved Curriculum Consensus Vote Items: NONE.**
s.	**APPROVED, effective Fall 2020: Project Management Practitioner - Certificate of Achievement-Adv.** New Certificate/Degree

	43-43.5 – Units **<u>Approved Curriculum Consensus Vote Items:</u> NONE.**
t.	**APPROVED, effective Fall 2020: Project Management Practitioner - Associate of Arts** New Certificate/Degree 43-43.5 (90) – Units **<u>Approved Curriculum Consensus Vote Items:</u> NONE.**
u.	**APPROVED, effective Fall 2020: Smog Technician - Certificate of Completion** New Certificate/Degree 222 – Hours **<u>Approved Curriculum Consensus Vote Items:</u> NONE.**
v.	**APPROVED, effective Fall 2020: Translation and Interpretation in Mandarin - Certificate of Achievement** New Certificate/Degree 18 – Units **<u>Approved Curriculum Consensus Vote Items:</u> NONE.**
w.	**APPROVED, effective Fall 2020: Translation and Interpretation in Mandarin - Certificate of Achievement-Adv.** New Certificate/Degree 36 – Units **<u>Approved Curriculum Consensus Vote Items:</u> NONE.**

b. Action with no additional review:

a.	**APPROVED, effective Fall 2020: ARTS 12** Initiator: Eugene Rodriguez Title: Design and Color Unit(s): 4 Hour(s): lec=3, lab=3 5-Year Review & C-ID Compliance Course in existing Certificate/Degree CSU Transferable & UC Transferable **<u>Approved Curriculum Consensus Vote Items:</u>** See Appendix A for required and/or recommended elements.
b.	**APPROVED, effective Fall 2020: ARTS 15A**

	Initiator: Eugene Rodriguez Title: Acrylic Painting I Unit(s): 4 Hour(s): lec=3, lab=3 Repeat: Family 5-Year Review Course in existing Certificate/Degree CSU Transferable & UC Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
c.	**APPROVED, effective Fall 2020: ARTS 15B** Initiator: Eugene Rodriguez Title: Acrylic Painting II Unit(s): 4 Hour(s): lec=3, lab=3 Repeat: Family 5-Year Review Course in existing Certificate/Degree CSU Transferable & UC Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
d.	**APPROVED, effective Fall 2020: ARTS 15C** Initiator: Eugene Rodriguez Title: Acrylic Painting III Unit(s): 4 Hour(s): lec=3, lab=3 Repeat: Family 5-Year Review Course in existing Certificate/Degree CSU Transferable & UC Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
e.	**APPROVED, effective Fall 2020: ARTS 16A** Initiator: Eugene Rodriguez Title: Oil Painting I Unit(s): 4 Hour(s): lec=3, lab=3 Repeat: Family 5-Year Review & C-ID Compliance Course in existing Certificate/Degree CSU Transferable & UC Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.

f.	**APPROVED, effective Fall 2020: ARTS 16B** Initiator: Eugene Rodriguez Title: Oil Painting II Unit(s): 4 Hour(s): lec=3, lab=3 Repeat: Family 5-Year Review & C-ID Compliance Course in existing Certificate/Degree CSU Transferable & UC Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
g.	**APPROVED, effective Fall 2020: ARTS 16C** Initiator: Eugene Rodriguez Title: Oil Painting III Unit(s): 4 Hour(s): lec=3, lab=3 Repeat: Family 5-Year Review & C-ID Compliance Course in existing Certificate/Degree CSU Transferable & UC Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
h.	**APPROVED, effective Fall 2020: ARTS 53** Initiator: Marco Marquez Title: Introduction to Graphic Design: Vector Illustration Unit(s): 4 Hour(s): lec=3, lab=3 5-Year Review & C-ID Compliance Course in existing Certificate/Degree CSU Transferable Online & Hybrid **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
i.	**APPROVED, effective Fall 2020: ARTS 54** Initiator: Marco Marquez Title: Introduction to Graphic Design: Digital Imaging Unit(s): 4 Hour(s): lec=3, lab=3 5-Year Review Course in existing Certificate/Degree CSU Transferable Online **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.

j.	**APPROVED, effective Fall 2020: ARTS 63** Initiator: Marco Marquez Title: Graphic Design: Portfolio and Business Practices Unit(s): 4 Hour(s): lec=3, lab=3 5-Year Review Course in existing Certificate/Degree CSU Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
k.	**APPROVED, effective Fall 2020: BUS 87** Initiator: Byron Lilly Title: Introduction to Selling Unit(s): 4 Hour(s): lec=4 5-Year Review Course in existing Certificate/Degree CSU Transferable Online **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
l.	**TABLED: C D 59G** Initiator: Jayanti Roy Title: Supervision and Administration of Child Development Programs (Management Systems) Unit(s): 4 Hour(s): lec=4 5-Year Review Course in existing Certificate/Degree CSU Transferable **Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
m.	**TABLED: C D 59H** Initiator: Jayanti Roy Title: Supervision and Administration of Child Development Programs (Leadership Skills) Unit(s): 4 Hour(s): lec=4 5-Year Review Course in existing Certificate/Degree CSU Transferable **Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.

n.	**TABLED: C D 61** Initiator: Jayanti Roy Title: Music and Movement (Developmental Foundations) Unit(s): 3 Hour(s): lec=3 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable De Anza GE **Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
o.	**TABLED C D 63** Initiator: Jayanti Roy Title: Math and Science Activities for the Young Child Unit(s): 3 Hour(s): lec=3 5-Year Review Course in existing Certificate/Degree CSU Transferable **Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
p.	**TABLED: C D 67** Initiator: Nellie Vargas Title: Supervision and Administration of Child Development Programs (Adult Supervision) Unit(s): 3 Hour(s): lec=3 5-Year Review Course in existing Certificate/Degree CSU Transferable **Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
q.	**TABLED: C D 72** Initiator: Rachel Talamantez Title: Partnerships with Families in Early Childhood Education Unit(s): 3 Hour(s): lec=3 5-Year Review Course in existing Certificate/Degree CSU Transferable **Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
r.	**TABLED: C D 80**

	Initiator: Phyllis De Motta Title: Design, Program Development, and Daily Operation of Family Child Care Unit(s): 3 Hour(s): lec=3 5-Year Review Stand-Alone (Permanent) CSU Transferable **Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
s.	**TABLED: C D 102W-Z** Initiator: Jayanti Roy Title: Curriculum for Child Development Personnel Unit(s): 1-4 Hour(s): lec=1-4 5-Year Review Stand-Alone (Permanent) **Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
t.	**APPROVED, effective Fall 2020: CIS 26A** Initiator: Delia Garbacea Title: C as a Second Programming Language Unit(s): 4.5 Hour(s): lec=4, lab=1.5 5-Year Review Course in existing Certificate/Degree CSU Transferable & UC Transferable Online & Hybrid **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
u.	**APPROVED, effective Fall 2020: CIS 29** Initiator: Delia Garbacea Title: Advanced C++ Programming Unit(s): 4.5 Hour(s): lec=4, lab=1.5 5-Year Review Course in existing Certificate/Degree CSU Transferable & UC Transferable Online & Hybrid **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
v.	**APPROVED, effective Fall 2020: CIS 57** Initiator: Ira Oldham Title: Web Site Administration

	Unit(s): 4.5 Hour(s): lec=4, lab=1.5 5-Year Review Course in existing Certificate/Degree CSU Transferable Hybrid **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
w.	**APPROVED, effective Fall 2020: CIS 170F** Initiator: Mark Sherby Title: Windows Administration Unit(s): 4.5 Hour(s): lec=4, lab=1.5 5-Year Review Course in existing Certificate/Degree Online & Hybrid **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
x.	**APPROVED, effective Fall 2020: COUN 5** Initiator: Patricia Guitron Title: Introduction to College Unit(s): 1 Hour(s): lec=1 5-Year Review Stand-Alone (Permanent) CSU Transferable & UC Transferable Hybrid **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
y.	**APPROVED, effective Fall 2020: E S 76** Initiator: William Roeder Title: Energy Star Products Unit(s): 1 Hour(s): lec=1 5-Year Review Course in existing Certificate/Degree CSU Transferable Online **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
z.	**APPROVED, effective Fall 2020: E S 76A** Initiator: William Roeder Title: Solar Thermal Systems

	Unit(s): 1 Hour(s): lec=1 5-Year Review Course in existing Certificate/Degree CSU Transferable Online **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
aa.	**APPROVED, effective Fall 2020: E S 77X-Z** Initiator: Jeff Staudinger Title: Special Projects in Environmental Studies Unit(s): 1-3 Hour(s): lab=3-9 5-Year Review Stand-Alone (Permanent) CSU Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.

5. **OTHER BUSINESS**:
   a. Training/Orientation for New Review Process
      - Committee has found the process more productive
      - As a reminder to the committee when completing the shared Excel file to list questions on every course
      - If a group has feedback for other Topic areas – communicate it to the group
      - As a division curriculum representative – make sure the required/recommended elements and questions are coherent to you
      - The Curriculum Office communicates two different types of emails to initiators:
        - One with required/recommended elements only
        - One with required/recommended elements AND questions. For these, the division curriculum representative may want to reach out to the initiator to ensure understanding of the question and advise them to come prepared with an answer

   b. Suggestions for Future Other Business Items From Committee:
      - Review the criteria in which each group is reviewing for
      - Training on equity
      - How to complete each form
      - Standing Q & A sessions
      - These items will be posted on the shared curriculum folder

   c. Announcement of New Courses Not Submitted by May 6th, 2020 Deadline
      - Curriculum Office announced that with the transition from ECMS to eLumen:
        - Any courses being revised that are NOT submitted by the deadline will be reverted back to its original version and all changes will be lost
        - Courses with a 2030 effective year are new courses that are in development. If

these courses are NOT submitted by the deadline will be deleted from ECMS and outlines lost

d. Certificate/Degree (Program) Review – What Criteria Does the Committee Wish to Consider?
- Ensure that all courses in the program are being offered
- Include research as compared to similar programs at other community colleges
- Verify that it can run through the degree audit system
- Renee Augenstein is only reviewing transfer degrees to meet the guidelines provided in the State template. She only recommends edits.
- The Curriculum Office is only reviewing to ensure that:
    o All necessary paperwork for the program goal is included
    o All courses are active
    o All course title, course units, GE area (if applicable) and total unit count is accurate

Appendix A

ADMJ 84

I		Required	Course Justification - indicate only one program as only one is needed. List only one of the AA degrees.
IV		Question	Is this lab necessary for the teaching of this lecture class? Or does this lecture class need a lab? Whatever the answer, please reflect that in the course outline? Initiator explained that the laboratory need is in reference to s a storage space for the materials for the course. Based on this explanation, no required/recommended elements were made by the committee.

ARTS 12

V		Required	Sort and sync with Topic II.
V	C	Required	Begin with a Bloom's Taxonomy verb (i.e. construct).
V	D	Required	Correct "vocabulary" spelling.
VIII		Required	All courses are required to have a final exam/paper/project. Edit an existing or add a sub-topic to indicate a final exam/project/paper.
VIII	A	Required	Add criteria for evaluating the objective.
VIII	B	Required	Add criteria for evaluating the objective.
VIII	D	Required	Correct "and" to "an" between demonstrate and understanding.
IX	A.1	Required	Update with newer, 4th edition 2013.
SLO's		Recommended	Begin with a measurable verb.
V	E	Question	Would you like to add "ethnicity" or "race" to be more inclusive of different perspectives? If so, we recommend adding.
IX	A.2	Question	Is this still in use and a classic in the field?

ARTS 15A

V	B	Required	Clarify who "they/their" is (i.e. students, outside artists or other students).
V	C	Required	Sort and sync with Topic II.
V	C.2	Required	Correct "practice" spelling.

V	D	Required	Clarify who "they/their" is (i.e. students, outside artists or other students).
V	E	Required	Begin with a Bloom's Taxonomy verb.
VIII	A	Required	Add criteria for evaluating the objective.
VIII	B	Required	Add criteria for evaluating the objective.
VIII	B	Required	Reword for clarity.
VIII	C	Required	Reword for clarity.
X		Required	Mention "acrylic" in order to differentiate from the ARTS 16A-16C series.
SLO's		Recommended	Begin with a measurable verb.
SLO's		Recommended	Tailor SLO's to align with outcomes of this course and differentiate from ARTS 15B and 15C.
SLO #2		Recommended	Second SLO needs to be more specific and measurable.
V	F	Recommended	Match language used in ARTS 12, Topic V.E.
X		Recommended	Consider differentiating between ARTS 15A, 15B and 15C to show progression in lab topics.
IX	B.1	Question	Do you mean to delete the Lowrey text?

ARTS 15B

V	B	Required	"nonobjective" needs a dash.
V	D	Required	Clarify who "they/their" is (i.e. students, outside artists or other students).
V	F	Required	Begin with a Bloom's Taxonomy verb.
VIII	B	Required	Complete the sentence.
VIII	A	Required	Add criteria for evaluating the objective.
VIII	B	Required	Add criteria for evaluating the objective.
VIII	C	Required	Correct spelling (needs spaces between word).
IX	A.4	Required	Update to reflect, "Mayer, Ralph . . The Artist's Handbook of Materials & Techniques . . . 5th ed., 1991"
X		Required	Mention "acrylic" in order to differentiate from the ARTS 16A-16C series.
SLO's		Recommended	Begin with a measurable verb.
SLO's		Recommended	Tailor SLO's to align with outcomes of this course and differentiate from ARTS 15A and 15C.
SLO #2		Recommended	Second SLO needs to be more specific and measurable.
V	G	Recommended	Match language used in ARTS 12, Topic V.E.
X		Recommended	Consider differentiating between ARTS 15A, 15B and 15C to show progression in lab topics.

ARTS 15C

V		Required	Sort and sync with Topic II.
V	B	Required	"nonobjective" needs a dash.
V	D	Required	Clarify who "they/their" is (i.e. students, outside artists or other students).
VIII	A	Required	Add criteria for evaluating the objective.
VIII	B	Required	Add criteria for evaluating the objective.
IX	A.2	Required	Update to reflect, "Mayer, Ralph . . The Artist's Handbook of Materials & Techniques . . . 5th ed., 1991"
X		Required	Mention "acrylic" in order to differentiate from the ARTS 16A-16C series.
SLO's		Recommended	Begin with a measurable verb.
SLO's		Recommended	Tailor SLO's to align with outcomes of this course and differentiate from ARTS 15A and 15C.
SLO #2		Recommended	Second SLO needs to be more specific and measurable.
V	F	Recommended	Begin with a Bloom's Taxonomy verb.
V	G	Recommended	Match language used in ARTS 12, Topic V.E.
X		Recommended	Consider differentiating between ARTS 15A, 15B and 15C to show progression in lab topics.

ARTS 16A

VIII	A	Required	Add criteria for evaluating the objective.
VIII	B	Required	Add criteria for evaluating the objective.
IX	A.1	Required	Correct spelling, "Aristedes" should be "Aristides".
X		Required	Mention "oil" in order to differentiate from the ARTS 15A-15C series.
SLO's		Recommended	Begin with a measurable verb.
V	G	Recommended	Begin with a Bloom's Taxonomy verb.
V	H	Recommended	Match language used in ARTS 12, Topic V.E.
X		Recommended	Consider differentiating between ARTS 16A, 16B and 16C to show progression in lab topics.

ARTS 16B

V	C	Required	"Explore of light" typo?
V	D	Required	Begin with a Bloom's Taxonomy verb (i.e. employ).

V	E	Required	Begin with a Bloom's Taxonomy verb.
VIII	A	Required	Add criteria for evaluating the objective.
VIII	B	Required	Add criteria for evaluating the objective.
VIII	B	Required	Correct spelling error, "the" should be "they".
VIII	C	Required	Check for completeness.
VIII	C	Required	Clarify if the final is the project or the critiques.
IX	A.1	Required	Correct spelling, "Aristedes" should be "Aristides".
X		Required	Mention "oil" in order to differentiate from the ARTS 15A-15C series.
V	H	Recommended	Match language used in ARTS 12, Topic V.E.
X		Recommended	Consider differentiating between ARTS 16A, 16B and 16C to show progression in lab topics.

ARTS 16C

V	A	Required	Should be "Canvases".
VIII	A	Required	Add criteria for evaluating the objective.
VIII	B	Required	Add criteria for evaluating the objective.
X		Required	Mention "oil" in order to differentiate from the ARTS 15A-15C series.
IX	A.1	Required	Correct spelling, "Aristedes" should be "Aristides".
V	G	Recommended	Match language used in ARTS 12, Topic V.E.
X		Recommended	Consider differentiating between ARTS 16A, 16B and 16C to show progression in lab topics.

ARTS 53

V	B	Required	Begin with a Bloom's Taxonomy verb.
V	C	Required	Begin with a Bloom's Taxonomy verb.
V		Required	Sort and sync with Topic II.
IX	B	Required	Review texts and update to reflect current publications/years.

ARTS 54

I		Required	Correct spelling error in course title ("Digital").
I		Required	Remove one of the stated degrees (two AAs are listed) as only one is needed.
III		Required	Reword first item (computers don't have CD-RW anymore; "thumb drive" can be "USB external drive").

Approved 3/3/20 as presented.

		Required	Sort and sync with Topic II.
Paperwork		Required	Complete 3rd page of the consultation page with CIS department as two of the three objectives are CIS focused.

ARTS 63

V	C	Required	Begin with a Bloom's Taxonomy verb. Delete "understand" or replace with something like "recognize".
V	F	Required	Begin with a Bloom's Taxonomy verb.
VI	A	Required	Clarify wording to make the assignment clearer.
VIII	B	Required	Remove number and length of quizzes.
SLO #1		Recommended	Rephrase to replace "understand" with more precise Bloom's Taxonomy.
I		Recommended	Is ARTS 54 a suitable prerequisite and/or advisory? If so, consider adding.

BUS 87

IX	A.2	Required	Update text year, publisher & edition: Ingram, Thomas . . Sell, 6th ed., Cengage, 2020.
SLO		Recommended	Missing "of" after "the purpose."
V		Recommended	A lot of "Examine" as Bloom's action verb. Might consider more verb diversity.

C D 53

I		Required	Course Justification - indicate only one program. (Lists Certificate and AA.)
IV		Required	Clarify what "availability of water" refers to.
V	H	Required	Begin with a Bloom's Taxonomy verb.
VI	B.1	Required	Clarify wording to make the assignment clearer.
IX	A.5	Required	Typo: Kolbe's "Children's Imaginations . . " should be "Children's Imagination . . ."
IX	B.1	Required	Include publication date.
I		Recommended	Clarification: Explain "in a specific area" more precisely, and be concise.
		Required	Review and identify in the COR the requisite(s) to accurately reflect what course(s) are suggested or required for a student before they enroll in the course.

I		Question	Should suggested sequence of courses be reflected in prereq or advisories for CD 52, 59G, 59H,61, 63, 67, 72, 80? In other words, if students are advised on a certain curricular pathway, should that be reflected in the advisory/prereqs?
IX	A1	Question	Lopez, Morgan . . Creative Arts for the Young Child . . "We can't find this text . . is it a published textbook?"

C D 59G

I		Required	Course Justification - indicate only one program. (Lists Certificate and AA.)
VIII	A	Required	Is completion the only criteria, or are there other ways this assignment will be evaluated? If other criteria are used, please add.
VIII	C	Required	Typo. Breathe should be breadth.
IX	A.1	Required	Include subtitle: Goffin . . . Ready or Not: Leadership Choices in Early Care and Education.
IX	A.3	Required	Update pub date: Sciarra's "Developing & Administering a Child Care and Education Program, 9th ed., Cengage, 2016.
IX	B	Required	Review texts and update to reflect current publications/years.
		Required	Review and identify in the COR the requisite(s) to accurately reflect what course(s) are suggested or required for a student before they enroll in the course.

C D 59H

I		Required	Course Justification - indicate only one program. (Lists Certificate and AA.)
V	I	Gram/Spell/Punc Error	Website vs web site.
VIII	A	Required	Clarify criteria for leading small group discussion.
VIII	B	Required	Spelling error. Breath should be breadth.
IX	B	Required	Review texts and update to reflect current publications/years.
		Required	Review and identify in the COR the requisite(s) to accurately reflect what course(s) are suggested or required for a student before they

			enroll in the course.

C D 61

I		Required	Course Justification - indicate only one program, either AA or Certificate, and specify the name of that degree (i.e., Associate) or one certificate.
IV		Required	Clarify what "availability of water" refers to.
VIII	B	Required	Clarify if the only criteria is completion.
VIII	C	Required	Clarify if the only criteria is completion.
VIII	D	Required	Clarify if the only criteria is completion.
VIII		Required	Edit or add a sub-topic indicating the final exam/project/paper.
IX	A.1	Required	Update text edition: Pica, Rae . . Experiences in Movement and Music, 5th ed., Cengage, 2013.
		Required	Review and identify in the COR the requisite(s) to accurately reflect what course(s) are suggested or required for a student before they enroll in the course.

C D 63

I		Required	Course Justification - indicate only one program, either AA or Certificate, and specify the name of that degree (i.e., Associate) or one certificate.
I		Required	Course Justification - edit the student need to be specific to this course. This means adding one statement that describes the uniqueness of this particular course.
IV		Required	Clarify what "availability of water" refers to.
V	A	Required	Begin with a Bloom's Taxonomy verb (i.e "examine critically").
V	D	Required	Begin with a Bloom's Taxonomy verb (i.e "examine critically").
V	C.1.c.1	Required	You can't have a 1 without a two.
V	C.2.b.1	Required	You can't have a 1 without a two.
V	D.1.a.1	Required	You can't have a 1 without a 2.
VI	C	Required	The 1 needs a 2. Cannot have only one sub topic. Must have at least 2 or none.
VIII	D	Required	What is the "individual activity" and how will it be evaluated?
IX	A.1	Gram/Spell/Punc	Publication year should be '2010'.

		Error	
IX	B	Required	Review texts and update to reflect current publications/years.
		Required	Review and identify in the COR the requisite(s) to accurately reflect what course(s) are suggested or required for a student before they enroll in the course.

C D 67

I		Required	Course Justification - indicate only one program. Choose to list only one degree (AS/AA) or 1 certificate.
VIII	B	Required	This contains two separate methods of evaluation. Separate final exam from the assignments.
IX	A.3	Required	Update 3rd edition text year from'2009' to '2006' for accuracy as '2006' is the latest edition at the Teachers College Press website.
IX	A.4	Required	If it is a title change, please update title, edition and year (3rd. ed., 2019).
IX	A.4	Required	Harms' "Family Day Care Rating Scale" is 1989 only at the Teachers College Press website but there is Harms' "Family Child Care Environment Rating Scale (FCCERS-R3), 3rd ed., 2019. Is the latter a title change? If so, update.
IX	A.5	Required	Update edition & text year for Harms' "Infant Toddler Environment Rating Scale (ITERS-3) to 3rd ed., 2017.
IX	A.6	Required	Which 5 primary texts do you want? There is a limit of 5 total. Also, if you choose A6 then update edition & text year of Harms' "Early Childhood Environment Rating Scale (ECERS-3) to 3rd ed. 2014.
IX	B	Required	Review texts and update to reflect current publications/years.
V	F	Recommended	Instead of "support" consider adding any of the "applying" or "practice" Bloom's verbs.
		Required	Review and identify in the COR the requisite(s) to accurately reflect what course(s) are suggested or required for a student before they enroll in the course.

C D 72

		Gram/Spell/Punc Error	Missing "with" in first sentence of Course Justification: change to "work with diverse..."
I			
V	B	Required	Begin with a Bloom's Taxonomy verb.
V	F	Gram/Spell/Punc Error	"how to for build"
V		Required	Sort and sync with Topic II.
VIII	D	Required	Is completion the only criteria, or are there other ways this assignment will be evaluated? If other criteria are used, please add.
IX	A.1	Required	Update edition and text year of Keyser's 'From parents to partners . . . ' to 2nd. ed., 2017.
IX	A.2	Required	Update edition of Gonzalez-Mena's "50 Strategies . . . " to 3rd ed.
V	B.5	Recommended	Consider LGBTQAI+ instead of list written.
		Required	Review and identify in the COR the requisite(s) to accurately reflect what course(s) are suggested or required for a student before they enroll in the course.

C D 80

VIII	D	Required	Clarify the meaning of "procedures of setting preparing for a home base childcare".
IX	A.1	Required	Is there a title change to Harms' "Family Day Care Rating Scale" to "Family Child Care Environment Rating Scale (FCCERS-3)? If so, update.
IX	A.1	Required	If it is an updated title, then update edition and text year: "Family Child Care Environment Rating Scale (FCCERS-3), 3rd ed., 2019 as indicated at Teachers College Press website.
IX	A.2	Required	Include full title & update edition and text year: Copeland's "Contracts and Policies" should be "Family Child Care Contract and Policies: How to be Businesslike in a Caring Profession", 4th ed., 2018, Redleaf Press.
IX	A.3	Required	Include full title: Copeland's "Record Keeping Guide" should be "Family Child Care Record-keeping Guide", 9th ed., 2013.
IX	A.4	Required	Include full title & text year: Copeland's "Marketing Guide" should be "Family Child Care Marketing guide", 2nd. ed., 2012.
		Required	Review and identify in the COR the requisite(s) to accurately reflect what course(s) are suggested or required for a student before they

			enroll in the course.

C D 101W-Z

VIII		Required	Edit or add a sub-topic indicating the final exam/project/paper.
VIII	A	Required	Clarify the assignment that is being evaluated. Then clearly define the criteria for this assignment.
VIII	B	Required	Add criteria for assignments.
VIII	C	Required	Add criteria for assignments.
VIII	D	Required	Add criteria for assignments.
VIII	F	Required	Clarify if this is graded only on participation or are there other criteria for evaluation.
VIII	E	Question	Clarify the assignment that is being evaluated. Then clearly define the criteria for this assignment. How will "empathy" be evaluated? Initiator clarified that the sub-topic was edited to reflect an essay assignment based on completeness. Based on this explanation, no required/recommended elements were made by the committee.
		Required	Review and identify in the COR the requisite(s) to accurately reflect what course(s) are suggested or required for a student before they enroll in the course.

C D 102W-Z

I		Required	Course Justification - edit the student need to be specific to this course. This means adding one statement that describes the uniqueness of this particular course.
V	A	Required	Begin with a Bloom's Taxonomy verb.
VIII		Required	Edit or add a sub-topic indicating the final exam/project/paper.
VIII	C	Required	Is completion the only criteria, or are there other ways this assignment will be evaluated? If other criteria are used, please add.

Approved 3/3/20 as presented.

IX	A.1	Required	Add subtitle and update edition & correct typo in publisher's name: Curtis' "The Art of Awareness: How Observation Can Transform Your Teaching", 2nd ed., 2013, Redleaf Press.
IX	A.2	Gram/Spell/Punc Error	Author's name should be corrected from "Meir" to "Meier".
IX	B	Required	Are you still using these texts and are they current? Include current edition numbers and text years.
V	A	Recommended	Remove the second sentence as it is not needed.
		Required	Review and identify in the COR the requisite(s) to accurately reflect what course(s) are suggested or required for a student before they enroll in the course.

C D 103W-Z

I		Required	Course Justification - edit the student need to be specific to this course. This means adding one statement that describes the uniqueness of this particular course.
V	A	Required	Begin with a Bloom's Taxonomy verb.
VIII	E	Required	Clarify if small group discussion is based on participation only? If other criteria are used, please add.
V	A	Recommended	Remove the second sentence as it is not needed.
VIII	E	Question	If the ability to empathize and accommodate is the criteria, then we recommend using more measurable criteria. Initiator clarified that the sub-topic was edited to reflect an essay assignment based on completeness. Based on this explanation, no required/recommended elements were made by the committee.
		Required	Review and identify in the COR the requisite(s) to accurately reflect what course(s) are suggested or required for a student before they enroll in the course.

CIS 26A

NONE

CIS 29

I		Gram/Spell/Punc Error	Is "inheritance" a proper noun? If so, does it need to be capitalized?

CIS 57

I - Course Justification		Required	End first sentence of Course Justification after "Achievement" as the remaining is not needed.
IV		Required	Clarify if a "computer lab" is required for all students or if only one computer with web server is needed for the instructor.

CIS 170F

NONE

COUN 5

III		Recommended	Clarify if students need online access to the catalog or a hard copy.
SLO		Recommended	Split the SLO to enumerate a second one that reads: "Complete a Comprehensive Educational Plan..."

E S 76

IX	A.1	Required	Update edition & text year: Doty's Energy Management Handbook", 9th ed., 2018.
SLO #2		Recommended	Use language that identifies a more measurable outcome that "demonstrate an understanding."

E S 76A

IX	A.2	Gram/Spell/Punc Error	Ramolow should be Ramlow; Nunsz should be Nusz.
III		Recommended	Clarify what "advanced functions" are needed on the calculator. Specify what type of calculator, if it helps students.

E S 77X-Z

I		Required	Needs statement about CSU transferability.

DE ANZA COLLEGE
CURRICULUM COMMITTEE MINUTES

Tuesday, March 3, 2020
2:30pm - 4:00pm
Location: Staff Development Lab – MLC 243

PRESENT:

Mike Appio *(AT)*
Valerie Greene *(BH)*
Julie Hughes *(CA)*
Lydia Botsford *(CB)*
Amy Kim *(DASB)*
Sridevi Lakshmanan *(DS)*
Casey Regehr *(DS)*
Nancy Olsen *(IC)*
Sarah Lisha *(LA)*
Lena Chang *(LR)*

Arden Kragalott *(PE)*
Chris Deming *(PS)*
Shannon Hassett *(SS)*
Natasha Joplin *(ST & FA Rep)*
Daniel Smith *(Division Dean Rep.)*
Renee Augenstein
    (Articulation Officer)
Anita Kandula
    (Administrative Co-chair, tie vote)
Erik Woodbury
    (Faculty Co-Chair, tie-vote)

Mae Lee
    (Faculty Vice Co-Chair, nv)
Mi Chang
    (Curr. Secretary, nv)
Lucy Doan
    (Curr. Secretary, nv)
Mehran Karimi
    (Curr. Secretary, nv)

ABSENT:

Zack Judson *(Content Review Liaison, nv)*

GUESTS:

Alma Garcia, Mayra Cruz (EDUC)

****

1. **Approval of today's agenda.**
   Today's agenda was **APPROVED** – (M/S/C—Greene/Lakshmanan) – with the following amendments:
   a. Add Consent Calendar item b: F/TV 20 memo – effective fall 2019.
   b. Add Consent Calendar item c: EWRT 1AS and EWRT 1AT memo – effective fall 2020.

2. **APPROVAL OF MINUTES:**
   a. January 14, 2020 Minutes – **APPROVED** – (M/S/C— Greene/Smith) – as presented.
   b. February 11, 2020 Minutes – **APPROVED** – (M/S/C— Greene/Lakshmanan) – as presented.

3. **CONSENT CALENDAR:**
   a. **APPROVED, effective Fall 2020:**
   Memo

   Dated: 2/28/20
   To: Curriculum Committee
   Re: Deletion of MASG courses effective fall 2020

   Good Morning,

   Please see our request to delete the following classes:

MASG 50A
MASG 50C
MASG 54A
MASG 56A

Please note: The Massage Therapy program will be terminated at the end of the 2019-2020 academic year and, in turn, the Massage Department will be discontinued.

Please let me know if any other info is needed.

Thank you.

- signed by Eric Mendoza, Dean of Physical Education and Athletics

b. **APPROVED, effective Fall 2019:**

ARTICULATION AND TRANSFER SERVICES

February 27, 2020
To: Curriculum Committee
From: Renee Augenstein, Articulation Officer
Re: Technical Change for C-ID

_____
F/TV 20 (Beginning Video Production) was submitted for C-ID review in 2015 and it recently received 'conditional' status because of outdated texts. The Film/TV Department would like to make the following technical changes to the COR Topic IX: Texts and Supporting References, effective fall 2019, to resubmit the course for C-ID approval.

A. Examples of Primary Texts and References
1. Long, Ben, and Sonja Schenck. "The Digital Filmmaking Handbook." 6th ed. Los Angeles: Foreign Films Inc., 2017.

B. Examples of Supporting Texts and References
1. Brown, Blain. "Cinematography: Theory and Practice." 3rd ed. New York: Routledge, 2016.
2. Compesi, Ronald J. "Video Field Production and Editing." 8th ed., New York: Routledge, 2019.
3. Gross, Lynne S. "Digital Moviemaking." 7th ed., Boston: Cengage, 2008.
4. Hurbis-Cherrier, Mick. "Voice and Vision: A Creative Approach to Narrative Filmmaking." 3rd ed. New York: Routledge, 2018.
5. Jago, Maxim. "Adobe Premiere Pro CC Classroom in a Book." 2nd ed. San Francisco: Adobe Press, 2019.
6. Katz, Steven D. "Film Directing Shot By Shot: 25th Anniversary Edition - Visualizing from Concept to Screen." Studio City: Michael Wiese Productions, 2019.
7. Lancaster, Kurt. "DSLR Cinema: Crafting the Film Look with Large Sensor Video Cameras." 2nd ed. Boston: Focal Press, 2012.
8. Rea, Peter, and David Irving. "Producing and Directing the Short Film and Video." 5th ed. Burlington, MA: Focal Press, 2015.
9. Zettl, Herbert. "Video Basics 8." 8th ed. Boston: Cengage, 2018.

Approved 3/17/20 as presented.
- Signed by Susan Tavernetti
- Signed by Daniel Smith, Creative Arts Division Dean

c. **APPROVED, effective Fall 2020:**

Memo

Dated: 3/1/2020

Dear Curriculum Colleagues,

Please accept this email in lieu of a memo to the Curriculum Office, as I am out of the office until Thursday.   I have consulted with the Department Chairs and the responses to the Curriculum Office questions and concerns follow:

1. With this EWRT 1AT prerequisite, how does the department/division want this communicated as a statement in the catalog? For example, do we list a prerequisite as such, "Prerequisite: EWRT 1A or EWRT 1AH or EWRT 1AT," or do we list as, "Prerequisite: EWRT 1A or EWRT 1AH or (EWRT 1AS and EWRT 1AT)."? Depending on your answer for this, all courses with a current EWRT 1A/1AH advisory are also affected;
   1. The completion of EWRT1AT is equivalent to completing EWRT1A; however, because 1A units are distributed among EWRT1AS and EWRT1AT in combination, the second suggestion is better: "Prerequisite: EWRT 1A or EWRT 1AH or EWRT 1AS and EWRT 1AT."
2. The department/division needs to confirm and establish that ENGL 1S and ENGL 1T courses at Foothill are equivalent so that we may enter the data into our systems to allow for student registration. Please note, that this information is very important because if the Foothill courses are deemed equivalent, then we need to comply with State course repetition rules;

   1. If Foothill's stretch courses are equivalent to ENGL1A, which is equivalent to EWRT1A at De Anza, then to the best of our knowledge they are equivalent to ours.
3. There are currently 10 courses with an EWRT 1A/1AH prerequisite and 1 course with an EWRT 1A/AH corequisite, which means that the requisite data for these courses have to be corrected also (see list directly following listed concerns);

   1. All courses that have an EWRT 1A/AH prerequisite or corequisite course will need to be corrected to include the combination of 1AS and 1AT.

   - List of courses affected (2019-20):
   - COMM 9
   - COMM 9H
   - ESL 6
   - EWRT 1B
   - EWRT 1BH
   - EWRT 2
   - EWRT 2H
   - JOUR 21A
   - JOUR 21B

- PHIL 3
- LART 250 (corequisite)

4. There are certificate and degree programs with requirement statements that list EWRT 1A/1AH and these statements will now be affected too. Furthermore, there are some certificate and degree programs that actually list the EWRT 1A/1AH course requirement and we need to know if the EWRT 1AT requirement needs to be added also;

1. All certificates/programs that have an EWRT 1A/AH requirement course will need to be corrected to include 1AS and 1AT.

These answers are the best we can offer based on how we understand the issue. We appreciate the effort everyone has made to address the rapid curriculum changes as a result of AB 705. We also regret any inconvenience that has resulted from our oversight of these prerequisite changes.

Please let me know if there are any additional questions.

Thank you for all your help!

- Signed by Thomas, Language Arts Division Dean

4. **ACTION CALENDAR:**
   a. Action with additional review:
   *If a course is passed by the Curriculum Committee, it is "**conditionally approved**" pending Curriculum Committee required and/or recommended changes and final submission of the course and all required forms to the curriculum office. Initiators have **ONE WEEK** from the date of the conditional approval to submit the final version.

   FINAL VERSION IS DUE ON MARCH 10, 2020

a.	**APPROVED, effective Summer 2020: ARTS 57** Initiator: Marco Marquez Title: Graphic Design-Communication: Typography Online **Approved Curriculum Consensus Vote Items: NONE.**
b.	**APPROVED, effective Fall 2020: EDUC 1** Initiator: Mayra Cruz Title: Introduction to Elementary Education in a Diverse Society Unit(s): 3 Hour(s): lec=2, lab=3 5-Year Review Course in existing Certificate/Degree CSU Transferable & UC Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.

b. Action with no additional review:

a.	**APPROVED, effective Fall 2020: ADMJ 53** Initiator: James Suits Title: Criminal Law II Unit(s): 4 Hour(s): lec=4 5-Year Review Course in existing Certificate/Degree CSU Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
b.	**APPROVED, effective Fall 2020: ADMJ 56** Initiator: James Suits Title: Practical Writing for Administration of Justice Unit(s): 4 Hour(s): lec=4 5-Year Review Course in existing Certificate/Degree CSU Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
c.	**APPROVED, effective Fall 2020: ADMJ 62** Initiator: James Suits Title: Sexual Assault, Police and Community Response Unit(s): 4 Hour(s): lec=4 Cross-List: PSYC 63 5-Year Review Course in existing Certificate/Degree CSU Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
d.	**APPROVED, effective Fall 2020: PSYC 63** Initiator: James Suits Title: Sexual Assault, Police and Community Response Unit(s): 4 Hour(s): lec=4 Cross-List: ADMJ 62

	5-Year Review Course in existing Certificate/Degree CSU Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
e.	**APPROVED, effective Fall 2020: ADMJ 69** Initiator: James Suits Title: Administration of Justice Field Trips Unit(s): 1 Hour(s): lab=3 5-Year Review Course in existing Certificate/Degree CSU Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
f.	**APPROVED, effective Fall 2020: ADMJ 73** Initiator: James Suits Title: Crime and Criminology Unit(s): 4 Hour(s): lec=4 Cross-List: SOC 73 5-Year Review Course in existing Certificate/Degree CSU Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
g.	**APPROVED, effective Fall 2020: SOC 73** Initiator: James Suits Title: Crime and Criminology Unit(s): 4 Hour(s): lec=4 Cross-List: ADMJ 73 5-Year Review Course in existing Certificate/Degree CSU Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
h.	**APPROVED, effective Fall 2020: ADMJ 74A** Initiator: James Suits Title: Interviewing, Interrogation and Crisis Intervention Unit(s): 4 Hour(s): lec=4 Cross-List: PARA 74A; PSYC 74A

	5-Year Review Course in existing Certificate/Degree CSU Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
i.	**APPROVED, effective Fall 2020: PARA 74A** Initiator: James Suits Title: Interviewing, Interrogation and Crisis Intervention Unit(s): 4 Hour(s): lec=4 Cross-List: ADMJ 74A; PSYC 74A 5-Year Review Course in existing Certificate/Degree CSU Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
j.	**APPROVED, effective Fall 2020: PSYC 74A** Initiator: James Suits Title: Interviewing, Interrogation and Crisis Intervention Unit(s): 4 Hour(s): lec=4 Cross-List: ADMJ 74A; PARA 74A 5-Year Review Course in existing Certificate/Degree CSU Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
k.	**APPROVED, effective Fall 2020: EDAC 240** Initiator: Sridevi Lakshmanan Title: Assistive Technology Access Evaluation Unit(s): .5 Hour(s): lab=1.5 5-Year Review Stand-Alone (Permanent) **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
l.	**APPROVED, effective Fall 2020: EDAC 245** Initiator: Sridevi Lakshmanan Title: Assistive Technology Access (Windows) Unit(s): 2 Hour(s): lec=1, lab=3 5-Year Review Stand-Alone (Permanent)

	Approved Curriculum Consensus Vote Items: See Appendix A for required and/or recommended elements.
m.	**APPROVED, effective Fall 2020: EDAC 290X, Y** Initiator: Sridevi Lakshmanan Title: Assistive Technology Access Practice Unit(s): .5-1 Hour(s): lab=1.5-3 5-Year Review Stand-Alone (Permanent) **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
n.	**APPROVED, effective Fall 2020: APPROVED, effective Fall 2020: ESL 254** Initiator: Webster Hamilton Title: American Language and Culture Through Media as Related to Child Development Unit(s): 2 Hour(s): lec=2 5-Year Review Stand-Alone (Permanent) **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
o.	**APPROVED, effective Fall 2020: ESL 280** Initiator: Webster Hamilton Title: Developmental Reading for Development and Education Unit(s): 1 Hour(s): lec=1 5-Year Review Stand-Alone (Permanent) **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
p.	**APPROVED, effective Fall 2020: HTEC 74A** Initiator: Maureen Miramontes Title: Medical Transcription with Editing I Unit(s): 1.5 Hour(s): lec=1, lab=1.5 5-Year Review Course in existing Certificate/Degree CSU Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
q.	**APPROVED, effective Fall 2020: HTEC 74B** Initiator: Maureen Miramontes

	Title: Medical Transcription with Editing II Unit(s): 1.5 Hour(s): lec=1, lab=1.5 5-Year Review Course in existing Certificate/Degree CSU Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
r.	**APPROVED, effective Fall 2020:** HTEC 74C Initiator: Maureen Miramontes Title: Medical Transcription with Editing III Unit(s): 1.5 Hour(s): lec=1, lab=1.5 5-Year Review Course in existing Certificate/Degree CSU Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
s.	**APPROVED, effective Fall 2020:** HTEC 76A Initiator: Maureen Miramontes Title: Advanced Medical Coding I Unit(s): 1.5 Hour(s): lec=1, lab=1.5 5-Year Review Course in existing Certificate/Degree CSU Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
t.	**APPROVED, effective Fall 2020:** HTEC 76B Initiator: Maureen Miramontes Title: Advanced Medical Coding II Unit(s): 1.5 Hour(s): lec=1, lab=1.5 5-Year Review Course in existing Certificate/Degree CSU Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
u.	**APPROVED, effective Fall 2020:** HTEC 80 Initiator: Tricia Buchner Title: Clinical Hematology Laboratory Unit(s): 1.5 Hour(s): lab=4.5

	5-Year Review Course in existing Certificate/Degree CSU Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
v.	**APPROVED, effective Fall 2020: HTEC 80A** Initiator: Tricia Buchner Title: Clinical Hematology Lecture Unit(s): 4.5 Hour(s): lec=4.5 5-Year Review Course in existing Certificate/Degree CSU Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
w.	**APPROVED, effective Fall 2020: HTEC 81** Initiator: Patricia Buchner Title: Clinical Urinalysis Laboratory Unit(s): .75 Hour(s): lab=2.25 5-Year Review Course in existing Certificate/Degree CSU Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
x.	**APPROVED, effective Fall 2020: HTEC 81A** Initiator: Patricia Buchner Title: Clinical Urinalysis Lecture Unit(s): 1.5 Hour(s): lec=1.5 5-Year Review Course in existing Certificate/Degree CSU Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
y.	**APPROVED, effective Fall 2020: HTEC 101H** Initiator: Maureen Miramontes Title: Skill Building in Medical Transcription and Editing I Unit(s): 1 Hour(s): lab=3 5-Year Review Course in existing Certificate/Degree CSU Transferable

	Approved Curriculum Consensus Vote Items: See Appendix A for required and/or recommended elements.
z.	**APPROVED, effective Fall 2020: HTEC 101J** Initiator: Maureen Miramontes Title: Skill Building in Medical Transcription and Editing II Unit(s): 1 Hour(s): lab=3 5-Year Review Course in existing Certificate/Degree CSU Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
aa.	**APPROVED, effective Fall 2020: HTEC 101K** Initiator: Maureen Miramontes Title: Skill Building in Medical Transcription and Editing III Unit(s): 1 Hour(s): lab=3 5-Year Review Course in existing Certificate/Degree CSU Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
bb.	**APPROVED, effective Fall 2020: L S 50** Initiator: Gail Rulloda Title: Student Success Strategies Unit(s): 4 Hour(s): lec=4 5-Year Review Stand-Alone (Permanent) CSU Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
cc.	**APPROVED, effective Fall 2020: L S 207** Initiator: Gail Rulloda Title: Introductory Writing and Grammar Skills Unit(s): 4 Hour(s): lec=4 5-Year Review Stand-Alone (Permanent) **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.

dd.	**APPROVED, effective Fall 2020: L S 209** Initiator: Gail Rulloda Title: Arithmetic Skills and Strategies Unit(s): 4 Hour(s): lec=4 5-Year Review Stand-Alone (Permanent) **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
ee.	**APPROVED, effective Fall 2020: L S 211** Initiator: Gail Rulloda Title: Algebra Skills Unit(s): 4 Hour(s): lec=4 5-Year Review Stand-Alone (Permanent) **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
ff.	**APPROVED, effective Fall 2020: LART 78, X** Initiator: Jill Quigley Title: Topics in Language Arts - FYE, Puente, and Umoja Unit(s): 1-2 Hour(s): lec=1-2 5-Year Review Stand-Alone (Permanent) CSU Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.

5. **OTHER BUSINESS**:
   a. Review Topics II and V – not discussed.
   b. Reminder – Curriculum Work Sessions on 4/7/20 & 4/14/20. Let your divisions know.

Appendix A

ADMJ 53 - James
Suits

I		Required	Course Justification - indicate only one program as only one is needed. List only one of the AA degrees.
IX	A.3	Required	Update edition & year for Myers' "California Criminal Law . . . " (3rd ed., 2019).

ADMJ 56 - James
Suits

I		Required	Course Justification - indicate only one program as only one is needed. List only one of the AA degrees.
V		Required	Sort and sync with Topic II.
VIII	A.1	Required	Topic VIII cannot have sections. Move Topic VIII.A.1 to VIII.A.
VIII	A.2	Required	Topic VIII cannot have sections. Move Topic VIII.A.2 to VIII.B.
VIII	A.3	Required	Topic VIII cannot have sections. Move Topic VIII.A.3 to VIII.C.
VIII		Required	Sort. (Click the "AB" link.)
VIII	A.1	Recommended	Remove "Completion" and focus on the criteria of "proper form and content". (Consider, including clearer criteria regarding these principles.)
VIII	A.2	Recommended	Remove "Participation" and focus on the criteria of "ability to apply writing principles." (Consider, including clearer criteria regarding these principles.)
III		Recommended	What is the College Report Forms Packet? List only special purpose materials essential to the successful completion of the course by the student. Typically, these are materials not normally purchased for general classroom use. Example: "Raw film and photographic paper for courses in photography." If none is required, indicate "None."

ADMJ 62 - CROSS-LISTED WITH PSYC 63 - James Suits

I		Required	Course Justification - indicate only one program as only one is needed. List only one of the AA degrees.
VI	B	Required	Ensure it is the same as PSYC 63.
VIII	C	Required	Ensure it is the same as PSYC 63.

PSYC 63 - CROSS-LISTED WITH ADMJ 62 - James Suits

I		Required	Course Justification - duplicate from ADMJ 62.
VI	B	Required	Ensure it is the same as ADMJ 62.
VIII	C	Required	Ensure it is the same as ADMJ 62.

ADMJ 69 - James
Suits

I		Required	Course Justification - indicate only one program as only one is needed. List only one of the AA degrees.
V	A.2.a	Required	Add/combine/remove as an a needs a b.
V	B.2.a	Required	Add/combine/remove as an a needs a b.
VIII		Required	Edit or add a sub-topic indicating the final exam/project/paper.
VIII		Required	Clarify what assignments are being assessed by each method.
SLO		Recommended	Consider alternatives to the word "philosophies" since it does not appear anywhere else in the course outline, including course objectives.

ADMJ 73 - CROSS-LISTED WITH SOC 73 - James Suits

I		Required	Course Justification - indicate only one program as only one is needed. List only one of the AA degrees.
VIII	B	Required	Ensure it is the same as ADMJ 73.
VIII	C	Gram/Spell/Punc Error	Needs comma instead of a period after "text readings"
VIII	C	Required	Ensure it is the same as ADMJ 73.

SOC 73 - CROSS-LISTED WITH ADMJ 73 - James Suits

I		Required	Course Justification - duplicate from ADMJ 73.
VIII	B	Required	Ensure it is the same as ADMJ 73.
VIII	C	Gram/Spell/Punc Error	Needs comma instead of a period after "text readings"
VIII	C	Required	Ensure it is the same as ADMJ 73.

ADMJ 74A - CROSS-LISTED WITH PARA 74A AND PSYC 74A - James Suits

I		Required	Course Justification - indicate only one program as only one is needed. List only one of the AA degrees.
VI	B	Required	Ensure it is the same as PARA 74A and PSYC 74A.
VIII	C	Gram/Spell/Punc Error	Change "ext" to "text".
IX	A.1	Required	Typo for author's name: Inbao should be Inbau.

IX	A.1	Gram/Spell/Punc Error	Title should be "Criminal Interrogation & Confessions".
IX	A.1	Required	Update edition & year for Inbau's "Criminal Interrogation & Confessions" (5th ed., 2013).

PARA 74A - CROSS-LISTED WITH ADMJ 74A AND PSYC 74A - James Suits

I		Required	Course Justification - indicate only one program as only one is needed. List only one of the AA degrees.
VI	B	Required	Ensure it is the same as PARA 74A and PSYC 74A.
VIII	C	Gram/Spell/Punc Error	Change "ext" to "text".
IX	A.1	Required	Typo for author's name: Inbao should be Inbau.
IX	A.1	Gram/Spell/Punc Error	Title should be "Criminal Interrogation & Confessions".
IX	A.1	Required	Update edition & year for Inbau's "Criminal Interrogation & Confessions" (5th ed., 2013).

PSYC 74A - CROSS-LISTED WITH ADMJ 74A AND PARA 74A - James Suits

I		Required	Course Justification - indicate only one program as only one is needed. List only one of the AA degrees.
VI	B	Required	Ensure it is the same as PARA 74A and PSYC 74A.
VIII	C	Gram/Spell/Punc Error	Change "ext" to "text".
IX	A.1	Required	Typo for author's name: Inbao should be Inbau.
IX	A.1	Gram/Spell/Punc Error	Title should be "Criminal Interrogation & Confessions".
IX	A.1	Required	Update edition & year for Inbau's "Criminal Interrogation & Confessions" (5th ed., 2013).

EDAC 240 - Sridevi Lakshmanan

VIII		Required	Edit or add a sub-topic indicating the final exam/project/paper.

EDAC 245 - Sridevi Lakshmanan

I		Required	Course Justification - remove last sentence as it is redundant.
V		Required	Sort and sync with Topic II.
IX	A.2	Required	Add publisher: Cengage.

EDAC 290X, Y - Sridevi Lakshmanan

Approved 3/17/20 as presented.

I		Required	Course Justification - remove last sentence as it is redundant.
V	A.2	Gram/Spell/Punc Error	Add apostrophe to students'.
VIII		Required	Edit or add a sub-topic indicating the final exam/project/paper.

EDUC 1 - Mayra Cruz

V		Required	Sort and sync with Topic II.
V	B.1.	Required	Add/combine/remove as a 1 needs a 2.
V	H.1	Required	Add/combine/remove as a 1 needs a 2.
V	I.1	Required	Add/combine/remove as a 1 needs a 2.
VIII		Required	Edit or add a sub-topic indicating the final exam/project/paper.
X	J	Gram/Spell/Punc Error	Individuals' should be 'individual'.
I		Question	The course description indicates a requirement of 45 hours of structured fieldwork. Why don't these hours count for lecture or lab? Also, The course justification indicates 30-50 hours...doesn't match the 45 required hours of structured fieldwork. Needs explanation of these hours in relation to credit units. **Initiator states she has changed the hours in the course description and course justification to reflect the 36 hours of laboratory for the course. Committee reviewed the changes made in ECMS and had no further questions.**
V	A	Question	Good ideas, but how does the topic relate to the subtopics? Can you revise to make clearer? **Committee reviewed the changes made in ECMS and had no further questions.**
V	C.2	Question	To whom does "accountability" refer? Just wanted to make sure we understood the meaning of the subtopic. **Committee reviewed the changes made in ECMS and had no further questions.**
X		Question	Given the significant increase in lab topics are the number of lab hours appropriate? **Initiator did not modify. She clarified that the list includes a menu of topics to choose from according to what is important at the time the course is taught. Giving instructors more choices to choose from. Committee reviewed the changes made in ECMS and had no further questions.**

ESL 254 - Webster Hamilton

IX	A.2	Required	Update edition, year, and publisher for Berger's 'Developing Person Through Childhood and Adolescence' (11th ed., 2018, Macmillan Learning).
I		Recommended	Course Justification - consider shortening to be more concise, and to include information only required for the section.

ESL 280 - Webster Hamilton

I		Required	Course Justification - To be more concise, you can end last sentence after "communication and expression." No need to reference college core competencies.
V	B	Required	Begin with a Bloom's Taxonomy verb.
VIII	A	Required	Add criteria for evaluating the assignment.
VIII	D	Required	Add criteria for evaluating the assignment.
VIII		Required	Edit or add a sub-topic indicating the final exam/project/paper.
IX	A.2	Required	Update edition, year, and publisher for Berger's 'Developing Person Through Childhood and Adolescence' (11th ed., 2018, Macmillan Learning).

HTEC 74A - Maureen Miramontes

I		Gram/Spell/Punc Error	Course Description - use caps or no caps for medical depts...for consistency: gastroenterology, dermatology.
I		Required	Course Justification - edit the student need to be specific to this course. HTEC 74A, 74B, and 74C all have the same statement about the uniqueness of the course.
V	D.2	Gram/Spell/Punc Error	Comma at end - delete.
V	G.1	Gram/Spell/Punc Error	S/b demonstrate.
V	I	Required	Delete word "those".
VI	A	Required	"Required readings…" should be section A.1.
VI	B	Required	"Assignments from…" should be section B.1.

HTEC 74B - Maureen Miramontes

I		Required	Course Justification - edit the student need to be specific to this course. HTEC 74A, 74B, and 74C all have the same statement about the uniqueness of the course.
V	D.2	Gram/Spell/Punc Error	No need for comma.

Approved 3/17/20 as presented.

V	I	Required	Delete word "those".
V	C.1	Recommended	Delete "various".

HTEC 74C - Maureen Miramontes

I		Required	Course Justification - edit the student need to be specific to this course. HTEC 74A, 74B, and 74C all have the same statement about the uniqueness of the course.
V	D.2	Gram/Spell/Punc Error	Delete comma.
V	I	Required	Delete "those".
V	H.3	Gram/Spell/Punc Error	S/b Prepare and handle.
VI	A	Required	"Required readings…" should be section A.1.
VI	B	Required	"Assignments from…" should be section B.1.

HTEC 76A - Maureen Miramontes

V	A	Required	Begin with a Bloom's Taxonomy verb.
V	H	Required	Begin with a Bloom's Taxonomy verb.
V	I	Required	Begin with a Bloom's Taxonomy verb.
V	J	Required	Begin with a Bloom's Taxonomy verb.
SLO		Recommended	SLO: Consider phrasing more precisely for a measurable outcome. For ex, change to: "Demonstrate ability to..."

HTEC 76B - Maureen Miramontes

V	A	Required	Begin with a Bloom's Taxonomy verb.
V	C	Required	Begin with a Bloom's Taxonomy verb.
V	L	Required	Begin with a Bloom's Taxonomy verb.
V	N	Required	Begin with a Bloom's Taxonomy verb.
V	M	Gram/Spell/Punc Error	Consider reworking from a grammatical standpoint.

HTEC 80 - Tricia Buchner

I		Required	Course Justification - indicate only one program. Choose only 1 degree or certificate that this course fulfills; there are currently three.
IV		Required	Clarify what is meant by "testing kits" and "supporting technical and library materials."
V	C.5	Gram/Spell/Punc Error	Delete comma.
V	D.5.B.2	Gram/Spell/Punc	In s/b is.

		Error	
V	K.1	Gram/Spell/Punc Error	A s/b an.
V		Required	Sort and sync with Topic II.
VIII	C	Required	Clarify criteria. How points will be assigned.
VIII	D.1	Required	Remove subtopics. These can be listed as separate methods of evaluation or can be combined with existing methods.
VIII	D.2	Required	Remove subtopics. These can be listed as separate methods of evaluation or can be combined with existing methods.
VIII	D.3	Required	Remove subtopics. These can be listed as separate methods of evaluation or can be combined with existing methods.
VIII	D.4	Required	Remove subtopics. These can be listed as separate methods of evaluation or can be combined with existing methods.
VIII	D.5	Required	Remove subtopics. These can be listed as separate methods of evaluation or can be combined with existing methods.
IX	A.1	Required	Update title to "Rodak's Hematology: Clinical Principles and Applications".

HTEC 80A - Tricia Buchner

VIII	B	Required	Clarify how points are given. Add clearer criteria for the worksheets.
IX	A.1	Required	Update title to "Rodak's Hematology: Clinical Principles and Applications".

HTEC 81 - Tricia Buchner

VIII	D.1	Required	Remove sub topics. These can be listed as separate methods of evaluation or be combined with existing methods.
VIII	D.2	Required	Remove sub topics. These can be listed as separate methods of evaluation or be combined with existing methods.
VIII	D.3	Required	Remove sub topics. These can be listed as separate methods of evaluation or be combined with existing methods.

HTEC 81A - Tricia Buchner

VIII	C.1	Required	Remove sub topics. These can be listed as separate methods of evaluation or be combined with existing methods.

VIII	C.2	Required	Remove sub topics. These can be listed as separate methods of evaluation or be combined with existing methods.
VIII	C.4	Required	Remove sub topics. These can be listed as separate methods of evaluation or be combined with existing methods.
VIII	A	Required	Clarify how points are given. Add clearer criteria for the worksheets.

HTEC 101H - Maureen Miramontes

V	B.2	Required	Reword "dicatation seeking assistance" for clarity.
VII		Required	Remove mention of lecture as method of instruction.

HTEC 101J - Maureen Miramontes

V	B	Gram/Spell/Punc Error	Typo: Urology "specialites" Correct to Specialties.
V	B.2	Required	Reword "dicatation seeking assistance" for clarity.
VII		Required	Remove mention of lecture as method of instruction.

HTEC 101K - Maureen Miramontes

V	B.2	Required	Reword "dicatation seeking assistance" for clarity.
VII		Required	Remove mention of lecture as method of instruction.

L S 50 - Gail Rulloda

V	B.1.b	Required	Include "their" to list of his/her.
V	C.2	Gram/Spell/Punc Error	Is "" a typo?
V	E	Gram/Spell/Punc Error	S/b "advocate".
VIII	A	Required	Clarify what criteria is being used to assess the "points".
VIII	D	Required	Clarify what criteria is being used to assess the "points".
VIII	E	Required	Clarify what criteria is being used to assess the "points".
VIII	F	Required	Clarify what criteria is being used to assess the "points".
VIII	G	Required	Clarify what criteria is being used to assess the "points".
I		Recommended	Course Justification - consider using another term in place of "mainstream," such as "traditional."

L S 207 - Gail Rulloda

V	A	Required	Begin with a Bloom's Taxonomy verb.
VIII	C	Required	Add criteria for evaluating the assignment.
I		Recommended	Course Justification - consider using another term in place of "mainstream," such as "traditional."

L S 209 - Gail
Rulloda

V	G2	Gram/Spell/Punc Error	O should be 0.
V	G.1	Gram/Spell/Punc Error	220CE.
VIII	D	Required	Add criteria for grading pre/post testing.
IX	A.1	Required	Correct author's name & title, add subtitle, list current authors, and add current publisher (Aufmann, R.N. and Lockwood, J.S., Essentials of Mathematics: an Applied Approach, Cengage).
IX	A.2	Required	Update edition, year, and publisher for Nolting's "Math Study Skills Workbook" (5th ed., 2016, Cengage).
I		Recommended	Course Justification - consider using another term in place of "mainstream," such as "traditional."

L S 211 - Gail
Rulloda

V	D.6	Gram/Spell/Punc Error	No parentheses or no commas.
IX	A.1	Required	Add 2nd author, edition, year, and publisher for Aufmann's "Introductory Algebra: an Applied Approach" (Lockwood, J.S., 9th ed., 2014, Cengage).
I		Recommended	Course Justification - consider using another term in place of "mainstream," such as "traditional."

LART 78, X - Jill Quigley

VIII	B	Required	Correct language to reflect that there will be a final, not "and/or".
IX	A.2	Required	Include publisher (Phillipine American Writers and Artists).
IX	A.5	Required	Include title & subtitle for Rios text (Punished: Policing the Lives of Black and Latino Boys).
I		Recommended	Course Description - update name of programs to be consistent...Co-requisite refers to Umoja/FYE/Puenta and course description refers to FYE/Sankofa Scholars.

Approved 3/17/20 as presented.

				Course Description and Requisite - does IMPACT AAPI need to be added as a program in the co-requisite and course description?
I			Recommended	

Approved 4/21/20 as presented.

DE ANZA COLLEGE
CURRICULUM COMMITTEE MINUTES

Tuesday, March 17, 2020
2:30pm - 4:00pm
Location: Staff Development Lab – MLC 243

PRESENT:

Valerie Greene *(BH)*
Julie Hughes *(CA)*
Lydia Botsford *(CB)*
Scott Osborne *(CB)*
Sridevi Lakshmanan *(DS)*
Nancy Olsen *(IC)*
Brandon Gainer *(LA)*
Sarah Lisha *(LA)*
Danielle Altman *(PE)*

Arden Kragalott *(PE)*
Chris Deming *(PS)*
Shannon Hassett *(SS)*
Natasha Joplin *(ST & FA Rep)*
Daniel Smith *(Division Dean Rep.)*
Renee Augenstein
   (Articulation Officer)
Erik Woodbury
   (Faculty Co-Chair, tie-vote)

Mae Lee
   (Faculty Vice Co-Chair, nv)
Mary Clark-Tillman
   (Curriculum Coordinator, nv)
Mi Chang
   (Curr. Secretary, nv)
Mehran Karimi
   (Curr. Secretary, nv)

ABSENT:

Mike Appio *(AT)*, Amy Kim *(DASB)*, Casey Regehr *(DS)*, Lena Chang *(LR)*, Anita Kandula *(Administrative Co-chair, tie vote)*, Zack Judson *(Content Review Liaison, nv)*, Lucy Doan *(Curr. Secretary, nv)*

GUESTS:

Rusty Johnson (KNES/P E), Cheryl Owiesny (P E)

****

1. **Approval of today's agenda.**
   Today's agenda was **APPROVED** – (M/S/C—Gainer/Joplin) – with this amendment:
   a. Add Other Business item a: "Discuss Ideas and Options on Getting Signatures".

2. **APPROVAL OF MINUTES:**
   a. March 3, 2020 Minutes – **APPROVED** – (M/S/C— Joplin/Gainer) – as presented.

3. **CONSENT CALENDAR:**
   a. **APPROVED, effective Fall 2020:**
   Memo

   To: Curriculum Committee

   Dated: 3/4/20

   Re: Deletion of LART 78, X effective fall 2020

   Last spring in consultation with the English department chair and the FYE coordinators, we determined that LART 78X was no longer a relevant course. I apologize for not letting you know sooner. Thank you for your work, Jill Quigley

   Please accept this email as my approval to delete LART78(x) from the catalog, effective fall

2020.

Thank you.

- Signed by Jill Quigley
- Signed by Thomas Ray, Dean of Language Arts

b. **APPROVED, effective Fall 2020:**
Memo

Dated: 3/4/20

From: Elizabeth Mjelde

Re: Art History AA-T Revision

The Art Department would like to revise the Art History AA-T degree. After further discussion with the Articulation Office, Renee Augenstein, we are requesting to remove ARTS 18B, ARTS 18C, and ARTS 18D from List B on the AA-T degree, effective fall 2020.

- signed by Elizabeth Mjelde
- signed by Daniel Smith, Creative Arts Division Dean

c. **APPROVED, effective Fall 2020:**
From: Edmundo Norte
Sent: Tuesday, March 3, 2020 2:34 PM

Subject: Request for Extension: 5-Year Revision for Korean 1, 2, 2H, 3 and 3H

Dear Curriculum Committee,

On behalf of our Korean Department's most senior instructor, who is currently on extended medical leave and will not return until Fall 2020, I hereby request an extension for submitting the 5-year course revisions due for KORE 1, 2, & 3. This instructor completed the previous two 5-year course revisions and would like to do so again, but her medical treatment will continue through the Spring quarter and that must be her priority at this time. We have no other instructor in this department able to take on this task.

Thank you for your kind consideration of this request and these extenuating circumstances.

Edmundo Norte, Dean Intercultural and International Studies

- Extension request reviewed by CAT on 3/5/20 and granted a 1-year extension to be due May 2021.

4. **ACTION CALENDAR:**
   a. Action with additional review:
   *If a course is passed by the Curriculum Committee, it is "**conditionally approved**" pending Curriculum Committee required and/or recommended changes and final submission of the course and all required forms to the curriculum office. Initiators have **ONE WEEK** from the date of the conditional approval to submit the final version.

FINAL VERSION IS DUE ON MARCH 24, 2020

a.	**APPROVED, effective Fall 2020: KNES 38A, 38AX** Initiator: Mark Johnson Title: Futsal Level 1 Unit(s): .5-1 Hour(s): lab=2-3 Repeat: Family 5-Year Review Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
b.	**APPROVED, effective Fall 2020: KNES 38B, 38BX** Initiator: Mark Johnson Title: Futsal Level 2 Unit(s): .5-1 Hour(s): lab=2-3 Repeat: Family 5-Year Review Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
c.	**APPROVED, effective Fall 2020: KNES 38C, 38CX** Initiator: Mark Johnson Title: Futsal Level 3 Unit(s): .5-1 Hour(s): lab=2-3 Repeat: Family 5-Year Review Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
d.	**APPROVED, effective Fall 2020: KNES 38D, 38DX** Initiator: Mark Johnson Title: Futsal Level 4 Unit(s): .5-1 Hour(s): lab=2-3 Repeat: Family

	5-Year Review Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
e.	**APPROVED, effective Fall 2020: P E 32MX, 32M** Initiator: Mark Johnson Title: Soccer Techniques Unit(s): 1-2 Hour(s): lab=3-6 Repeat: 6x 5-Year Review Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
f.	**APPROVED, effective Fall 2020: P E 39WX, 39WY, 39W** Initiator: Cheryl Owiesny Title: Intercollegiate Women's Soccer Unit(s): 1.5-3 Hour(s): lab=4.5-9 Repeat: 6x 5-Year Review Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
g.	**APPROVED, effective Fall 2020: PARA 86** Initiator: Kelly Raftery-Piunti Title: Legal Analysis Unit(s): 4 Hour(s): lec=4 5-Year Review Course in existing Certificate/Degree CSU Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.

b. Action with no additional review:

a.	**APPROVED, effective Fall 2020: ESCI 50** Initiator: Alicia De Toro Title: Introduction to Urban Ecology Unit(s): 4 Hour(s): lec=4 Technical Cleanup Course in new Certificate/Degree CSU Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
b.	**APPROVED, effective Fall 2020: ESCI 54** Initiator: Alicia De Toro Title: Environmental Analysis Unit(s): 3 Hour(s): lec=3 Technical Cleanup Course in new Certificate/Degree CSU Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
c.	**APPROVED, effective Fall 2020: ESCI 56** Initiator: Alicia De Toro Title: Plant Survey Techniques Unit(s): 3 Hour(s): lec=3 Technical Cleanup Course in new Certificate/Degree CSU Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
d.	**APPROVED, effective Fall 2020: ESCI 57** Initiator: Alicia De Toro Title: Wildlife Monitoring Unit(s): 2 Hour(s): lab=6 Technical Cleanup Course in new Certificate/Degree CSU Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
e.	**APPROVED, effective Fall 2020: ESCI 58**

	Initiator: Alicia De Toro Title: Landscape Linkages for California Unit(s): 2 Hour(s): lab=6 Technical Cleanup Course in new Certificate/Degree CSU Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
f.	**APPROVED, effective Fall 2020: ICS 80, W-Z** Initiator: Cynthia Kaufman Title: Community Based Learning in Intercultural Studies - Intrapersonal Unit(s): .5-4 Hour(s): lab=1.5-12 5-Year Review Course in existing Certificate/Degree CSU Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
g.	**APPROVED, effective Fall 2020: ICS 81, W-Z** Initiator: Cynthia Kaufman Title: Community Based Learning in Intercultural Studies - Interpersonal Unit(s): .5-4 Hour(s): lab=1.5-12 5-Year Review Course in existing Certificate/Degree CSU Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
h.	**APPROVED, effective Fall 2020: ICS 82, W-Z** Initiator: Cynthia Kaufman Title: Community Based Learning in Intercultural Studies - Systems Unit(s): .5-4 Hour(s): lab=1.5-12 5-Year Review Course in existing Certificate/Degree CSU Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
i.	**APPROVED, effective Fall 2020: KNES 12H, 12HX** Initiator: Coleen Lee-Wheat Title: Tai Chi Unit(s): .5-1 Hour(s): lab=2-3

	Repeat: Family 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
j.	**APPROVED, effective Fall 2020: KNES 19D, 19DX** Initiator: Scott Hertler Title: Resistance Training 1 Unit(s): .5-1 Hour(s): lab=2-3 Repeat: Family 5-Year Review Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
k.	**APPROVED, effective Fall 2020: P E 32H, 32H** Initiator: Anthony Santos Title: Offensive Football Techniques Unit(s): 1-2 Hour(s): lab=3-6 Repeat: 6x 5-Year Review Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
l.	**APPROVED, effective Fall 2020: P E 32IX, 32I** Initiator: Anthony Santos Title: Defensive Football Techniques Unit(s): 1-2 Hour(s): lab=3-6 Repeat: 6x 5-Year Review Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:**

	See Appendix A for required and/or recommended elements.
m.	**APPROVED, effective Fall 2020: P E 32JX, 32J** Initiator: Danielle Altman Title: Water Polo Techniques Unit(s): 1-2 Hour(s): lab=3-6 Repeat: 6x 5-Year Review Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
n.	**APPROVED, effective Fall 2020: P E 32K** Initiator: Jason Damjanovic Title: Basketball Techniques Unit(s): 2 Hour(s): lab=6 Repeat: 6x 5-Year Review Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
o.	**APPROVED, effective Fall 2020: P E 32LX, L** Initiator: Dawnis Guevara Title: Volleyball Techniques Unit(s): 1-2 Hour(s): lab=3-6 Repeat: 6x 5-Year Review Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
p.	**APPROVED, effective Fall 2020: P E 32SX, 32S** Initiator: Cheryl Owiesny Title: Women's Soccer Techniques Unit(s): 1-2 Hour(s): lab=3-6 Repeat: 6x 5-Year Review

	Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
q.	**APPROVED, effective Fall 2020: P E 32W** Initiator: Danielle Altman Title: Softball Techniques Unit(s): 2 Hour(s): lab=6 Repeat: 6x 5-Year Review Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
r.	**APPROVED, effective Fall 2020: PARA 67** Initiator: James Karkas Title: Law Office Management for Paralegals Unit(s): 2 Hour(s): lec=2 5-Year Review Course in existing Certificate/Degree CSU Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
s.	**APPROVED, effective Fall 2020: READ 200** Initiator: Kristin Skager Title: Reading Fundamentals Unit(s): 5 Hour(s): lec=5 5-Year Review Stand-Alone (Permanent) **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
t.	**APPROVED, effective Fall 2020: READ 211** Initiator: Kristin Skager Title: Developmental Reading Unit(s): 5 Hour(s): lec=5 5-Year Review Stand-Alone (Permanent)

Hybrid

Approved Curriculum Consensus Vote Items:
See Appendix A for required and/or recommended elements.

5. **OTHER BUSINESS**:

   a. Discuss Ideas and Options on Getting Signatures – It was proposed that the forms needing signatures could be uploaded to a shared Office 365 folder for signatories to view and sign electronically. CAT will be meeting this week to discuss this as well as other topics related to the deadline. Brandon Gainer will discuss with Lorrie Ranck on how to proceed with getting her signature on the Online/Hybrid Delivery Form.

Appendix A

ESCI 50 - Alicia De Toro

V	D	Required	Begin with a Bloom's Taxonomy verb.
IX	A.1	Required	Add author and full title with subtitle.
IX	A.2	Required	Remove "Retrieved from http://ezproxy . . . "

ESCI 54 - Alicia De Toro

IX	A.1	Required	Add edition for Montello's "An Introduction . . . " (2nd ed., 2013).
SLO		Recommended	Beging with a verb.

ESCI 56 - Alicia De Toro

SLO		Recommended	Beging with a verb.
IX	B	Recommended	Review texts/references and update to reflect current publication/years.

ESCI 57 - Alicia De Toro

IX	A.1	Required	Update edition, year, and add subtitle for Hilty's "Corridor Ecology" (Corridor Ecology: Linking Landscapes for Biodiversity Conservation and Climate Adaptation, 2nd ed., 2019).
IX	A.2	Required	Add subtitle for Forman's "Road Ecology" (Road Ecology: Science and Solutions).
I		Recommended	Course Description - consider indicating to students that there are required field trips that would require provision of own transportation.

ESCI 58 - Alicia De Toro

I		Recommended	Course Description - consider indicating to students that there are required field trips that would require provision of own transportation.
V	E	Recommended	Consider making subtopics out of: Safe Passage for Coyote Valley, etc.
IX	A	Recommended	Review texts/references and update to reflect current publication/years.
IX	B	Recommended	Review texts/references and update to reflect current publication/years.

ICS 80, W-Z - Cynthia Kaufman

I		Required	Course Description: Restate description to correct writing errors/syntax and to be clear sentences. Description is hard to understand as is.
I		Gram/Spell/Punc Error	Course Justification: add comma between "engagement work" and "specifically".
VIII	C	Required	Explicit mention of final project required. If this is the essay, please mention this.
IX	A.3	Required	Add publication year.
I		Recommended	Course Justification: Remove "De Anza College."
SLO		Recommended	First SLO: remove "an understanding of" to make outcome more concrete.

ICS 81, W-Z - Cynthia Kaufman

I		Gram/Spell/Punc Error	Course Justification: add comma between "engagement work" and "specifically".
SLO		Gram/Spell/Punc Error	3rd SLO: Remove "a" before "our".
V	C	Required	Removal of the word "intermediate" to reflect other changes.
VIII	C	Required	Explicit mention of the final required. If this is the essay, please indicate this.
I		Recommended	Course Description: Explain what the course is about with more specificity and clarity. For instance, the phrase "that work" could be explained more explicitly.
I		Recommended	Course Justification: Remove "De Anza College."

ICS 82, W-Z - Cynthia Kaufman

I		Gram/Spell/Punc Error	Course Justification: add comma between "engagement work" and "specifically".
VIII	C	Required	Explicit mention of final required. If this is the essay, please indicate this.
I		Recommended	Course Description: Explain what the course is about with more specificity and clarity. For instance, the phrase "that work" could be explained more explicitly.
I		Recommended	Course Justification: Remove "De Anza College."

KNES 12H, 12HX - Coleen Lee-Wheat

VII		Required	Remove mention of homework as method of instruction.
IX	A.1	Required	Update publication year of "Fit and Well" to 2019.

I		Recommended	Course Description: Make consistent...the course code is KNES but the discipline referred to is Physical Education.
V		Recommended	Review Topic V to ensure course content is up to date.

KNES 19D, 19DX - Scott Hertler

I		Required	Course Justification: Shorten last sentence to remove extraneous information in the first half of the sentence. You can restate as: "This course focuses on...overall fitness."
V	C.4	Gram/Spell/Punc Error	Versus instead of verses.
V	D	Required	Begin with a Bloom's Taxonomy verb.
V	E.1.c	Gram/Spell/Punc Error	Exercises not exerises.
IX	A.1	Required	Update "Fit and Well" to latest edition.
V		Recommended	Review Topic V to ensure course content is up to date.

KNES 38A, 38AX - Mark Johnson

V	C.2	Gram/Spell/Punc Error	Defender, not deffender.
V	E	Gram/Spell/Punc Error	Appropriate, not approprite.
VIII		Required	Sort.
V	B	Question	Are level 1 and introductory level the same? Are they used interchangeably or do you want to change for consistency? Initiator states the reference has been changed to introductory for consistency.
V	E.4	Question	This item is structured differently in 38 ABCD. Would you like to address this item the same way in each course and if so would you like to structure the outline in the same way? Initiator states, they will change to be similar to KNES 38D for consistency in each course.

KNES 38B, 38BX - Mark Johnson

V	E	Required	Change "intermediate" to "advanced beginner" or "level 2."
VI	A.3	Gram/Spell/Punc Error	Federation misspelled.
VI	B.1	Gram/Spell/Punc Error	"There" should be "their".

VIII	A	Required	Clarify the assignment being evaluated. Refer to KNES 38C for good example.
SLO		Recommended	2nd SLO: Make skill level consistent with Course Justification and Course Description which refer to "advanced-beginner." This SLO refers to "intermediate" skills.
V	E.4	Question	This item is structured differently in 38 ABCD. Would you like to address this item the same way in each course and if so would you like to structure the outline in the same way? Initiator states, they will change to be similar to KNES 38D for consistency in each course.

KNES 38C, 38CX - Mark Johnson

V	B	Required	Removal of the word "advanced."
V	B.1.b	Gram/Spell/Punc Error	Add in semicolon.
V	B.3.d	Gram/Spell/Punc Error	Receiving misspelled.
V	C.9	Required	Delete advanced; spell intermediate correctly.
V	E	Gram/Spell/Punc Error	Appropriate mispelled.
VI	A.3	Gram/Spell/Punc Error	Federation misspelled.
SLO		Recommended	2nd SLO: Make skill level consistent with Course Justification and Course Description which refer to "intermediate." This SLO refers to "intermediate/advanced" skills.
V	E.4	Question	This item is structured differently in 38 ABCD. Would you like to address this item the same way in each course and if so would you like to structure the outline in the same way? Initiator states, they will change to be similar to KNES 38D for consistency in each course.

KNES 38D, 38DX - Mark Johnson

V	B.1.c	Gram/Spell/Punc Error	Comma after scroop.
V	B.3.d	Gram/Spell/Punc Error	Receiving misspelled.
V	C	Gram/Spell/Punc Error	Comma after futsal.
VI	A.3	Gram/Spell/Punc Error	"Federation" misspelled.

			This item is structured differently in 38 ABCD. Would you like to address this item the same way in each course and if so would you like to structure the outline in the same way?
V	E.4	Question	Initiator states, they will change to be similar to KNES 38D for consistency in each course.

P E 32HX, 32H - Anthony Santos

I		Gram/Spell/Punc Error	Course Justification: remove an extra "to" after "student-athlete".
VI	A	Required	Sort.
VIII	A	Required	Add criteria for evaluating objectives. How are these assignments graded?
VIII	F	Required	Add criteria for evaluating objectives. How are these assignments graded?
IX	A.2	Required	Update publication year of "Fit and Well" to latest edition.
I		Recommended	Course Description: Make consistent...the course code is PE but the discipline referred to is Kinesiology.

P E 32IX, 32I - Anthony Santos

V	G	Required	Change evaluation to evaluate.
VIII	E	Required	Add criteria for method of evaluation. How are the quizzes graded?
I		Recommended	Course Description: Make consistent...the course code is PE but the discipline referred to is Kinesiology.

P E 32JX, 32J - Danielle Altman

I		Required	Course Justification: Remove last sentence which is extraneous to this section.
V	F.2.a.8	Gram/Spell/Punc Error	Add in "who" after athlete.
V	F.2.a.9	Gram/Spell/Punc Error	Azevedo is misspelled.
VI	A	Gram/Spell/Punc Error	Change affects to effects.
VIII	E	Required	Clarify whether students are evaluated on completing the test or evaluated based on improvement.

P E 32K - Jason Damjanovic

I		Required	Course Justification: Remove comparative reference to other course. Focus on stating the uniquessness of this course. Ex: "This course offers..."
V	A.5.b	Gram/Spell/Punc Error	Quotations marks around "ladylike."
V	A.8.a	Gram/Spell/Punc Error	Change to women's.
V	A.9.b	Required	Change handicapped to persons with disabilities.
VI	A	Required	Sort.
VIII	A	Required	Add criteria for method of evaluation.
VIII	E	Required	How is the statistical record being evaluated? Add criteria for evaluation.
IX	A.1	Required	Update publication year for "Fit and Well".

P E 32LX, 32L - Dawnis Guevara

I		Required	Course Justification: Remove last sentence which is extraneous to this section.
VIII	A	Required	Add criteria for method of evaluation.
VIII	H	Required	How is the "statistical breakdown and analysis of skills" being evaluated? Add criteria for evaluation.
IX	A.1	Required	Update text year to 2019 for "Fit and Well".
I		Recommended	Course Description: Make consistent...the course code is PE but the discipline referred to is Kinesiology.

P E 32MX, 32M - Mark Johnson

V	B	Required	Delete "be able to..." part of sentence and refer to question above.
V	C.2	Gram/Spell/Punc Error	College mispelled
V		Required	Sort and sync.
I		Recommended	Course Description: Make consistent...the course code is PE but the discipline referred to is Kinesiology.
V	E.4.d	Recommended	Add in fight for equal pay for women.
V	E.5	Recommended	Suggestion to add in Megan Rapinoe.
V	B	Question	"Be able to orally answer..." sounds like an assignment. How can you reword so that it sounds like an objective? Initiator states that it is an objective of the course that students be able to answer questions regarding the rules and regulations.
V	E.5.c	Question	What do you mean by "great"?

			Initiator has stated they have expanded on this to clarify "great".

P E 32SX, 32S - Cheryl Owiesny

I		Required	Course Justification: Remove last sentence which is extraneous to this section.
I		Required	Course Justification: Remove comparative reference to other course. Focus on stating the uniquessness of this course. Ex: "This course offers..."
V	A.3	Required	Complete the incomplete sentence.
V	C.3	Gram/Spell/Punc Error	College misppelled.
V	E.5	Gram/Spell/Punc Error	Fix commas.
VIII	D	Required	Add criteria for evaluation.
VIII	E	Required	Add criteria for evaluation.
VIII		Required	Edit or add a sub-topic indicating the final exam/project/paper.

P E 32W - Danielle Altman

I		Required	Course Justification: Remove last sentence which is extraneous to this section.
V	A.9	Gram/Spell/Punc Error	Move 1991 to front.
V	A.14	Gram/Spell/Punc Error	Women's mispelled.
V	A.3	Recommended	Reorder so that it is chronological.
V	A.1	Recommended	Consider reordering for date consistency.

P E 39WX, 39WY, 39W - Cheryl Owiesny

I		Required	Course Justification: Remove comparative reference to other course. Focus on stating the uniquessness of this course. Ex: "This course offers..."
I		Required	Course Justification: Remove last sentence which is extraneous to this section.
V	D.2	Gram/Spell/Punc Error	Athletes misppelled.
V	E.C	Gram/Spell/Punc Error	tendencies mispelled.
V	F.6.h	Gram/Spell/Punc Error	players misspelled.
V	F.6.c	Question	What do you mean by "First great player"?

Approved 4/21/20 as presented.

| | | | After discussion, the committee made a recommendation to incorporate additional language to clarify "great" at the discretion of the initiator. |

PARA 67 - James Karkas

I		Required	Course Justification - indicate only one program (either Certificate or AA)
V	B	Required	Begin with a Bloom's Taxonomy verb.
V	D	Required	Begin with a Bloom's Taxonomy verb.
V	F	Required	Begin with a Bloom's Taxonomy verb.
VIII	B	Required	Add criteria for method evaluation
IX	A1	Required	Update edition, publication year, and publisher for Vietzen's "Law Office Management for Paralegals" (4th ed., 2019, Wolters Kluwer).
SLO		Recommended	1st SLO: Consider substituting alternative word for "players" throughout the course outline.
V	C	Recommended	Do you want to use the U.S. spelling of analyze?
VIII	C	Required	Clarify criteria for evaluation.

PARA 86 - Kelly Raftery-Piunti

I		Required	Course Justification - indicate only one program (either Certificate or AA). Specify actual name of degree/certificate.
VIII	B	Required	Clarify criteria for evaluation.
V		Question	We noticed no changes in the currilculum. Any changes in the discipline? Initiator explained via email that the discipline has not changed in many years. Legal Analysis is learning a way of thinking about analyzing fact patterns and this has not changed and therefore did not need any content changes.

READ 200 - Kristin Skager

VIII	A	Required	Clarify what criteria are being used to evaluated objectives. Are you using a rubric?
VIII	B	Required	Clarify what criteria are being used to evaluated objectives. Are you using a rubric?
VIII	C	Required	Clarify the method of evaluating the objectives and what criteria is being used to grade
VIII	E	Required	Clarify what criteria are being used to evaluated objectives. Are you using a rubric?

Approved 4/21/20 as presented.

VIII	G	Required	Clarify what criteria are being used to evaluated objectives. Are you using a rubric?
SLO		Recommended	SLOs: Begin with a verb.

READ 211 - Kristin Skager

VIII	A	Required	Clarify what criteria is used to evaluate methods. Are you using a rubric?
VIII	E	Required	Clarify what criteria is used to evaluate methods. Are you using a rubric?
SLO		Recommended	SLOs: Begin with a verb.

Approved 4/28/20 as presented.

DE ANZA COLLEGE
CURRICULUM COMMITTEE MINUTES

Tuesday, April 21, 2020
2:30pm - 4:00pm
Location: Staff Development Lab – MLC 243

PRESENT:

Mike Appio *(AT)*
Valerie Greene *(BH)*
Julie Hughes *(CA)*
Scott Osborne *(CB)*
Amy Kim *(DASB)*
Sridevi Lakshmanan *(DS)*
Nancy Olsen *(IC)*
Brandon Gainer *(LA)*
Lena Chang *(LR)*
Danielle Altman *(PE)*

Chris Deming *(PS)*
Shannon Hassett *(SS)*
Daniel Smith *(Division Dean Rep.)*
Renee Augenstein
    (Articulation Officer)
Erik Woodbury
    (Faculty Co-Chair, tie-vote)
Mae Lee
    (Faculty Vice Co-Chair, nv)
Zack Judson
    (Content Review Liaison, nv)

Mary Clark-Tillman
    (Curriculum Coordinator, nv)
Mi Chang
    (Curr. Secretary, nv)
Lucy Doan
    (Curr. Secretary, nv)
Mehran Karimi
    (Curr. Secretary, nv)

ABSENT:

Natasha Joplin *(ST & FA Rep)*, Anita Kandula *(Administrative Co-chair, tie vote)*

GUESTS:

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1. **Approval of today's agenda.**
   Today's agenda was **APPROVED** – (M/S/C—Greene/Gainer) – as presented.

2. **APPROVAL OF MINUTES:**
   a. March 17, 2020 Minutes – **APPROVED** – (M/S/C— Greene/Olsen) – as presented.

3. **CONSENT CALENDAR:**
   a. **APPROVED, effective Fall 2020:**
   Memo
   Date: 3/24/2020
   Re: Chemistry Prerequisite Changes, Effective fall 2020

   Curriculum Office:

   Per our previous request, please replace the previous Math prerequisites with the following:

   Chem 1A:

   OLD:
   Prerequisite: CHEM 25 or CHEM 30A or satisfactory score on Chemistry Placement Test;
   MATH 114 or equivalent.

Advisory: EWRT 1A or EWRT 1AH or ESL 5.

NEW
Prerequisite: CHEM 25 or CHEM 30A or satisfactory score on Chemistry Placement Test; MATH 114 or MATH 130 or equivalent.

Advisory: EWRT 1A or EWRT 1AH or ESL 5.

Chem 1AH:

OLD:
 (Not open to students with credit in CHEM 1A.)

(Admission into this course requires consent of the Honors Program Coordinator.)

Prerequisite: CHEM 25 or CHEM 30A or satisfactory score on Chemistry Placement Test; MATH 114 or equivalent.

Advisory: EWRT 1A or EWRT 1AH or ESL 5.

NEW
 (Not open to students with credit in CHEM 1A.)

(Admission into this course requires consent of the Honors Program Coordinator.)

Prerequisite: CHEM 25 or CHEM 30A or satisfactory score on Chemistry Placement Test; MATH 114 or MATH 130 or equivalent.

Advisory: EWRT 1A or EWRT 1AH or ESL 5.

Chem 25:

OLD:
 Prerequisite: MATH 114 or equivalent.

Advisory: EWRT 1A or EWRT 1AH or ESL 5.

NEW
 Prerequisite: MATH 114 or MATH 130 or equivalent.

Advisory: EWRT 1A or EWRT 1AH or ESL 5.

Chem 30A:

OLD:

Prerequisite: MATH 114 or equivalent.

Advisory: EWRT 211 and READ 211 (or LART 211), or ESL 272 and 273.

NEW
Prerequisite: MATH 114 or MATH 130 or equivalent.

Advisory: EWRT 211 and READ 211 (or LART 211), or ESL 272 and 273.

Best,

- signed by Erik Woodbury, Ph.D.
- signed by Jerry Rosenberg, PSME Division Dean

b. **APPROVED, effective Fall 2020:**
Memo
Date: March 25, 2020
From: Kim Palmore
Re: EWRT 1AT Effect on Degrees for Effective Fall 2020

Thanks for the explanations Mi. I appreciate your help. After much thought and discussion, we have decided that it is only necessary to add "EWRT 1AT" to the degrees.

English AA degree
Journalism AA degree
LVN Transition to RN AS degree
Registered Nurse (RN) AS degree

Stay safe,

- signed by Kim Palmore
- signed by Thomas Ray, Language Arts Division Dean

c. **APPROVED, effective Fall 2020:**
Memo
Date: March 25, 2020
From: Kim Palmore
Re: Equivalencies of EWRT 1AS and EWRT 1AT at De Anza with Foothill's Courses for Effective Fall 2020

Dear Mary,

After consulting with Foothill, De Anza English, in consultation with Dean Ray, has determined that ENGL 1S and ENGL 1T courses at Foothill are equivalent to EWRT 1AS and EWRT 1AT at De Anza.

Thanks so much for both your help and your patience,

- signed by Kim Palmore
- signed by Thomas Ray, Language Arts Division Dean

d. **APPROVED, effective Fall 2021:**
MEMO
Course Deletion Request

To: Curriculum Committee
From: Mary Pape
Date: 9/23/19
Re: Deletion of CIS Courses to be effective Fall 2021

Please delete the following course(s), effective Fall 2021:

CIS 33B
CIS 64D
CIS 75D
CIS 75E

- Signed by Mary Pape
- Signed by Moaty Fayek, Division Dean, Computer Business Division

e. **APPROVED, effective Fall 2021:**
MEMO
Course Deletion Request

To: Curriculum Committee
From: Kim Palmore
Date: 10/14/19
Re: Deletion of EWRT 141 and ELIT 44 to be effective Fall 2021

Please delete the following course(s), effective Fall 2021:

EWRT 141
ELIT 44

- Signed by Kim Palmore
- Signed by Thomas Ray, Division Dean, Language Arts

f. **APPROVED, effective Fall 2021:**
MEMO
Course Number Change Request

To: Curriculum Committee
From: Ron Dunn
Date: 1/9/2020
Re: Deletion of EWRT 141 and ELIT 44 to be effective Fall 2021

Please change the Course ID of MUSI 10A to MUSI 2. The title, Music Fundamentals, should remain unchanged.

This course was revised in Fall 2019, and is awaiting approval by the curriculum committee.

- Signed by Ron Dunn
- Signed by Daniel Smith, Division Dean, Creative Arts

g. **APPROVED, effective Fall 2020:**
Memo
Date: 4/1/20
From: Mehrdad Khosravi
To: Curriculum Committee
Re: MATH Requisite Changes, Effective Fall 2020

Dear Curriculum Committee,

In Winter quarter of 2020, department of mathematics voted to move forward with the transition for our precalculus sequence. As a result, in 2020-21 academic year, we will be transitioning out of 41,42,43 sequence (along with the Honors and 241, 242, and 243) to a two quarter sequence 31 and 32 (with Honors and 231, 232 as corequisits). This change will need to be reflected on the outline of some of our courses with precalculus prerequisit.

Please make the following adjustments:
Math 1A and 1AH: Math 32, 43 or 43H
Math 12: Math 11, 31, 31B, 41 or 41H
Math 22: Math 32, 43 or 43H

With bold reflecting the change. Please let me know once the change has been approved and if you have any questions.

Thanks,

 - Signed by Mehrdad Khosravi
- Signed by Jerry Rosenberg, PSME Division Dean

4. **ACTION CALENDAR:**
   a. Action with additional review:
   *If a course is passed by the Curriculum Committee, it is "**conditionally approved**" pending Curriculum Committee required and/or recommended changes and final submission of the course and all required forms to the curriculum office. Initiators have **ONE WEEK** from the date of the conditional approval to submit the final version.

FINAL VERSION IS DUE ON APRIL 28, 2020

a.	**APPROVED, effective Fall 2020: C D 53** Initiator: Christina Lopez-Morgan Title: Creative Art for the Young Child Unit(s): 3 Hour(s): lec=3 5-Year Review

	Course in existing Certificate/Degree CSU Transferable See Appendix A for required and/or recommended elements.
b.	**APPROVED, effective Fall 2020: C D 59G** Initiator: Jayanti Roy Title: Supervision and Administration of Child Development Programs (Management Systems) Unit(s): 4 Hour(s): lec=4 5-Year Review Course in existing Certificate/Degree CSU Transferable See Appendix A for required and/or recommended elements.
c.	**APPROVED, effective Fall 2020: C D 59H** Initiator: Jayanti Roy Title: Supervision and Administration of Child Development Programs (Leadership Skills) Unit(s): 4 Hour(s): lec=4 5-Year Review Course in existing Certificate/Degree CSU Transferable See Appendix A for required and/or recommended elements.
d.	**APPROVED, effective Fall 2020: C D 61** Initiator: Jayanti Roy Title: Music and Movement (Developmental Foundations) Unit(s): 3 Hour(s): lec=3 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable De Anza GE See Appendix A for required and/or recommended elements.
e.	**APPROVED, effective Fall 2020: C D 63** Initiator: Jayanti Roy Title: Math and Science Activities for the Young Child Unit(s): 3 Hour(s): lec=3 5-Year Review Course in existing Certificate/Degree CSU Transferable See Appendix A for required and/or recommended elements.

f.	**APPROVED, effective Fall 2020: C D 67** Initiator: Nellie Vargas Title: Supervision and Administration of Child Development Programs (Adult Supervision) Unit(s): 3 Hour(s): lec=3 5-Year Review Course in existing Certificate/Degree CSU Transferable See Appendix A for required and/or recommended elements.
g.	**TABLED: C D 72** Initiator: Rachel Talamantez Title: Partnerships with Families in Early Childhood Education Unit(s): 3 Hour(s): lec=3 5-Year Review Course in existing Certificate/Degree CSU Transferable See Appendix A for required and/or recommended elements.
h.	**APPROVED, effective Fall 2020: C D 80** Initiator: Phyllis De Motta Title: Design, Program Development, and Daily Operation of Family Child Care Unit(s): 3 Hour(s): lec=3 5-Year Review Stand-Alone (Permanent) CSU Transferable See Appendix A for required and/or recommended elements.
i.	**APPROVED, effective Fall 2020: C D 101W-Z** Initiator: Jayanti Roy Title: Current Issues in Child Development Unit(s): 1-4 Hour(s): lec=1-4 5-Year Review Stand-Alone (Permanent) See Appendix A for required and/or recommended elements.
j.	**APPROVED, effective Fall 2020: C D 102W-Z** Initiator: Jayanti Roy Title: Curriculum for Child Development Personnel Unit(s): 1-4 Hour(s): lec=1-4 5-Year Review Stand-Alone (Permanent)

	See Appendix A for required and/or recommended elements.
k.	**APPROVED, effective Fall 2020: C D 103W-Z** Initiator: Jayanti Roy Title: Topics in Preschool Program Administration Unit(s): 1-4 Hour(s): lec=1-4 5-Year Review Stand-Alone (Permanent) See Appendix A for required and/or recommended elements.

b. Action with no additional review:

a.	**APPROVED, effective Fall 2021: BIOL 54G** Initiator: Judy Cuff-Alvarado Title: Applied Human Anatomy and Physiology: Levels of Organization Unit(s): 1.5 Hour(s): lec=1, lab=1.5 5-Year Review Course in existing Certificate/Degree CSU Transferable Online See Appendix A for required and/or recommended elements.
b.	**APPROVED, effective Fall 2021: BIOL 54H** Initiator: Judy Cuff-Alvarado Title: Applied Human Anatomy and Physiology: Support, Movement, and Integration Unit(s): 1.5 Hour(s): lec=1, lab=1.5 5-Year Review Course in existing Certificate/Degree CSU Transferable Online See Appendix A for required and/or recommended elements.
c.	**APPROVED, effective Fall 2021: BIOL 54I** Initiator: Judy Cuff-Alvarado Title: Applied Human Anatomy and Physiology: Coordination and Transport Unit(s): 1.5 Hour(s): lec=1, lab=1.5 5-Year Review Course in existing Certificate/Degree CSU Transferable Online

	See Appendix A for required and/or recommended elements.
d.	**APPROVED, effective Fall 2021: BIOL 54J** Initiator: Judy Cuff-Alvarado Title: Applied Human Anatomy and Physiology: Absorption, Excretion, and Reproduction Unit(s): 1.5　Hour(s): lec=1, lab=1.5 5-Year Review Course in existing Certificate/Degree CSU Transferable Online See Appendix A for required and/or recommended elements.
e.	**APPROVED, effective Fall 2021: BUS 50** Quarter 1st offered: Fall 2021 Initiator: Michele Fritz Title: Nonprofit Corporations Unit(s): 5　Hour(s): lec=5 New Course Course in existing Certificate/Degree CSU Transferable Online See Appendix A for required and/or recommended elements.
f.	**APPROVED, effective Fall 2021: BUS 91** Initiator: Dan Salah Title: Introduction to Personal Finance Unit(s): 4　Hour(s): lec=4 5-Year Review Course in existing Certificate/Degree CSU Transferable CSUGE Online See Appendix A for required and/or recommended elements.
g.	**APPROVED, effective Fall 2021: CIS 41A** Initiator: Clare Nguyen Title: Python Programming Unit(s): 4.5　Hour(s): lec=4, lab=1.5 5-Year Review Course in existing Certificate/Degree CSU Transferable & UC Transferable Online & Hybrid

	See Appendix A for required and/or recommended elements.
h.	**APPROVED, effective Fall 2021: CIS 41B** Initiator: Clare Nguyen Title: Advanced Python Programming Unit(s): 4.5 Hour(s): lec=4, lab=1.5 5-Year Review Course in existing Certificate/Degree CSU Transferable & UC Transferable Online & Hybrid See Appendix A for required and/or recommended elements.
i.	**APPROVED, effective Fall 2021: ECON 3** Initiator: Monika Thomas Title: Environmental Economics Unit(s): 4 Hour(s): lec=4 5-Year Review & C-ID Compliance Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, DA GE ESGC, CSUGE & IGETC See Appendix A for required and/or recommended elements.
j.	**APPROVED, effective Fall 2021: ECON 3H** Initiator: Monika Thomas Title: Environmental Economics - HONORS Unit(s): 4 Hour(s): lec=4 5-Year Review & C-ID Compliance Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, DA GE ESGC, CSUGE & IGETC See Appendix A for required and/or recommended elements.
k.	**APPROVED, effective Fall 2021: ELIT 19** Initiator: Rebecca Board Liljenstolpe Title: Introduction to the Bible as Literature Unit(s): 4 Hour(s): lec=4 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC Online

	See Appendix A for required and/or recommended elements.
l.	**APPROVED, effective Fall 2021: F/TV 1** Initiator: Susan Tavernetti Title: Introduction to Cinematic Arts Unit(s): 4 Hour(s): lec=4 5-Year Review & C-ID Compliance Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC See Appendix A for required and/or recommended elements.
m.	**APPROVED, effective Fall 2021: F/TV 1H** Initiator: Susan Tavernetti Title: Introduction to Cinematic Arts - HONORS Unit(s): 4 Hour(s): lec=4 5-Year Review & C-ID Compliance Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC See Appendix A for required and/or recommended elements.
n.	**APPROVED, effective Fall 2021: F/TV 6A** Initiator: Susan Tavernetti Title: Screenwriting Fundamentals for Film/Video I Unit(s): 4 Hour(s): lec=4 5-Year Review & C-ID Compliance Course in existing Certificate/Degree CSU Transferable & UC Transferable Online See Appendix A for required and/or recommended elements.
o.	**APPROVED, effective Fall 2021: F/TV 20** Initiator: Milena Grozeva Title: Beginning Video Production Unit(s): 4 Hour(s): lec=3, lab=3 5-Year Review & C-ID Compliance Course in existing Certificate/Degree CSU Transferable & UC Transferable See Appendix A for required and/or recommended elements.

p.	**APPROVED, effective Fall 2021: F/TV 23** Initiator: Milena Grozeva Title: Beginning TV Studio Production Unit(s): 4 Hour(s): lec=3, lab=3 5-Year Review & C-ID Compliance Course in existing Certificate/Degree CSU Transferable & UC Transferable See Appendix A for required and/or recommended elements.
q.	**APPROVED, effective Fall 2021: F/TV 41** Initiator: Susan Tavernetti Title: Film Genres Unit(s): 4 Hour(s): lec=4 5-Year Review Course in existing Certificate/Degree CSU Transferable & UC Transferable See Appendix A for required and/or recommended elements.
r.	**APPROVED, effective Fall 2021: F/TV 45** Initiator: Susan Tavernetti Title: History of Experimental Film/Video Unit(s): 4 Hour(s): lec=4 5-Year Review Course in existing Certificate/Degree CSU Transferable & UC Transferable See Appendix A for required and/or recommended elements.
s.	**APPROVED, effective Fall 2021: F/TV 59** Initiator: Milena Grozeva Title: Role of the Media Producer Unit(s): 4 Hour(s): lec=4 5-Year Review Course in existing Certificate/Degree CSU Transferable See Appendix A for required and/or recommended elements.
t.	**APPROVED, effective Fall 2021: F/TV 60B** Initiator: Susan Tavernetti Title: Screenwriting Fundamentals for Film/Video II Unit(s): 4 Hour(s): lec=4 5-Year Review

	Course in existing Certificate/Degree CSU Transferable See Appendix A for required and/or recommended elements.
u.	**APPROVED, effective Fall 2021: F/TV 60C** Initiator: Susan Tavernetti Title: Screenwriting Fundamentals for Film/Video III Unit(s): 4 Hour(s): lec=4 5-Year Review Course in existing Certificate/Degree CSU Transferable See Appendix A for required and/or recommended elements.
v.	**APPROVED, effective Fall 2021: F/TV 92** Initiator: Milena Grozeva Title: Special Topics: Industry Professionals and Practices Unit(s): 1 Hour(s): lec=1 5-Year Review Course in existing Certificate/Degree CSU Transferable See Appendix A for required and/or recommended elements.
w.	**APPROVED, effective Fall 2021: MAND 4** Initiator: Hua-Fu Liu Title: Intermediate Mandarin (First Quarter) Unit(s): 5 Hour(s): lec=5 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC Hybrid See Appendix A for required and/or recommended elements.
x.	**APPROVED, effective Fall 2021: MAND 5** Initiator: Hua-Fu Liu Title: Intermediate Mandarin (Second Quarter) Unit(s): 5 Hour(s): lec=5 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC

	Hybrid See Appendix A for required and/or recommended elements.
y.	**APPROVED, effective Fall 2021:** MAND 6 Initiator: Hua-Fu Liu Title: Intermediate Mandarin (Third Quarter) Unit(s): 5 Hour(s): lec=5 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC Hybrid See Appendix A for required and/or recommended elements.
z.	**APPROVED, effective Fall 2020: Accounting - Certificate of Achievement** Revised Certificate/Degree 26 – Units
aa.	**APPROVED, effective Fall 2020: Accounting - Certificate of Achievement-Adv.** Revised Certificate/Degree 45 – Units
bb.	**APPROVED, effective Fall 2020: Accounting - Associate of Arts** Revised Certificate/Degree 45 (90) – Units
cc.	**APPROVED, effective Fall 2020: Art History - Certificate of Achievement-Adv.** Revised Certificate/Degree 42-44 – Units
dd.	**APPROVED, effective Fall 2020: Art History - Associate of Arts** Revised Certificate/Degree 42-44 (90) – Units
ee.	**APPROVED, effective Fall 2020: Associate in Arts in Anthropology for Transfer - Associate of Arts-Transfer** Revised Certificate/Degree 29-33 (90) – Units
ff.	**APPROVED, effective Fall 2020: Associate in Arts in Art History for Transfer - Associate of Arts-Transfer**

	Revised Certificate/Degree 31-32 (90) – Units
gg.	**APPROVED, effective Fall 2020:** **Associate in Arts in Communication Studies for Transfer - Associate of Arts-Transfer** Revised Certificate/Degree 28-29 (90) – Units
hh.	**APPROVED, effective Fall 2020:** **Associate in Arts in Economics for Transfer - Associate of Arts-Transfer** Revised Certificate/Degree 27-43 (90) – Units
ii.	**APPROVED, effective Fall 2020:** **Associate in Arts in English for Transfer - Associate of Arts-Transfer** Revised Certificate/Degree 29-35 (90) – Units
jj.	**APPROVED, effective Fall 2020:** **Associate in Arts in History for Transfer - Associate of Arts-Transfer** Revised Certificate/Degree 32 (90) – Units
kk.	**APPROVED, effective Fall 2020:** **Associate in Arts in Journalism for Transfer - Associate of Arts-Transfer** Revised Certificate/Degree 28-34 (90) – Units
ll.	**APPROVED, effective Fall 2020:** **Associate in Arts in Kinesiology for Transfer - Associate of Arts-Transfer** Revised Certificate/Degree 33 (90) – Units
mm.	**APPROVED, effective Fall 2020:** **Associate in Arts in Law, Public Policy, and Society for Transfer - Associate of Arts-Transfer** Revised Certificate/Degree 47-51 (90) - Units
nn.	**APPROVED, effective Fall 2020:** **Associate in Arts in Associate in Arts in Philosophy for Transfer - Associate of Arts-Transfer** Revised Certificate/Degree 28-29 (90) - Units

oo.	**APPROVED, effective Fall 2020:** Associate in Arts in Political Science for Transfer - Associate of Arts-Transfer Revised Certificate/Degree 29-30 (90) – Units
pp.	**APPROVED, effective Fall 2020:** Associate in Arts in Psychology for Transfer - Associate of Arts-Transfer Revised Certificate/Degree 30-34 (90) – Units
qq.	**APPROVED, effective Fall 2020:** Associate in Arts in Social Justice Studies for Transfer - Associate of Arts-Transfer Revised Certificate/Degree 28-29 (90) - Units
rr.	**APPROVED, effective Fall 2020:** Associate in Arts in Sociology for Transfer - Associate of Arts-Transfer Revised Certificate/Degree 28 (90) – Units
ss.	**APPROVED, effective Fall 2020:** Associate in Science in Administration of Justice for Transfer - Associate of Science-Transfer Revised Certificate/Degree 28-30 (90) – Units
tt.	**APPROVED, effective Fall 2020:** Associate in Science in Biology for Transfer - Associate of Science-Transfer Revised Certificate/Degree 55-58 (90) - Units
uu.	**APPROVED, effective Fall 2020:** Associate in Science in Business Administration for Transfer - Associate of Science-Transfer Revised Certificate/Degree 37.5 (90) – Units
vv.	**APPROVED, effective Fall 2020:** Associate in Science in Computer Science for Transfer - Associate of Science-Transfer Revised Certificate/Degree 45.5-50 (90) – Units
ww.	**APPROVED, effective Fall 2020:** Associate in Science in Early Childhood Education for Transfer - Associate of Science-Transfer

	Revised Certificate/Degree 37 (90) – Units
xx.	**APPROVED, effective Fall 2020: Associate in Science in Film, Television, and Electronic Media for Transfer - Associate of Science-Transfer** Revised Certificate/Degree 27-30.5 (90) – Units
yy.	**APPROVED, effective Fall 2020: Associate in Science in Mathematics for Transfer - Associate of Science-Transfer** Revised Certificate/Degree 30 (90) – Units
zz.	**APPROVED, effective Fall 2020: Business Administration - Certificate of Achievement** Revised Certificate/Degree 23-25 – Units
aaa.	**APPROVED, effective Fall 2020: Business Administration - Associate of Arts** Revised Certificate/Degree 49.5 (90) – Units
bbb.	**APPROVED, effective Fall 2020: Business Programming - Certificate of Achievement-Adv.** Revised Certificate/Degree 44-46.5 – Units
ccc.	**APPROVED, effective Fall 2020: Business Programming - Associate of Arts** Revised Certificate/Degree 44-46.5 (90) – Units
ddd.	**APPROVED, effective Fall 2020: Child Development - Associate of Arts** Revised Certificate/Degree 51 (90) – Units
eee.	**APPROVED, effective Fall 2020: Computer Aided Design - Mechanical - Certificate of Achievement** Revised Certificate/Degree 18 – Units
fff.	**APPROVED, effective Fall 2020: CSU GE - Certificate of Achievement-Adv.**

	Revised Certificate/Degree Revised Title 58 – Units
ggg.	**APPROVED, effective Fall 2020: Database Development Practitioner - Certificate of Achievement** Revised Certificate/Degree Revised Title 24.5-26.5 – Units
hhh.	**APPROVED, effective Fall 2020: Energy Management and Building Science - Certificate of Achievement** Revised Certificate/Degree 21 - Revised Units
iii.	**APPROVED, effective Fall 2020: Energy Management and Building Science - Certificate of Achievement-Adv.** Revised Certificate/Degree 34 - Revised Units
jjj.	**APPROVED, effective Fall 2020: Energy Management and Building Science - Associate of Science** Revised Certificate/Degree 52 (90) - Revised Units
kkk.	**APPROVED, effective Fall 2020: English - Associate of Arts** Revised Certificate/Degree 29-31 (90) – Units
lll.	**APPROVED, effective Fall 2020: Entrepreneurship - Certificate of Achievement** Revised Certificate/Degree 24 – Units
mmm.	**APPROVED, effective Fall 2020: Environmental Resource Management and Pollution Prevention - Certificate of Achievement** Revised Certificate/Degree 20 - Revised Units
nnn.	**APPROVED, effective Fall 2020: Environmental Resource Management and Pollution Prevention - Certificate of Achievement-Adv.** Revised Certificate/Degree 32 - Revised Units

ooo.	**APPROVED, effective Fall 2020: Environmental Resource Management and Pollution Prevention - Associate of Arts** Revised Certificate/Degree 57 (90) - Revised Units
ppp.	**APPROVED, effective Fall 2020: Facility and Sustainable Building Management - Certificate of Achievement** Revised Certificate/Degree 22 - Revised Units
qqq.	**APPROVED, effective Fall 2020: Facility and Sustainable Building Management - Certificate of Achievement-Adv.** Revised Certificate/Degree 36 - Revised Units
rrr.	**APPROVED, effective Fall 2020: Facility and Sustainable Building Management - Associate of Science** Revised Certificate/Degree 50 (90) – Units
sss.	**APPROVED, effective Fall 2020: Film/TV: Animation - Associate of Arts** Revised Certificate/Degree 48-49 (90) – Units
ttt.	**APPROVED, effective Fall 2020: Global Studies - Skills Certificate** Revised Certificate/Degree 21 – Units
uuu.	**APPROVED, effective Fall 2020: Global Studies - Certificate of Achievement-Adv.** Revised Certificate/Degree 36 – Units
vvv.	**APPROVED, effective Fall 2020: Global Studies - Associate of Arts** Revised Certificate/Degree 53-68 (90) – Units
www.	**APPROVED, effective Fall 2020: Graphic Design - Certificate of Achievement** Revised Certificate/Degree 23 – Units
xxx.	**APPROVED, effective Fall 2020: Graphic Design - Certificate of Achievement-**

	Adv. Revised Certificate/Degree 50 – Units
yyy.	**APPROVED, effective Fall 2020:** Graphic Design - Associate of Arts Revised Certificate/Degree 50 (90) – Units
zzz.	**APPROVED, effective Fall 2020:** IGETC - Certificate of Achievement-Adv. Revised Certificate/Degree 47-61 – Units
aaaa.	**APPROVED, effective Fall 2020:** Intercultural Studies - Certificate of Achievement-Adv. Revised Certificate/Degree 40 – Units
bbbb.	**APPROVED, effective Fall 2020:** Intercultural Studies - Associate of Arts Revised Certificate/Degree 44 (90) – Units
cccc.	**APPROVED, effective Fall 2020:** Journalism - Associate of Arts Revised Certificate/Degree 27-33 (90) – Units
dddd.	**APPROVED, effective Fall 2020:** Leadership and Social Change - Certificate of Achievement Revised Certificate/Degree 18 – Units
eeee.	**APPROVED, effective Fall 2020:** Liberal Arts (Arts and Letters Emphasis) - Associate of Arts Revised Certificate/Degree 27 (90) – Units
ffff.	**APPROVED, effective Fall 2020:** Liberal Arts (Business and Computer Information Systems Emphasis) - Associate of Arts Revised Certificate/Degree 27 (90) – Units
gggg.	**APPROVED, effective Fall 2020:** Liberal Arts (Science, Math and Engineering Emphasis) - Associate of Arts

	Revised Certificate/Degree 27 (90) – Units
hhhh.	**APPROVED, effective Fall 2020: Liberal Arts (Social and Behavioral Sciences Emphasis) - Associate of Arts** Revised Certificate/Degree 27 (90) – Units
iiii.	**APPROVED, effective Fall 2020: LVN Transition to Registered Nurse - Associate of Science** Revised Certificate/Degree 73 (90) - Revised Units
jjjj.	**APPROVED, effective Fall 2020: Management - Certificate of Achievement** Revised Certificate/Degree 25 - Revised Units
kkkk.	**APPROVED, effective Fall 2020: Management - Associate of Arts** Revised Certificate/Degree 54 (90) - Revised Units
llll.	**APPROVED, effective Fall 2020: Management Information Systems Support - Certificate of Achievement** Revised Certificate/Degree 23.5-24 – Units
mmmm.	**APPROVED, effective Fall 2020: Mandarin - Certificate of Achievement** Revised Certificate/Degree 19 – Units
nnnn.	**APPROVED, effective Fall 2020: Mandarin - Certificate of Achievement-Adv.** Revised Certificate/Degree 34 – Units
oooo.	**APPROVED, effective Fall 2020: Marketing Management - Certificate of Achievement** Revised Certificate/Degree 24 – Units
pppp.	**APPROVED, effective Fall 2020: Marketing Management - Associate of Arts** Revised Certificate/Degree

	53 (90) – Units
qqqq.	**APPROVED, effective Fall 2020: Music - Associate of Arts** Revised Certificate/Degree 46 (90) – Units
rrrr.	**APPROVED, effective Fall 2020: Paralegal Studies - Certificate of Achievement-Adv.** Revised Certificate/Degree 48 – Units
ssss.	**APPROVED, effective Fall 2020: Paralegal Studies - Associate of Arts** Revised Certificate/Degree 48 (90) – Units
tttt.	**APPROVED, effective Fall 2020: Photographic Arts (Film and Digital) - Associate of Arts** Revised Certificate/Degree 40-48 (90) – Units
uuuu.	**APPROVED, effective Fall 2020: Product Model Making - Certificate of Achievement-Adv.** Revised Certificate/Degree 46 – Units
vvvv.	**APPROVED, effective Fall 2020: Product Model Making - Associate of Science** Revised Certificate/Degree 46 (90) – Units
wwww.	**APPROVED, effective Fall 2020: Professional Photography (Film and Digital) - Associate of Arts** Revised Certificate/Degree 44 (90) – Units
xxxx.	**APPROVED, effective Fall 2020: Programming in Python - Certificate of Achievement** Revised Certificate/Degree 18-18.5 – Units
yyyy.	**APPROVED, effective Fall 2020: Public Relations - Certificate of Achievement** Revised Certificate/Degree 22-24 – Units

zzzz.	**APPROVED, effective Fall 2020:** Public Relations - Certificate of Achievement-Adv. Revised Certificate/Degree 38-42 – Units
aaaaa.	**APPROVED, effective Fall 2020:** Real Estate - Certificate of Achievement Revised Certificate/Degree 25 – Units
bbbbb.	**APPROVED, effective Fall 2020:** Real Estate - Associate of Arts Revised Certificate/Degree 45 (90) – Units
ccccc.	**APPROVED, effective Fall 2020:** Registered Nurse (RN) - Associate of Science Revised Certificate/Degree 103.5 (117.5-121.5) - Revised Units
ddddd.	**APPROVED, effective Fall 2020:** Spatial Art - Associate of Arts Revised Certificate/Degree 47-51 (90) – Units
eeeee.	**APPROVED, effective Fall 2020:** Systems Programming - Certificate of Achievement-Adv. Revised Certificate/Degree 40.5-41.5 – Units
fffff.	**APPROVED, effective Fall 2020:** Systems Programming - Associate of Arts Revised Certificate/Degree 40.5-41.5 (90) – Units
ggggg.	**APPROVED, effective Fall 2020:** Visual Basic Programming - Certificate of Achievement Revised Certificate/Degree 18 - Revised Units
hhhhh.	**APPROVED, effective Fall 2020:** Web Development - Certificate of Achievement Revised Certificate/Degree 21-22.5 – Units

5. **<u>OTHER BUSINESS</u>**:

    a. TBD

Appendix A

BIOL 54G - Judy Cuff-Alvarado

VIII	C	Required	Please remove mention of final exam length
IX	A.1	Required	change publication date to 2013.

BIOL 54H - Judy Cuff-Alvarado

VII		Required	Topic VII is missing. Please add the Topic.
VIII	C	Required	Please remove mention of final length.
IX	A.1	Required	change publication date to 2013.

BIOL 54I - Judy Cuff-Alvarado

VIII	C	Required	Please remove mention of final exam length
IX	A.1	Required	change publication date to 2013.

BIOL 54J - Judy Cuff-Alvarado

VIII	B	Required	Please remove mention of length of the final
IX	A.1	Required	change publication date to 2013.
IX	A.2	Required	Review text and update if needed

BUS 50 - Michele Fritz

VIII	C	Required	Please add criteria for this assignment

BUS 91 - Dan Salah

V	B.5	Required	Give examples of useful software tools. The list does not need to be exhaustive and should include the phrase "such as"
VIII	C	Required	Remove "comprehension and require".
VIII	D	Required	Remove "comprehension and".

C D 53

			Review and identify in the COR the requisite(s) to accurately reflect what course(s) are suggested or required for a student before they
I		Required	enroll in the course.
I		Required	Course Justification - indicate only one program. (Lists Certificate and AA.)
IV		Required	Clarify what "availability of water" refers to.

Approved 4/28/20 as presented.

V	H	Required	Begin with a Bloom's Taxonomy verb.
VI	B.1	Required	Clarify wording to make the assignment clearer.
IX	A.1	Required	Lopez, Morgan . . Creative Arts for the Young Child . . "We can't find this text . . is it a published textbook?" Initiator clarified that this is a reader and will change it accordingly.
IX	A.5	Required	Typo: Kolbe's "Children's Imaginations . . " should be "Children's Imagination . . ."
IX	B.1	Required	Include publication date.
I		Recommended	Clarification: Explain "in a specific area" more precisely, and be concise.

C D 59G

I		Required	Review and identify in the COR the requisite(s) to accurately reflect what course(s) are suggested or required for a student before they enroll in the course.
I		Required	Course Justification - indicate only one program. (Lists Certificate and AA.)
VIII	A	Required	Is completion the only criteria, or are there other ways this assignment will be evaluated? If other criteria are used, please add.
VIII	C	Required	Typo. Breathe should be breadth.
IX	A.1	Required	Include subtitle: Goffin . . . Ready or Not: Leadership Choices in Early Care and Education.
IX	A.3	Required	Update pub date: Sciarra's "Developing & Administering a Child Care and Education Program, 9th ed., Cengage, 2016.
IX	B	Required	Review texts and update to reflect current publications/years.

C D 59H

I		Required	Review and identify in the COR the requisite(s) to accurately reflect what course(s) are suggested or required for a student before they enroll in the course.
I		Required	Course Justification - indicate only one program. (Lists Certificate and AA.)
V	I	Gram/Spell/Punc	Website vs web site.

		Error	
VIII	A	Required	Clarify criteria for leading small group discussion.
VIII	B	Required	Spelling error. Breath should be breadth.
IX	B	Required	Review texts and update to reflect current publications/years.

C D 61

I		Required	Review and identify in the COR the requisite(s) to accurately reflect what course(s) are suggested or required for a student before they enroll in the course.
I		Required	Course Justification - indicate only one program, either AA or Certificate, and specify the name of that degree (i.e., Associate) or one certificate.
IV		Required	Clarify what "availability of water" refers to.
VIII	B	Required	Clarify if the only criteria is completion.
VIII	C	Required	Clarify if the only criteria is completion.
VIII	D	Required	Clarify if the only criteria is completion.
VIII		Required	Edit or add a sub-topic indicating the final exam/project/paper.
IX	A.1	Required	Update text edition: Pica, Rae . . Experiences in Movement and Music, 5th ed., Cengage, 2013.

C D 63

I		Required	Review and identify in the COR the requisite(s) to accurately reflect what course(s) are suggested or required for a student before they enroll in the course.
I		Required	Course Justification - indicate only one program, either AA or Certificate, and specify the name of that degree (i.e., Associate) or one certificate.
I		Required	Course Justification - edit the student need to be specific to this course. This means adding one statement that describes the uniqueness of this particular course.
IV		Required	Clarify what "availability of water" refers to.
V	A	Required	Begin with a Bloom's Taxonomy verb (i.e "examine critically").
V	D	Required	Begin with a Bloom's Taxonomy verb (i.e "examine critically").
V	C.1.c.1	Required	You can't have a 1 without a two.

Approved 4/28/20 as presented.

V	C.2.b.1	Required	You can't have a 1 without a two.
V	D.1.a.1	Required	You can't have a 1 without a 2.
VI	C	Required	The 1 needs a 2. Cannot have only one sub topic. Must have at least 2 or none.
VIII	D	Required	What is the "individual activity" and how will it be evaluated?
IX	A.1	Gram/Spell/Punc Error	Publication year should be '2010'.
IX	B	Required	Review texts and update to reflect current publications/years.

C D 67

			Review and identify in the COR the requisite(s) to accurately reflect what course(s) are suggested or required for a student before they enroll in the course.
I		Required	
I		Required	Course Justification - indicate only one program. Choose to list only one degree (AS/AA) or 1 certificate.
VIII	B	Required	This contains two separate methods of evaluation. Separate final exam from the assignments.
IX	A.3	Required	Update 3rd edition text year from'2009' to '2006' for accuracy as '2006' is the latest edition at the Teachers College Press website.
IX	A.4	Required	If it is a title change, please update title, edition and year (3rd. ed., 2019).
IX	A.4	Required	Harms' "Family Day Care Rating Scale" is 1989 only at the Teachers College Press website but there is Harms' "Family Child Care Environment Rating Scale (FCCERS-R3), 3rd ed., 2019. Is the latter a title change? If so, update.
IX	A.5	Required	Update edition & text year for Harms' "Infant Toddler Environment Rating Scale (ITERS-3) to 3rd ed., 2017.
IX	A.6	Required	Which 5 primary texts do you want? There is a limit of 5 total. Also, if you choose A6 then update edition & text year of Harms' "Early Childhood Environment Rating Scale (ECERS-3) to 3rd ed. 2014.
IX	B	Required	Review texts and update to reflect current publications/years.
V	F	Recommended	Instead of "support" consider adding any of the "applying" or "practice" Bloom's verbs.

Approved 4/28/20 as presented.

C D 72

I		Required	Review and identify in the COR the requisite(s) to accurately reflect what course(s) are suggested or required for a student before they enroll in the course.
I		Gram/Spell/Punc Error	Missing "with" in first sentence of Course Justification: change to "work with diverse..."
V	B	Required	Begin with a Bloom's Taxonomy verb.
V	F	Gram/Spell/Punc Error	"how to for build"
V		Required	Sort and sync with Topic II.
VIII	D	Required	Is completion the only criteria, or are there other ways this assignment will be evaluated? If other criteria are used, please add.
IX	A.1	Required	Update edition and text year of Keyser's 'From parents to partners . . . ' to 2nd. ed., 2017.
IX	A.2	Required	Update edition of Gonzalez-Mena's "50 Strategies . . . " to 3rd ed.
V	B.5	Recommended	Consider LGBTQAI+ instead of list written.
			TABLED (Olsen/Altman) - Initiator did not make any changes to the requisite and are inquiring why no changes were made.

C D 80

I		Required	Review and identify in the COR the requisite(s) to accurately reflect what course(s) are suggested or required for a student before they enroll in the course.
VIII	D	Required	Clarify the meaning of "procedures of setting preparing for a home base childcare".
IX	A.1	Required	Is there a title change to Harms' "Family Day Care Rating Scale" to "Family Child Care Environment Rating Scale (FCCERS-3)? If so, update.
IX	A.1	Required	If it is an updated title, then update edition and text year: "Family Child Care Environment Rating Scale (FCCERS-3), 3rd ed., 2019 as indicated at Teachers College Press website.

IX	A.2	Required	Include full title & update edition and text year: Copeland's "Contracts and Policies" should be "Family Child Care Contract and Policies: How to be Businesslike in a Caring Profession", 4th ed., 2018, Redleaf Press.
IX	A.3	Required	Include full title: Copeland's "Record Keeping Guide" should be "Family Child Care Record-keeping Guide", 9th ed., 2013.
IX	A.4	Required	Include full title & text year: Copeland's "Marketing Guide" should be "Family Child Care Marketing guide", 2nd. ed., 2012.

C D 101W-Z

I		Required	Review and identify in the COR the requisite(s) to accurately reflect what course(s) are suggested or required for a student before they enroll in the course.
VIII		Required	Edit or add a sub-topic indicating the final exam/project/paper.
VIII	A	Required	Clarify the assignment that is being evaulated. Then clearly define the criteria for this assignment.
VIII	B	Required	Add criteria for assignments.
VIII	C	Required	Add criteria for assignments.
VIII	D	Required	Add criteria for assignments.
VIII	F	Required	Clarify if this is graded only on participation or are there other criteria for evaluation.
VIII	E	Question	Clarify the assignment that is being evaulated. Then clearly define the criteria for this assignment. How will "empathy" be evaluated? Initiator has made edits to clarify that this is an essay on perspecitves to be evaluated on completeness.

C D 102W-Z

I		Required	Review and identify in the COR the requisite(s) to accurately reflect what course(s) are suggested or required for a student before they enroll in the course.
I		Required	Course Justification - edit the student need to be specific to this course. This means adding one statement that describes the uniqueness of this

			particular course.
V	A	Required	Begin with a Bloom's Taxonomy verb.
VIII		Required	Edit or add a sub-topic indicating the final exam/project/paper.
VIII	C	Required	Is completion the only criteria, or are there other ways this assignment will be evaluated? If other criteria are used, please add.
IX	A.1	Required	Add subtitle and update edition & correct typo in publisher's name: Curtis' "The Art of Awareness: How Observation Can Transform Your Teaching", 2nd ed., 2013, Redleaf Press.
IX	A.2	Gram/Spell/Punc Error	Author's name should be corrected from "Meir" to "Meier".
IX	B	Required	Are you still using these texts and are they current? Include current edition numbers and text years.
V	A	Recommended	Remove the second sentence as it is not needed.

C D 103W-Z

			Review and identify in the COR the requisite(s) to accurately reflect what course(s) are suggested or required for a student before they enroll in the course.
I		Required	
I		Required	Course Justification - edit the student need to be specific to this course. This means adding one statement that describes the uniqueness of this particular course.
V	A	Required	Begin with a Bloom's Taxonomy verb.
VIII	E	Required	Clarify if small group discussion is based on participation only? If other criteria are used, please add.
V	A	Recommended	Remove the second sentence as it is not needed.
VIII	E	Question	If the ability to empathize and accommadate is the criteria, then we recommend using more measureable criteria. Initiator has made edits to clarify that this is an essay on perspecitves to be evaluated on completeness.

CIS 41A - Clare Nguyen

IV		Recommended	Clarify what an IDE is.

CIS 41B - Clare Nguyen

IX	A	Required	Add one sample text
IV		Recommended	Clarify what an IDE is.

ECON 3 - Monika Thomas

I		Required	Justification: remove reference to the specific GE areas for De Anza, CSU, and UC. A general statement about GE for DAC, CSU, UC will suffice.
IX	A.1	Required	Update edition, year, and publisher for Tietenberg's "Environmental Economics and Policy" (7th ed., 2019, Routledge).
SLO		Recommended	SLO: Find a more appropriate verb from Bloom's taxonomy (see curriculum website) to capture a measurable outcome (not "clearly show").
V	D	Question	Put second sentence as sub topic (One sentence per objective) Initiator edited to have only one sentence.
V	F	Question	Put second sentence as sub topic (One sentence per objective) Initiator edited to have only one sentence.
V	D.6.d	Question	Should this be sub-objective 7, or is it applicable to sub-objective 6 (forests)? Initiator edited as questioned.
VIII		Required	Must show clear evidence of collaborative exercise(s).

ECON 3H - Monika Thomas

I		Required	Justification: remove reference to the specific GE areas for De Anza, CSU, and UC. A general statement about GE for DAC, CSU, UC will suffice.
IX	A.1	Required	Update edition, year, and publisher for Tietenberg's "Environmental Economics and Policy" (7th ed., 2019, Routledge).

SLO		Recommended	SLO: Find a more appropriate verb from Bloom's taxonomy (see curriculum website) to capture a measurable outcome (not "clearly show").
V	D	Question	Put second sentence as sub topic (One sentence per objective) Initiator edited to have only one sentence.
V	F	Question	Put second sentence as sub topic (One sentence per objective) Initiator edited to have only one sentence.
V	D.6.d	Question	Should this be sub-objective 7, or is it applicable to sub-objective 6 (forests)? Initiator edited as questioned.
VIII		Required	Must show clear evidence of collaborative exercise(s).

ELIT 19 - Rebecca Board Liljenstolpe

VIII		Required	Must show required collaborative exercise in section VI or VIII. As written the assignment/evaluative criteria is unclear

F/TV 1 - Susan Tavernetti

VIII	A	Required	Remove mention of the lenght of the final.
IX	A.3	Required	Update edition and year for Corrigan's "The Film Experience . . . " (5th ed., 2018).
IX	A.5	Required	Update edition and year for Pramaggiore's "Film: a Critical Introduction" (4th edi., 2020).

F/TV 1H - Susan Tavernetti

VIII	A	Required	Remove mention of the lenght of the final.
VIII	D	Required	Clarify the "highest writing standards" or remove this part. Rubric?
IX	A.3	Required	Update edition and year for Corrigan's "The Film Experience . . . " (5th ed., 2018).
IX	A.5	Required	Update edition and year for Pramaggiore's "Film: a Critical Introduction" (4th ed., 2020).

F/TV 6A - Susan Tavernetti

I		Required	Course Justification - indicate only one program. Looks like you have both an AS-T and a certificate/degree.

VIII	A	Required	Please remove length of final exam.

F/TV 20 - Milena Grozeva

I		Required	Course Justification - indicate only one program. Looks like both AS-T and AA are included.
VIII		Required	Edit or add a sub-topic indicating the final exam/project/paper.
III		Recommended	Define more clearly what the student materials are. "Recording media" is vague.

F/TV 23 - Milena Grozeva

III		Recommended	Specify in greater detail what "TV production equipment and supplies" refers to.

F/TV 41 - Susan Tavernetti

I		Required	Course Justification - Need to specify 1 degree or certificate that the course belongs on.
VIII	A	Required	Please remove mention of the lenght of the final

F/TV 45 - Susan Tavernetti

VIII	A	Required	Please remove mention of the length of the final.

F/TV 59 - Milena Grozeva

VIII	A	Required	Add criteria for assingment evaluation.
VIII	C	Required	Add criteria for assingment evaluation.

F/TV 60B - Susan Tavernetti

VIII	A	Required	Please remove mention of lenght of final

F/TV 60C - Susan Tavernetti

I		Required	Description and Justification: Make consistent references to the skill-level of the course. Terms included to be reviewed: "Advanced beginning," intermediate," and "advanced-level."
V	B	Required	Begin with a Bloom's Taxonomy verb.
VIII	A	Required	Please remove mention of the length of the final

F/TV 92 - Milena Grozeva

VIII	C	Required	Please complete sentence
VIII		Required	Edit or add a sub-topic indicating the final exam/project/paper.

MAND 4 - Hua-Fu Liu

I		Required	Course Justification - indicate only one certificate or degree program. you have 2 listed.

MAND 5 - Hua-Fu Liu

I		Required	Course Justification - indicate only one certificate or degree program. you have 2 listed.
V	A	Gram/Spell/Punc Error	Demonstrate further understanding (remove "an")

MAND 6 - Hua-Fu Liu

I		Required	Course Justification - indicate only one certificate or degree program. you have 2 listed.
V		Gram/Spell/Punc Error	Demonstrate further understanding (remove "an")
V		Recommended	You might consider adding a discussion/sub-topic on minority community issues in mainland China

DE ANZA COLLEGE
CURRICULUM COMMITTEE MINUTES

Tuesday, April 28, 2020
2:30pm - 4:00pm
Location: Staff Development Lab – MLC 243

PRESENT:

Mike Appio *(AT)*
Valerie Greene *(BH)*
Julie Hughes *(CA)*
Lydia Botsford *(CB)*
Sridevi Lakshmanan *(DS)*
Nancy Olsen *(IC)*
Brandon Gainer *(LA)*
Lena Chang *(LR)*
Arden Kragalott *(PE)*
Chris Deming *(PS)*

Shannon Hassett *(SS)*
Natasha Joplin *(ST & FA Rep)*
Daniel Smith *(Division Dean Rep.)*
Renee Augenstein
  (Articulation Officer)
Anita Kandula
  (Administrative Co-chair, tie vote)
Erik Woodbury
  (Faculty Co-Chair, tie-vote)
Mae Lee
  (Faculty Vice Co-Chair, nv)

Zack Judson
  (Content Review Liaison, nv)
Mary Clark-Tillman
  (Curriculum Coordinator, nv)
Mi Chang
  (Curr. Secretary, nv)
Lucy Doan
  (Curr. Secretary, nv)
Mehran Karimi
  (Curr. Secretary, nv)

ABSENT:
Amy Kim *(DASB),*

GUESTS:
Alma Garcia

****

1. **Approval of today's agenda.**
   Today's agenda was **APPROVED** – (M/S/C — Greene/Chang) – as presented.

2. **APPROVAL OF MINUTES:**
   a. April 21, 2020 Minutes – **APPROVED** – (M/S/C— Greene/Chang) – as presented.

3. **CONSENT CALENDAR:**

4. **ACTION CALENDAR:**
   a. Action with additional review:
   *If a course is passed by the Curriculum Committee, it is "**conditionally approved**" pending Curriculum Committee required and/or recommended changes and final submission of the course and all required forms to the curriculum office. Initiators have **ONE WEEK** from the date of the conditional approval to submit the final version.

   FINAL VERSION IS DUE ON MAY 5, 2020

a.	**APPROVED, effective Fall 2020: C D 72 – TABLED from 4/21/20** Initiator: Rachel Talamantez Title: Partnerships with Families in Early Childhood Education Unit(s): 3 Hour(s): lec=3

5-Year Review
Course in existing Certificate/Degree
CSU Transferable

Approved Curriculum Consensus Vote Items:
See Appendix A for required and/or recommended elements.

b. Action with no additional review:

a.	**APPROVED, effective Fall 2021: ASAM 31** Initiator: Mae Lee Title: Introduction to Pacific Islander History and Culture Unit(s): 4 Hour(s): lec=4 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC Online **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
b.	**APPROVED, effective Fall 2021: BIOL 10** Initiator: Jason Bram Title: Introductory Biology Unit(s): 5 Hour(s): lec=4, lab=3 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, DA GE ESGC, CSUGE & IGETC Hybrid **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
c.	**APPROVED, effective Fall 2021: BIOL 10H** Initiator: Jason Bram Title: Introductory Biology - HONORS Unit(s): 5 Hour(s): lec=4, lab=3 5-Year Review Course in existing Certificate/Degree Course in De Anza GE

	CSU Transferable & UC Transferable De Anza GE, DA GE ESGC, CSUGE & IGETC Hybrid **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
d.	**APPROVED, effective Fall 2021: BUS 56** Initiator: Manisha Karia Title: Human Relations in the Workplace Unit(s): 5 Hour(s): lec=5 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable De Anza GE & CSUGE Online **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
e.	**APPROVED, effective Fall 2021: CIS 67A** Initiator: Spera Georgiou Title: Local Area Networks Unit(s): 4 Hour(s): lec=4 5-Year Review Course in existing Certificate/Degree CSU Transferable Online & Hybrid **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
f.	**APPROVED, effective Fall 2021: CIS 67B** Initiator: Spera Georgiou Title: Introduction to Wide Area Networking Unit(s): 4 Hour(s): lec=4 5-Year Review Course in existing Certificate/Degree CSU Transferable Online & Hybrid **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
g.	**APPROVED, effective Fall 2021: CIS 79** Initiator: Spera Georgiou Title: Managing Technology Projects

	Unit(s): 4.5 Hour(s): lec=4, lab=1.5 5-Year Review Course in existing Certificate/Degree CSU Transferable Online & Hybrid **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
h.	**APPROVED, effective Fall 2021: COMM 15** Initiator: Brandon Gainer Title: Critical Decision-Making in Groups Unit(s): 5 Hour(s): lec=5 5-Year Review & C-ID Compliance Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE Online & Hybrid **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
i.	**APPROVED, effective Fall 2021: COMM 15H** Initiator: Brandon Gainer Title: Critical Decision-Making in Groups - HONORS Unit(s): 5 Hour(s): lec=5 5-Year Review & C-ID Compliance Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE Online & Hybrid **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
j.	**APPROVED, effective Fall 2021: COMM 16** Initiator: Brandon Gainer Title: Interpersonal Communication Unit(s): 5 Hour(s): lec=5 5-Year Review & C-ID Compliance Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE Online & Hybrid

	Approved Curriculum Consensus Vote Items: See Appendix A for required and/or recommended elements.
k.	**APPROVED, effective Fall 2021: COMM 16H** Initiator: Brandon Gainer Title: Interpersonal Communication - HONORS Unit(s): 5 Hour(s): lec=5 5-Year Review & C-ID Compliance Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE Online & Hybrid **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
l.	**APPROVED, effective Fall 2021: DANC 27A** Initiator: Warren Lucas Title: Ballet Workshop (Student Productions) Unit(s): 2 Hour(s): lab=6 Repeat: Family 5-Year Review Course in existing Certificate/Degree CSU Transferable & UC Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
m.	**APPROVED, effective Fall 2021: DANC 27B** Initiator: Warren Lucas Title: Contemporary Modern Dance Workshop (Student Productions) Unit(s): 2 Hour(s): lab=6 Repeat: Family 5-Year Review Course in existing Certificate/Degree CSU Transferable & UC Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
n.	**APPROVED, effective Fall 2021: DANC 27C** Initiator: Warren Lucas Title: Popular Dance (Jazz, Hip-Hop) Workshop (Student Productions) Unit(s): 2 Hour(s): lab=6 Repeat: Family

	5-Year Review Course in existing Certificate/Degree CSU Transferable & UC Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
o.	**APPROVED, effective Fall 2021: DANC 27D** Initiator: Warren Lucas Title: Social Dance Workshop (Student Productions) Unit(s): 2 Hour(s): lab=6 Repeat: Family 5-Year Review Course in existing Certificate/Degree CSU Transferable & UC Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
p.	**APPROVED, effective Fall 2021: HLTH 21** Initiator: Barbara Leichty Title: Contemporary Health Concerns Unit(s): 4 Hour(s): lec=4 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE Online **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
q.	**APPROVED, effective Fall 2021: ICS 2A** Initiator: Kimberly Vinall Title: Introduction to Peer Mentoring, Leadership, and Community Building Unit(s): 2 Hour(s): lec=2 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
r.	**APPROVED, effective Fall 2021: ICS 2B** Initiator: Kimberly Vinall

	Title: Practicum in Peer Mentoring, Leadership, and Community Building Unit(s): 2 Hour(s): lec=2 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
s.	**APPROVED, effective Fall 2021: MUSI 31** Initiator: Ronald Dunn Title: Chamber Orchestra Unit(s): 2 Hour(s): lec=1, lab=3 Repeat: 6x 5-Year Review Course in existing Certificate/Degree CSU Transferable & UC Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
t.	**APPROVED, effective Fall 2021: MUSI 34** Initiator: Ronald Dunn Title: Jazz Ensemble Unit(s): 2 Hour(s): lec=1, lab=3 Repeat: 6x 5-Year Review & C-ID Compliance Course in existing Certificate/Degree CSU Transferable & UC Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
u.	**APPROVED, effective Fall 2021: MUSI 41V, 41W** Initiator: Ronald Dunn Title: Rehearsal and Performance Unit(s): 1.5-2 Hour(s): lec=1, lab=1.5-3 5-Year Review Course in existing Certificate/Degree CSU Transferable & UC Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
v.	**APPROVED, effective Fall 2021: MUSI 42**

	Initiator: Ronald Dunn Title: Concert Band Unit(s): 2 Hour(s): lec=1, lab=3 Repeat: 6x 5-Year Review & C-ID Compliance Course in existing Certificate/Degree CSU Transferable & UC Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
w.	**APPROVED, effective Fall 2021: SOC 77X-Y** Initiator: Jennifer Myhre Title: Special Projects in Sociology Unit(s): 2-3 Hour(s): lab=6-9 5-Year Review Stand-Alone (Permanent) CSU Transferable Online **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.

Appendix A

ASAM 31 - Mae Lee

IX	A.3	Required	Move to IX.B.
IX	A.4	Required	Move to IX.B or delete.
SLO		Recommended	Clarify difference between SLO #2 and #3.
V	B	Recommended	Remove the 2nd sentence - try to keep objectives to one sentence for conciseness. That info can go somewhere else if you want too. There is an important idea here but maybe there is a way to recombine?
IX	A.3	Recommended	David Hanlon and Geoffery M. White. "Voyaging the Contemporary Pacific". Lanham, Maryland: Rowman and Littlefield Press, 2000.

BIOL 10 - Jason Bram

VIII		Required	Topics do not match BIOL 10H. Ensure they are the same except the honors sub-topic.
IX	A	Required	Include a Lab Manual

BIOL 10H - Jason Bram

VI	D	Required	If this is the honors assignment, specify so.
VI	E	Required	If this is the honors assignment, specify so.
VIII		Required	Topics do not match BIOL 10. Ensure they are the same except the honors sub-topic.
VIII		Required	Specify what is criteria for the honors assignment
IX	A	Required	Include a Lab Manual

BUS 56 - Manisha Karia

I		Required	Course Justification - indicate only one degree or certificate
V	H.7	Required	Spelling "Aids" s/b "Aides" (assuming this does not refer to HIV/AIDS - if this is the case it should be deleted)
V	H.7	Required	Remove the word "challenged" - use "impairments" instead to keep up with current terminology
IX	A.1.	Gram/Spell/Punc Error	Lussier's "Human Relations in the Organizations" should be "Human Relations in Organizations" (delete "the").
IX	A.3.	Required	Correct author's name. Author is currently listed as Laura, P.D. but the author's name is Laura Portolese Dias so it could be Dias, Laura or Dias, L.P. or Dias, Laura Portolese. The surname is Dias.

C D 72 – Rachel Talamantez

I		Required	Review and identify in the COR the requisite(s) to accurately reflect what course(s) are suggested or required for a student before they enroll in the course.
I		Gram/Spell/Punc Error	Missing "with" in first sentence of Course Justification: change to "work with diverse..."
V	B	Required	Begin with a Bloom's Taxonomy verb.
V	F	Gram/Spell/Punc Error	"how to for build"
V		Required	Sort and sync with Topic II.
VIII	D	Required	Is completion the only criteria, or are there other ways this assignment will be evaluated? If other criteria are used, please add.
IX	A.1	Required	Update edition and text year of Keyser's 'From parents to partners . . . ' to 2nd. ed., 2017.
IX	A.2	Required	Update edition of Gonzalez-Mena's "50 Strategies . . . " to 3rd ed.
V	B.5	Recommended	Consider LGBTQAI+ instead of list written.

CIS 67A - Spera Georgiou

VI	A	Required	Remove mention of an SLO in this section
VI	B	Required	Remove mention of an SLO in this section
VI	C	Required	Remove mention of an SLO in this section
VIII	A	Required	Remove mention of an SLO in this section
VIII	B	Required	Remove mention of an SLO in this section
VIII	C	Required	Remove mention of an SLO in this section
IX	A2	Gram/Spell/Punc Error	Forouzan's "Data Communication and Networking" should be "Data Communications and Networking" (add an 's' to Communication)

CIS 67B - Spera Georgiou

I		Required	Course Justification - indicate only one program. Choose either the Certificate or the AA to list.
VI	A	Required	Remove mention of an SLO in this section
VI	B	Required	Remove mention of an SLO in this section
VI	C	Required	Remove mention of an SLO in this section
VIII	A	Required	Remove mention of an SLO in this section
VIII	B	Required	Remove mention of an SLO in this section

Approved 5/12/20 as presented.

VIII	C	Required	Remove mention of an SLO in this section
IX	A1	Gram/Spell/Punc Error	Forouzan's "Data Communication and Networking" should be "Data Communications and Networking" (add an 's' to Communication)

CIS 79 - Spera Georgiou

VIII	A	Required	Remove mention of an SLO in this section
VIII	B	Required	Remove mention of an SLO in this section
VIII	C	Required	Remove mention of an SLO in this section
VIII	F	Required	Remove mention of an SLO in this section

COMM 15 - Brandon Gainer

I		Required	Course Justification - copy from COMM 15H with the exception of a statement about differentiation from COMM 15H.
V	A	Required	Begin with a Bloom's Taxonomy verb.
V	E.4	Gram/Spell/Punc Error	Diverse
IX	A.3	Gram/Spell/Punc Error	Rothwell's "In Mixed Company: Communication in Small Groups & Teams" (sic) should be "In Mixed Company: Communicating in Small Groups & Teams" (change 'communication' to 'communicating')
IX	A.3	Required	change the edition for Rothwell's "In Mixed Company "; It should be the 10th ed., 2019 (not the 11th edition).
V	D	Recommended	Add a period after "environmental"

COMM 15H - Brandon Gainer

V	V	Required	Begin with a Bloom's Taxonomy verb.
V	E.4	Gram/Spell/Punc Error	Diverse
VI	A.5	Required	If this is the honors assignment, specify so.
VI	B.5	Required	If this is the honors assignment, specify so.
VI	C.3	Required	If this is the honors assignment, specify so.
VI	D.3	Required	If this is the honors assignment, specify so.
IX	A.3.	Gram/Spell/Punc Error	Rothwell's "In Mixed Company: Communication in Small Groups & Teams" (sic) should be "In Mixed Company: Communicating in Small Groups & Teams" (change 'communication' to 'communicating')
IX	A.3.	Required	change the edition for Rothwell's "In Mixed Company "; It should be the 10th ed., 2019 (not the 11th edition).

Approved 5/12/20 as presented.

V	D	Recommended	Add a period after "environmental"

COMM 16 - Brandon Gainer

I		Required	Course Justification - indicate only one degree or certificate
I		Required	Course Justification should be same as COMM 16H, with exception of a statement about differentiation from COMM 16H.
V	A	Required	Begin with a Bloom's Taxonomy verb.
IX	A.1.	Required	Update publisher for Adler's "Looking Out/Looking In" from Wadsworth to Cengage.
IX	A.3.	Required	Main title for Braithwaite text is missing. Full title for Braithwaite and Wood's text: "Casing Interpersonal Communication: Case Studies in Personal and Social Relationships".
V	C.1	Recommended	Add "disability"

COMM 16H - Brandon Gainer

I		Required	Course Justification - indicate only one degree or certificate
I		Required	Course Justification should be same as COMM 16, with exception of a statement about differentiation from COMM 16.
V	A	Required	Begin with a Bloom's Taxonomy verb.
IX	A.1.	Required	Update publisher for Adler's "Looking Out/Looking In" from Wadsworth to Cengage.
IX	A.3.	Required	Main title for Braithwaite text is missing. Full title for Braithwaite and Wood's text: "Casing Interpersonal Communication: Case Studies in Personal and Social Relationships".
V	C.1	Recommended	Add "disability"

DANC 27A - Warren Lucas

V	D	Required	Please expand objective to be more specific as to who is evaluating and what they are evaluating
IX	A.2.	Required	Add subtitle, complete publisher name and publication year to Bogart and Landau text: The Viewpoints Book: a Practical Guide to Viewpoints and Composition, NY: Theatre Communications Group, 2012.

IX	B	Recommended	Review texts/references and update to reflect current publication/years.

DANC 27B - Warren Lucas

V	D	Required	Please expand objective to be more specific as to who is evaluating and what they are evaluating
IX	A.2.	Required	Add subtitle, complete publisher name and publication year to Bogart and Landau text: The Viewpoints Book: a Practical Guide to Viewpoints and Composition, NY: Theatre Communications Group, 2012.
IX	B	Recommended	Review texts/references and update to reflect current publication/years.

DANC 27C - Warren Lucas

V	D	Required	Please expand objective to be more specific as to who is evaluating and what they are evaluating
VIII	A	Required	Add criteria for evaluation (see DANC 27A as an example).
IX	A.2.	Required	Add subtitle, complete publisher name and publication year to Bogart and Landau text: The Viewpoints Book: a Practical Guide to Viewpoints and Composition, NY: Theatre Communications Group, 2012.
IX	B	Recommended	Review texts/references and update to reflect current publication/years.

DANC 27D - Warren Lucas

V	D	Required	Please expand objective to be more specific as to who is evaluating and what they are evaluating
IX	A.2.	Required	Add subtitle, complete publisher name and publication year to Bogart and Landau text: The Viewpoints Book: a Practical Guide to Viewpoints and Composition, NY: Theatre Communications Group, 2012.
IX	B	Recommended	Review texts/references and update to reflect current publication/years.

HLTH 21 - Jason Bram

V	A.3	Recommended	Recommend adding racism and socioeconomic class to subojective to acknowledge exisiting issues

Approved 5/12/20 as presented.

ICS 2A - Kimberly Vinall

I		Required	Course Justification - indicate only one degree or certificate
VIII		Required	Edit or add a sub-topic indicating the final exam/project/paper.
IX	A.2	Required	Add edition information. Newton's "Students Helping Students . . . , 2nd ed., 2010, Jossey-Bass.

ICS 2B - Kimberly Vinall

I		Required	Course Justification - indicate only one degree or certificate
VIII		Required	Edit or add a sub-topic indicating the final exam/project/paper.
V	B	Recommended	Remove the 2nd sentence - try to keep objectives to one sentence for conciseness. That info can go somewhere else if you want too. There is an important idea here but maybe there is a way to recombine?
IX	A	Recommended	Textbook list is identical to that of ICS 2A with the exception of Newton's "Students Helping Students'. It is okay but just asking if it was intentional or an oversight. If it was an oversight, then please include on textbook list.

MUSI 31 - Ronald Dunn

V	D	Required	Begin with a Bloom's Taxonomy verb.
IV		Recommended	Reconsider whether or not to include the statement about "funds." Perhaps just emphasize the availability of instruments and the music library for students. Such language would be more appropriate.
VIII	B	Recommended	Remove "Quarterly"

MUSI 34 - Ronald Dunn

| VIII | A | Required | Please add criteria for assignment evaluation |

MUSI 41V, 41W - Ronald Dunn

| VIII | A | Required | Please add criteria for assignment evaluation |

MUSI 42 - Ronald Dunn

Approved 5/12/20 as presented.

VIII	A	Required	Please add criteria for assignment evaluation
IV		Recommended	Reconsider whether or not to include the statement about "funds." Perhaps just emphasize the availability of instruments for students to borrow. Such language would be more appropriate.

SOC 77X - Jennifer Myhre

VIII		Required	Edit or add a sub-topic indicating the final exam/project/paper.
SLO		Recommended	Begin with a verb.

DE ANZA COLLEGE
CURRICULUM COMMITTEE MINUTES

Tuesday, May 12, 2020
2:30pm - 4:00pm
Location: Staff Development Lab – MLC 243

PRESENT:

Mike Appio *(AT)*
Valerie Greene *(BH)*
Lydia Botsford *(CB)*
Sridevi Lakshmanan *(DS)*
Nancy Olsen *(IC)*
Brandon Gainer *(LA)*
Lena Chang *(LR)*
Arden Kragalott *(PE)*
Chris Deming *(PS)*
Shannon Hassett *(SS)*

Natasha Joplin *(ST & FA Rep)*
Daniel Smith *(Division Dean Rep.)*
Renee Augenstein
   (Articulation Officer)
Anita Kandula
   (Administrative Co-chair, tie vote)
Mae Lee
   (Faculty Vice Co-Chair, nv)

Zack Judson
   (Content Review Liaison, nv)
Mary Clark-Tillman
   (Curriculum Coordinator, nv)
Mi Chang
   (Curr. Secretary, nv)
Lucy Doan
   (Curr. Secretary, nv)
Mehran Karimi
   (Curr. Secretary, nv)

ABSENT:
Julie Hughes *(CA),* Amy Kim *(DASB)*

GUESTS:
Alma Garcia

****

1. **Approval of today's agenda.**
   Today's agenda was **APPROVED** – (M/S/C—Unanimous consent) – as presented:

2. **APPROVAL OF MINUTES:**
   a. April 28, 2020 Minutes – **APPROVED** – (M/S/C— Greene/Appio) – as presented.

3. **CONSENT CALENDAR:**
   a. **APPROVED, effective Fall 2021:**
      To: Curriculum Committee
      From: Thomas P Ray
      Re: Request Course Number Change--ESL 300, ESL 334, & ESL 344
      Date: May 4, 2020

      The Language Arts Division and the ESL Department are requesting that ESL 300, ESL 334, and ESL 344 be changed to ESL 400, ESL 434, and ESL 444, respectively. This change will align the courses with Curriculum Office numbering for basic skills noncredit courses.

      - signed by Thomas Ray, Language Arts Division Dean

b. MEMORANDUM TO: De Anza College Curriculum Committee

FROM: Iva Tracey, ESL Department De Anza College

DATE: April 28, 2020

SUBJECT: Request for ESL 5 to be added to prerequisite statements, effective Fall Quarter 2021

Dear members of the Curriculum Committee of De Anza College,

On behalf of the ESL Department of De Anza College, I would like to request for ESL 5, Advanced Composition and Reading, to be added to prerequisite statements for the courses that currently have EWRT 1A, 1AH, or EWRT 1AS and EWRT 1AT as prerequisites. The update would be effective in the Fall Quarter 2021.

Since ESL 5 has been approved for IGETC--- Area 1A (English Composition) effective fall 2021, we would appreciate if you could update the current prerequisites for the following courses: COMM 9, COMM 9H, ELIT 46A, ELIT 46B, ELIT 46BH, ELIT 46C, ELIT 46CH, ELIT 48A, ELIT 48AH, ELIT 48B, ELIT 48BH, ELIT 48C, ELIT 48CH, EWRT 1B, EWRT 1BH, EWRT 2, EWRT 2H, EWRT 30, EWRT 40, EWRT 41, EWRT 42, PHIL 3, and READ 10.

Three departments this update relates to are Communication Studies Department, English Department, and Philosophy Department. These departments were contacted in November 2019, and they unanimously approved the inclusion of ESL 5 in the prerequisite requirements for their courses that currently require EWRT 1A.

If you have any questions about this request or the ESL 5 course, please let me know. I truly appreciate your support of ESL and ELL students at De Anza College.

- Signed by Iva Tracey
- Signed by Thomas Ray, Language Arts Division Dean

4. **ACTION CALENDAR:**
   a. Action with additional review:
   *If a course is passed by the Curriculum Committee, it is "**conditionally approved**" pending Curriculum Committee required and/or recommended changes and final submission of the course and all required forms to the curriculum office. Initiators have **ONE WEEK** from the date of the conditional approval to submit the final version.

   FINAL VERSION IS DUE ON MAY 19, 2020

a.	**NONE**

   b. Action with no additional review:

a.	**APPROVED, effective Fall 2020: ARTS 4A**

	Initiator: Julie Hughes Title: Beginning Drawing Hybrid **Approved Curriculum Consensus Vote Items:** NONE.
b.	**APPROVED, effective Fall 2020: ARTS 8** Initiator: Julie Hughes Title: Two-Dimensional Design Online **Approved Curriculum Consensus Vote Items:** NONE.
c.	**APPROVED, effective Fall 2020: ARTS 12** Initiator: Julie Hughes Title: Design and Color Online **Approved Curriculum Consensus Vote Items:** NONE.
d.	**APPROVED, effective Fall 2020: PARA 67** Initiator: Yvonne Mills Title: Law Office Management for Paralegals Hybrid **Approved Curriculum Consensus Vote Items:** NONE.
e.	**APPROVED, effective Fall 2020: PARA 85** Initiator: Yvonne Mills Title: Intellectual Property Law Hybrid **Approved Curriculum Consensus Vote Items:** NONE.
f.	**APPROVED, effective Fall 2020: PARA 86** Initiator: Yvonne Mills Title: Legal Analysis Hybrid **Approved Curriculum Consensus Vote Items:** NONE.
g.	**APPROVED, effective Fall 2020: PARA 87** Initiator: Yvonne Mills Title: Personal Injury and Tort Litigation

	Hybrid **Approved Curriculum Consensus Vote Items: NONE.**
h.	**APPROVED, effective Fall 2020: PARA 88** Initiator: Yvonne Mills Title: The Paralegal and Professional Responsibility Hybrid **Approved Curriculum Consensus Vote Items: NONE.**
i.	**APPROVED, effective Fall 2020: PARA 89** Initiator: Yvonne Mills Title: Landlord Tenant Law Hybrid **Approved Curriculum Consensus Vote Items: NONE.**
j.	**APPROVED, effective Fall 2020: PARA 91A** Initiator: Yvonne Mills Title: California Family Law Hybrid **Approved Curriculum Consensus Vote Items: NONE.**
k.	**APPROVED, effective Fall 2020: PARA 92A** Initiator: Yvonne Mills Title: Partnerships and Corporations Hybrid **Approved Curriculum Consensus Vote Items: NONE.**
l.	**APPROVED, effective Fall 2020: PARA 92B** Initiator: Yvonne Mills Title: Corporate Securities Regulations Hybrid **Approved Curriculum Consensus Vote Items: NONE.**
m.	**APPROVED, effective Fall 2020: PARA 93** Initiator: Yvonne Mills Title: Bankruptcy Law Hybrid **Approved Curriculum Consensus Vote Items: NONE.**

n.	**APPROVED, effective Fall 2020: PARA 94** Initiator: Yvonne Mills Title: Introduction to California Law Hybrid **Approved Curriculum Consensus Vote Items: NONE.**
o.	**APPROVED, effective Fall 2020: PARA 95** Initiator: Yvonne Mills Title: Overview of American Law Cross-List: ADMJ 95 and POLI 95 Hybrid **Approved Curriculum Consensus Vote Items: NONE.**
p.	**APPROVED, effective Fall 2020: ADMJ 95** Initiator: Yvonne Mills Title: Overview of American Law Cross-List: PARA 95 and POLI 95 Hybrid **Approved Curriculum Consensus Vote Items: NONE.**
q.	**APPROVED, effective Fall 2020: POLI 95** Initiator: Yvonne Mills Title: Overview of American Law Cross-List: ADMJ 95 and PARA 95 Hybrid **Approved Curriculum Consensus Vote Items: NONE.**
r.	**APPROVED, effective Fall 2020: PARA 96A** Initiator: Yvonne Mills Title: Introduction to Legal Research and Writing Hybrid **Approved Curriculum Consensus Vote Items: NONE.**
s.	**APPROVED, effective Fall 2020: PARA 97A** Initiator: Yvonne Mills Title: Civil Litigation Procedures Hybrid **Approved Curriculum Consensus Vote Items: NONE.**

t.	**APPROVED, effective Fall 2020: PARA 98** Initiator: Yvonne Mills Title: Drafting Wills and Trusts Hybrid **Approved Curriculum Consensus Vote Items: NONE.**
u.	**APPROVED, effective Fall 2020: PARA 99** Initiator: Yvonne Mills Title: California Probate Law and Procedures Hybrid **Approved Curriculum Consensus Vote Items: NONE.**
v.	**APPROVED, effective Fall 2021: BIOL 26** Initiator: Ann Daniel Title: Introductory Microbiology Unit(s): 6 Hour(s): lec=4, lab=6 5-Year Review Course in existing Certificate/Degree CSU Transferable & UC Transferable CSUGE & IGETC **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
w.	**APPROVED, effective Fall 2021: ESL 255** Quarter 1st offered: Fall 2021 Initiator: Patricia Carobus Title: High Intermediate Grammar, Writing and Reading Unit(s): 6 Hour(s): lec=6 New Course Stand-Alone (Permanent) **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
x.	**APPROVED, effective Fall 2021: ESL 261** Initiator: Marcy Betlach Title: Low Advanced Listening and Speaking Unit(s): 2 Hour(s): lec=2 5-Year Review Stand-Alone (Permanent) **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.

y.	**APPROVED, effective Fall 2021: ESL 265** Quarter 1st offered: Fall 2021 Initiator: Christine Chai Title: Low Advanced Grammar, Writing and Reading Unit(s): 6 Hour(s): lec=6 New Course Stand-Alone (Permanent) **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
z.	**APPROVED, effective Fall 2021: ESL 273** Initiator: Linda Yee Title: Introduction to the Essay Unit(s): 4 Hour(s): lec=4 5-Year Review Stand-Alone (Permanent) **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
aa.	**APPROVED, effective Fall 2021: ESL 455** Quarter 1st offered: Fall 2021 Initiator: Patricia Carobus Title: High Intermediate Grammar, Writing and Reading Unit(s): 0 Hour(s): lec=6 Repeat: unlimited New Course Course in new Certificate/Degree **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
bb.	**APPROVED, effective Fall 2021: ESL 461** Quarter 1st offered: Fall 2021 Initiator: Marcy Betlach Title: Low Advanced Listening and Speaking Unit(s): 0 Hour(s): lec=2 Repeat: unlimited New Course Course in new Certificate/Degree **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
cc.	**APPROVED, effective Fall 2021: ESL 465**

	Quarter 1st offered: Fall 2021 Initiator: Christine Chai Title: Low Advanced Grammar, Writing and Reading Unit(s): 0 Hour(s): lec=6 Repeat: unlimited New Course Course in new Certificate/Degree **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
dd.	**APPROVED, effective Fall 2021: ESL 473** Initiator: Linda Yee Title: Introduction to the Essay Unit(s): 0 Hour(s): lec=4 Repeat: unlimited New Course Course in new Certificate/Degree **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
ee.	**APPROVED, effective Fall 2021: HNDI 1** Initiator: Nilu Gupta Title: Elementary Hindi (First Quarter) Unit(s): 5 Hour(s): lec=5 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE Hybrid **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
ff.	**APPROVED, effective Fall 2021: HNDI 2** Initiator: Nilu Gupta Title: Elementary Hindi (Second Quarter) Unit(s): 5 Hour(s): lec=5 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC Hybrid

	Approved Curriculum Consensus Vote Items: See Appendix A for required and/or recommended elements.
gg.	**APPROVED, effective Fall 2021: HNDI 3** Initiator: Nilu Gupta Title: Elementary Hindi (Third Quarter) Unit(s): 5 Hour(s): lec=5 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC Hybrid **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
hh.	**APPROVED, effective Fall 2021: HUMI 10** Initiator: Lori Clinchard Title: Global Religious Perspectives: Judaism, Christianity and Islam Unit(s): 4 Hour(s): lec=4 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC Online **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
ii.	**APPROVED, effective Fall 2021: HUMI 15** Initiator: Lori Clinchard Title: Discussion on the Arts Unit(s): 4 Hour(s): lec=4 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC Online **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
jj.	**APPROVED, effective Fall 2021: ICS 26** Initiator: Julie Lewis Title: Introduction to Lesbian, Gay, Bisexual, Transgender and Queer Studies

	Unit(s): 4 Hour(s): lec=4 5-Year Review & C-ID Compliance Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC Online & Hybrid **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
kk.	**APPROVED, effective Fall 2021: PHTG 3** Initiator: Tressa Pack Title: Advanced Photography Unit(s): 3 Hour(s): lec=2, lab=3 Repeat: Family 5-Year Review Course in existing Certificate/Degree CSU Transferable & UC Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
ll.	**APPROVED, effective Fall 2021: PHTG 21** Initiator: Tressa Pack Title: Contemporary Trends in Photography Unit(s): 4 Hour(s): lec=4 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC Online & Hybrid **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
mm.	**APPROVED, effective Fall 2021: VIET 1** Initiator: Bac Tran Title: Elementary Vietnamese (First Quarter) Unit(s): 5 Hour(s): lec=5 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE

	Approved Curriculum Consensus Vote Items: See Appendix A for required and/or recommended elements.
nn.	**APPROVED, effective Fall 2021: VIET 2** Initiator: Bac Tran Title: Elementary Vietnamese (Second Quarter) Unit(s): 5 Hour(s): lec=5 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
oo.	**APPROVED, effective Fall 2021: VIET 3** Initiator: Bac Tran Title: Elementary Vietnamese (Third Quarter) Unit(s): 5 Hour(s): lec=5 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
pp.	**APPROVED, effective Fall 2021: VIET 4** Initiator: Bac Tran Title: Intermediate Vietnamese (First Quarter) Unit(s): 5 Hour(s): lec=5 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
qq.	**APPROVED, effective Fall 2021: VIET 5** Initiator: Bac Tran Title: Intermediate Vietnamese (Second Quarter) Unit(s): 5 Hour(s): lec=5 5-Year Review

	Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
rr.	**APPROVED, effective Fall 2021: VIET 6** Initiator: Bac Tran Title: Intermediate Vietnamese (Third Quarter) Unit(s): 5 Hour(s): lec=5 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.

Approved 5/19/20 as presented.

5. **OTHER BUSINESS**:

  a.

<div align="center">

ARTICULATION AND TRANSFER SERVICES   **April 22, 2020**

</div>

To: Curriculum Committee, Division Deans, Course Initiators, Evaluators, Counselors and Advisors
        Karen Chow, Lorrie Ranck, Rob Mieso, Merhdad Khosravi
From: Renee Augenstein, Articulation Officer
Re: **2020-2021** CSUGE Breadth and IGETC - preliminary

Results of the CSUGE Breadth and IGETC review for **2020-2021** (*See last page for area titles*)

Course	Area(s) CSUGE Breadth	Area(s) IGETC	Eff. Term	
ANTH 8 Medical Anthropology: Methods and Practice	**Approved: D**	**Approved: 4**	F20	
ASAM 11 Asian Americans and Racism	**Approved: D**	**Approved: 4**	F20	
ASAM 12 Asian Americans and American Ideals, Institutions and Politics	**Approved: D**	**Approved: 4**	F20	
ASAM 13 The U.S. and Asia	**Approved: D**	**Approved: 4**	F20	
ASAM 21 Asian Pacific Americans Make Culture	**Approved: C2**	**Approved: 3B**	F20	
ASAM 30 FilipinX American History and Culture	**Approved: D**	**Approved: 4**	F20	
ELIT 28 Young Adult Literature	**Approved: C2**	**Approved: 3B**	F20	
History 3A and **3AH** World History from Prehistory to 750 CE/HONORS	**Retain: D, Approved: C2**	**Retain: 4, Approved: 3B**	F20	
HIST 3B and **3BH** World History from 750 CE to 1750 CE/HONORS	**Retain: D, Approved: C2**	**Retain: 4, Approved: 3B**	F20	
HIST 3C and **3CH** World History from 1750 CE to the Present/HONORS	**Retain: D, Approved: C2**	**Retain: 4, Approved: 3B**	F20	
HIST 17A and **17AH** History of the United States to Early National Era/HONORS	**Retain: D, Approved: C2**	**Retain: 4, Approved: 3B**	F20	
HIST 17B and **17BH** History of the United States from 1800 to 1900/HONORS	**Retain: D, Approved: C2**	**Retain: 4, Approved: 3B**	F20	
HIST 17C and **17CH** History of the United States from 1900 to the Present/HONORS	**Retain: D, Approved: C2**	**Retain: 4, Approved: 3B**	F20	

Approved 5/19/20 as presented.

P E 32BX Women's Badminton Techniques	**Approved: E**		F20
KNES 46 Care and Prevention of Athletic Injuries	**under review**		F20
KNES 48 Introduction to Coaching	**under review**		F20
MATH 11H Finite Mathematics – HONORS	**Approved: B4**	**Approved: 2**	F20
MET 12 Introduction to Climate Change	**Approved: B1**	**Approved: 5A**	F20
READ 10 Academic Literacy	**Approved: A3, Denied: C2**	**Denied: 3B**	F20
Feedback CSU: READ 10 does not appear to teach students to analyze and appreciate works of philosophical and cultural importance, serving as a pathway to a broader understanding of the human condition. UC: READ 10 does not appear to teach students to analyze and appreciate works of philosophical, historical, literary, aesthetic and cultural importance.			
WMST 27 Women and Gendered Violence	**Retain: D, Approved: C2**	**Retain: 4, Approved: 3B**	F20

Approved 5/19/20 as presented.

CSUGE GE Breadth   IGETC

AREA A: <u>English Language Communication and Critical Thinking</u>   **AREA 1**: <u>English Communication</u>
     A1: Oral Communication   1A: English Composition
     A2: Written Communication   1B: Critical Thinking – English Composition
     A3: Critical Thinking   1C: Oral Communication

AREA B: <u>Scientific Inquiry and Quantitative Reasoning</u>   **AREA 2**: <u>Mathematical Concepts and Quantitative Reasoning</u>
     B1: Physical Science
     B2: Life Science
     B3: Laboratory Activity
     B4: Mathematics/Quantitative Reasoning

AREA C: <u>Arts and Humanities</u>   **AREA 3:** <u>Arts and Humanities</u>
     C1: Arts   3A: Arts
     C2: Humanities   3B: Humanities

AREA D: <u>Social Sciences</u>   **AREA 4:** <u>Social and Behavioral Sciences</u>

AREA E: <u>Lifelong Learning and Self-Development</u>   **AREA 5:** <u>Physical and Biological Sciences</u>
                                        5A: Physical Sciences
                                        5B: Biological Sciences
                                        5C: Science Laboratory

                             AREA 6: <u>Language Other Than English</u>

Appendix A

BIOL 26 - Ann Daniel

I		Gram/Spell/Punc Error	Add "for" after "required"
VIII	A	Recommended	Remove mention of length of the exams unless there is a specific reason
VIII	F	Recommended	Remove mention of length of the exams unless there is a specific reason

ESL 255 - Pati Carobus

VIII	E	Recommended	Simplify description for evaluating objective.

ESL 455 - Pati Carobus

VIII	E	Recommended	Simplify description for evaluating objective.

ESL 261 - Marcy Betlach

IX	A.4.	Gram/Spell/Punc Error	Correct author's name from "Preiss & Sherry" to "Preiss, Sherry".

ESL 461 - Marcy Betlach

IX	A.4.	Gram/Spell/Punc Error	Correct author's name from "Preiss & Sherry" to "Preiss, Sherry".

ESL 265 - Christine Chai

None			

ESL 465 - Christine Chai

None			

ESL 273 - Linda Yee

VIII		Required	Edit or add a sub-topic indicating the final exam/project/paper.

ESL 473 - Linda Yee

VIII		Required	Edit or add a sub-topic indicating the final exam/project/paper.

Approved 5/19/20 as presented.

HNDI 1 - Nilu Gupta

| V | D | Required | Begin with a Bloom's Taxonomy verb. |
| V | G.1 | Gram/Spell/Punc Error | Get rid of space after "such as" before the : |

HNDI 2 - Nilu Gupta

| None | | | |

HNDI 3 - Nilu Gupta

| V | F | Required | Begin with a Bloom's Taxonomy verb. |

HUMI 10 - Lori Clinchard-Sepeda

I		Required	Course Justification - indicate only one program, either the AA or Certificate
I		Required	Course Justification: clarify and make more concise the uniqueness of the course. ideally, explain the uniqueness of the course in 1 sentence.
I		Gram/Spell/Punc Error	Course Justification - 5th sentence - Replace "will" with "with"
VI		Required	Add a required oral assignment/acitivity to meet this De Anza GE requirement.
VI.B.5		Required	The language used in VI.B, "such as the following" suggest the activies are optional. It needs to be clear that collaborative exercises (VI.B.5) are required and not optional to meet the De Anza GE requirement.
IX	A.1.	Required	Correct publication date for Armstrong's "A History of God ..." to 1994 (2011 is the e-book's publication date and not a new edition).
IX	A.3.	Required	Update edition and publication year for Molloy's "Experiencing the World's Religions ..." to 8th ed., 2020, McGraw-Hill.
SLO		Recommended	use verb-first language
SLO		Recommended	SLO#1 - unpack or simplify to be more directly assessable

HUMI 15 - Lori Clinchard-Sepeda

I		Required	Course Justification: clarify and make more concise the uniqueness of the course. ideally, explain the uniqueness of the course in 1 sentence. broad statements about general education are not needed here.
I		Required	Course Justification - indicate only one program, either the AA or Certificate
IX	A.2.	Required	Update edition & publication year for Janaro's "The Art of Being Human" to 11th ed., 2017.
SLO		Recommended	use verb-first language
SLO		Recommended	SLO#1 - unpack or simplify to be more directly assessable

ICS 26 - Julie Lewis

V	C.1	Gram/Spell/Punc Error	after "woman" beed a space
V	G	Required	Begin with a Bloom's Taxonomy verb.
IX	A.2.	Gram/Spell/Punc Error	Meem's "Finding Out..." - 3rdd ed. should be 3rd ed.

PHTG 3 - Tressa Pack

V	C	Required	Begin with a Bloom's Taxonomy verb. "Understand" and "Articulate" are both not Bloom's
V	E	Required	Begin with a Bloom's Taxonomy verb.
VIII	B	Required	Clarify the criteria for assessment
IX	A.1.	Required	Update publication date & publisher for London, Stone & Upton's "Photography" to 12th ed., 2017, Pearson.

PHTG 21 - Tressa Pack

IX	A.2.	Gram/Spell/Punc Error	Correct author's middle name. Smith, Ian Hayden should be Smith, Ian Haydn.

VIET 1 - Bac Tran

V	E	Recommended	Seems a little bulky - recommend cosolidating objective or separating out listening and reading in two separate objectives.

VIET 2 - Bac Tran

V	A	Required	Begin with a Bloom's Taxonomy verb. "recognize further"
V	C	Required	Begin with a Bloom's Taxonomy verb. "recognize

			further"
V	E	Recommended	Seems a little bulky - recommend cosolidating objective or separating out listening and reading in two separate objectives.

VIET 3 - Bac Tran

V	C	Required	Begin with a Bloom's Taxonomy verb. "examine further"
V	D	Recommended	Seems a little bulky - recommend cosolidating objective or separating out listening and reading in two separate objectives.
V	E	Recommended	Change "more" to "increasingly"

VIET 4 - Bac Tran

IX	A.1.	Required	Replace with a published text
IX	A.2.	Required	Replace with a published text
IX	A.3.	Required	Correct publication year for Bac Tran's & Norris' "Vietnamese Practical Dictionary" to 2010 (2014 is actually the 3rd printing date and not a newer edition).

VIET 5 - Bac Tran

V	A	Required	Begin with a Bloom's Taxonomy verb. "Recognize futher"
V	D	Required	Begin with a Bloom's Taxonomy verb. "Examine further"
IX	A.1.	Required	Replace with a published text
IX	A.2.	Required	Could not verify title, please check.
IX	A.3.	Required	Correct publication year for Bac Tran's & Norris' "Vietnamese Practical Dictionary" to 2010 (2014 is actually the 3rd printing date and not a newer edition).

VIET 6 - Bac Tran

V	A	Required	Begin with a Bloom's Taxonomy verb.
V	C	Required	Begin with a Bloom's Taxonomy verb.
V	D	Required	Begin with a Bloom's Taxonomy verb.
IX	A.1.	Required	Replace with a published text
IX	A.2.	Required	Replace with a published text
IX	A.3.	Required	Correct publication year for Bac Tran's & Norris' "Vietnamese Practical Dictionary" to 2010 (2014 is actually the 3rd printing date and not a newer edition).

Approved 5/19/20 as presented.

Approved 5/26/20 as presented.

DE ANZA COLLEGE
CURRICULUM COMMITTEE MINUTES

Tuesday, May 19, 2020
2:30pm - 4:00pm
Location: Zoom

PRESENT:

Valerie Greene *(BH)*
Julie Hughes *(CA)*
Scott Osborne *(CB)*
Amy Kim *(DASB)*
Sridevi Lakshmanan *(DS)*
Nancy Olsen *(IC)*
Brandon Gainer *(LA)*
Lena Chang *(LR)*
Danielle Altman *(PE)*

Chris Deming *(PS)*
Shannon Hassett *(SS)*
Natasha Joplin *(ST & FA Rep)*
Renee Augenstein
   (Articulation Officer)
Anita Kandula
   (Administrative Co-chair, tie vote)
Erik Woodbury
   (Faculty Co-Chair, tie-vote)
Mae Lee
   (Faculty Vice Co-Chair, nv)

Zack Judson
   (Content Review Liaison, nv)
Mary Clark-Tillman
   (Curriculum Coordinator, nv)
Mi Chang
   (Curr. Secretary, nv)
Lucy Doan
   (Curr. Secretary, nv)
Mehran Karimi
   (Curr. Secretary, nv)

ABSENT:
Mike Appio *(AT)*, Daniel Smith *(Division Dean Rep.)*

GUESTS:
Alma Garcia

****

1. **Approval of today's agenda.**
   Today's agenda was **APPROVED** – (unanimous consent) – as presented.

2. **APPROVAL OF MINUTES:**
   a. May 12, 2020 Minutes – **APPROVED** – (M/S/C— Lakshmanan/Olsen) – as presented.

3. **CONSENT CALENDAR:**

4. **ACTION CALENDAR:**
   a. Action with additional review:
   *If a course is passed by the Curriculum Committee, it is "**conditionally approved**" pending Curriculum Committee required and/or recommended changes and final submission of the course and all required forms to the curriculum office. Initiators have **ONE WEEK** from the date of the conditional approval to submit the final version.

   FINAL VERSION IS DUE ON MAY 26, 2020

a.	**NONE**

Approved 5/26/20 as presented.

b. Action with no additional review:

a.	**APPROVED, effective Fall 2020: CHEM 30A** Initiator: Brendan Mar Title: Introduction to General, Organic and Biochemistry I Online **Approved Curriculum Consensus Vote Items: NONE.**
b.	**APPROVED, effective Fall 2020: ICS 32** Initiator: Angelina Loyola Title: Chicano/a and Latino/a History Online **Approved Curriculum Consensus Vote Items: NONE.**
c.	**APPROVED, effective Fall 2020: ICS 33** Initiator: Angelina Loyola Title: The Chicano/a and Latino/a and the Arts Online **Approved Curriculum Consensus Vote Items: NONE.**
d.	**APPROVED, effective Fall 2021: ARTS 10A** Initiator: Julie Hughes Title: Three-Dimensional Design Unit(s): 4 Hour(s): lec=3, lab=3 5-Year Review Course in existing Certificate/Degree CSU Transferable & UC Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
e.	**APPROVED, effective Fall 2021: ARTS 10B** Initiator: Julie Hughes Title: Intermediate Three-Dimensional Design Unit(s): 4 Hour(s): lec=3, lab=3 5-Year Review Course in existing Certificate/Degree CSU Transferable & UC Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.

f.	**APPROVED, effective Fall 2021: ARTS 37A** Initiator: Julie Hughes Title: Sculpture Unit(s): 4 Hour(s): lec=3, lab=3 Repeat: Family 5-Year Review Course in existing Certificate/Degree CSU Transferable & UC Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
g.	**APPROVED, effective Fall 2021: ARTS 37B** Initiator: Julie Hughes Title: Intermediate Sculpture Unit(s): 4 Hour(s): lec=3, lab=3 Repeat: Family 5-Year Review Course in existing Certificate/Degree CSU Transferable & UC Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
h.	**APPROVED, effective Fall 2021: ARTS 37C** Initiator: Julie Hughes Title: Advanced Sculpture Unit(s): 4 Hour(s): lec=3, lab=3 Repeat: Family 5-Year Review Course in existing Certificate/Degree CSU Transferable & UC Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
i.	**APPROVED, effective Fall 2021: DANC 22** Initiator: Julie Hughes Title: Body Awareness and Conditioning for Dancers Unit(s): 1 Hour(s): lab=3 Repeat: Family 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE

	Approved Curriculum Consensus Vote Items: See Appendix A for required and/or recommended elements.
j.	**APPROVED, effective Fall 2021: KNES 39A, 39AX** Initiator: Dawnis Guevara Title: Volleyball Level 1 Unit(s): .5-1 Hour(s): lab=2-3 Repeat: Family 5-Year Review Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
k.	**APPROVED, effective Fall 2021: KNES 39B, 39BX** Initiator: Dawnis Guevara Title: Volleyball Level 2 Unit(s): .5-1 Hour(s): lab=2-3 Repeat: Family 5-Year Review Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
l.	**APPROVED, effective Fall 2021: KNES 39C, 39CX** Initiator: Dawnis Guevara Title: Volleyball Level 3 Unit(s): .5-1 Hour(s): lab=2-3 Repeat: Family 5-Year Review Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
m.	**APPROVED, effective Fall 2021: KNES 39DX** Initiator: Dawnis Guevara Title: Volleyball Level 4 Unit(s): 1 Hour(s): lab=3 Repeat: Family

	5-Year Review Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
n.	**APPROVED, effective Fall 2021: KNES 90** Quarter 1st offered: Fall 2021 Initiator: Coleen Lee-Wheat Title: Introduction to Manual Therapy - Sports Medicine Unit(s): 5 Hour(s): lec=4, lab=3 New Course Course in new Certificate/Degree Course in De Anza GE CSU Transferable De Anza GE Hybrid **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
o.	**APPROVED, effective Fall 2021: KNES 90AX** Quarter 1st offered: Fall 2021 Initiator: Coleen Lee-Wheat Title: Manual Therapy Internship - Sports Medicine Level 1 Unit(s): 1 Hour(s): lab=3 New Course Course in new Certificate/Degree CSU Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
p.	**APPROVED, effective Fall 2021: KNES 90BX** Quarter 1st offered: Fall 2021 Initiator: Coleen Lee-Wheat Title: Manual Therapy Internship - Sports Medicine Level 2 Unit(s): 1 Hour(s): lab=3 New Course Stand-Alone (Permanent) CSU Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.

q.	**APPROVED, effective Fall 2021: KNES 90CX** Quarter 1st offered: Fall 2021 Initiator: Coleen Lee-Wheat Title: Manual Therapy Internship - Sports Medicine Level 3 Unit(s): 1 Hour(s): lab=3 New Course Stand-Alone (Permanent) CSU Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
r.	**APPROVED, effective Fall 2021: KNES 91** Quarter 1st offered: Fall 2021 Initiator: Coleen Lee-Wheat Title: Introduction to Manual Therapy - Disabilities Unit(s): 5 Hour(s): lec=4, lab=3 New Course Course in new Certificate/Degree Course in De Anza GE CSU Transferable De Anza GE Hybrid **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
s.	**APPROVED, effective Fall 2021: KNES 91AX** Quarter 1st offered: Fall 2021 Initiator: Coleen Lee-Wheat Title: Manual Therapy Internship - Disabilities Level 1 Unit(s): 1 Hour(s): lab=3 New Course Course in new Certificate/Degree CSU Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
t.	**APPROVED, effective Fall 2021: KNES 91BX** Quarter 1st offered: Fall 2021 Initiator: Coleen Lee-Wheat Title: Manual Therapy Internship - Disabilities Level 2 Unit(s): 1 Hour(s): lab=3 New Course Stand-Alone (Permanent) CSU Transferable

	Approved Curriculum Consensus Vote Items: See Appendix A for required and/or recommended elements.
u.	**APPROVED, effective Fall 2021: KNES 91CX** Quarter 1st offered: Fall 2021 Initiator: Coleen Lee-Wheat Title: Manual Therapy Internship - Disabilities Level 3 Unit(s): 1 Hour(s): lab=3 New Course Stand-Alone (Permanent) CSU Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
v.	**APPROVED, effective Fall 2021: MUSI 13A** Initiator: Ilan Glasman Title: Beginning Singing I Unit(s): 1.5 Hour(s): lec=1, lab=2 Repeat: Family 5-Year Review Course in existing Certificate/Degree CSU Transferable & UC Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
w.	**APPROVED, effective Fall 2021: MUSI 13B** Initiator: Ilan Glasman Title: Beginning Singing II Unit(s): 1.5 Hour(s): lec=1, lab=2 Repeat: Family 5-Year Review Course in existing Certificate/Degree CSU Transferable & UC Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
x.	**APPROVED, effective Fall 2021: NUTR 10** Initiator: Anna Miller Title: Contemporary Nutrition Unit(s): 4 Hour(s): lec=4 5-Year Review Course in existing Certificate/Degree Course in De Anza GE

	CSU Transferable & UC Transferable De Anza GE & CSUGE Online **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
y.	**APPROVED, effective Fall 2021: P E 42WX, W, WY** Initiator: Dawnis Guevara Title: Intercollegiate Women's Volleyball Unit(s): 1.5-3 Hour(s): lab=4.5-9 Repeat: 6x 5-Year Review Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
z.	**APPROVED, effective Fall 2021: PSYC 3** Initiator: Shannon Hassett Title: An Introduction to Cognitive Psychology Unit(s): 4 Hour(s): lec=4 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
aa.	**APPROVED, effective Fall 2021: SOC 35** Initiator: Steve Nava Title: Marriage, Family, and Intimate Relationships Unit(s): 4 Hour(s): lec=4 5-Year Review & C-ID Compliance Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC Online **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.

Appendix A

ARTS 10A - Julie Hughes

I		Gram/Spell/Punc Error	Description - needs commas between "wood" and "metals" and "and"
IX	A.2	Required	Include edition for Zelanski's "Shaping Space" (3rd ed., 2006).

ARTS 10B - Julie Hughes

V	B	Required	Begin with a Bloom's Taxonomy verb. (Use?)
VIII	C	Required	Clarify criteria for evaluation particulary the "student effort and engagement" (i.e. rubric?).
SLO		Recommended	SLO #1: Maybe craft one sentence that links the first sentence to the second, and connects the skills and outcome described.

ARTS 37A - Julie Hughes

III		Gram/Spell/Punc Error	Remove all commas
IV		Gram/Spell/Punc Error	Remove all commas
IX	A.1	Gram/Spell/Punc Error	Faraq, Mahmoud should be Farag, Mahmoud.
IX	A.4	Gram/Spell/Punc Error	Texido, Josepmaria should be Teixido, Josepmaria

ARTS 37B - Julie Hughes

IX	A.5	Gram/Spell/Punc Error	Faraq, Mahmoud should be Farag, Mahmoud.
IX	A.5	Required	Include edition for Zelanski's "Shaping Space" (3rd ed., 2006).

ARTS 37C - Julie Hughes

IX	A.1	Gram/Spell/Punc Error	Faraq, Mahmoud should be Farag, Mahmoud.

DANC 22 - Julie Hughes

VI		Required	Please identify or add content that addresses the oral communication and collaborative exercises. (Criteria #2 on the GE form).

Approved 5/26/20 as presented.

VIII	A	Required	Add criteria for evaluation (i.e. based on correctness, accuracy, etc…).
IX	A.2	Required	Update Fahey's Fit & Well to latest edition (13th ed., 2019)

KNES 39A, AX - Dawnis Guevara

IV		Recommended	Confirm the college facilities...KNES 39B, 39C and 39DX include poles, nets....does this course want to include those items?

KNES 39B, BX - Dawnis Guevara

None			

KNES 39C, CX - Dawnis Guevara

V	D	Recommended	Remove "his/her" or include nonbinary pronouns as well

KNES 39DX - Dawnis Guevara

None			

KNES 90 - Coleen Lee-Wheat

V	A	Required	Begin with a Bloom's Taxonomy verb. + Remove second sentence and put those items as sub-objectives
V	B	Required	Begin with a Bloom's Taxonomy verb. + Remove second sentence and put those items as sub-objectives
V	C	Required	Begin with a Bloom's Taxonomy verb. + Remove second sentence and put those items as sub-objectives
VIII	A	Required	Please provide criteria. Is this based on accuracy?
VIII	A	Gram/Spell/Punc Error	say "Periodic written quizzes and examinations base on readings" should have "based"
VIII	B	Gram/Spell/Punc Error	says "student will perform s athlete.."
V	D	Recommended	Revise for brevity and clarity

KNES 90AX - Coleen Lee-Wheat

V	A	Required	Begin with a Bloom's Taxonomy verb. - Just rephrase

Approved 5/26/20 as presented.

V	B	Gram/Spell/Punc Error	"an" should be "a"
V	B.2	Gram/Spell/Punc Error	add a forward slash between and/or
V	C	Required	Begin with a Bloom's Taxonomy verb. - Just rephrase
V	E	Required	Begin with a Bloom's Taxonomy verb. - Just rephrase
VIII		Required	Edit or add a sub-topic indicating the final exam/project/paper.
VIII		Required	Add a sub-topic with criteria for evaluating VI.B and VI.C from the assignment list
VIII	A	Required	Please add criteria for evaluation
VIII	B	Recommended	Clarify criteria for this assignment

KNES 90BX - Coleen Lee-Wheat

V	A	Required	Begin with a Bloom's Taxonomy verb. - Just rephrase
V	B	Required	Begin with a Bloom's Taxonomy verb. - Just rephrase
V	C	Required	Begin with a Bloom's Taxonomy verb. - Just rephrase
V	D	Required	Begin with a Bloom's Taxonomy verb. - Just rephrase
V	E	Required	Begin with a Bloom's Taxonomy verb. - Just rephrase
VIII		Required	Edit or add a sub-topic indicating the final exam/project/paper.
VIII		Required	Add a sub-topic with criteria for evaluating VI.A, VI.B and VI.C from the assignment list

KNES 90CX - Coleen Lee-Wheat

V	A	Required	Begin with a Bloom's Taxonomy verb. - Just rephrase
V	B	Required	Begin with a Bloom's Taxonomy verb. - Just rephrase
V	C	Required	Begin with a Bloom's Taxonomy verb. - Just rephrase
V	D	Required	Begin with a Bloom's Taxonomy verb. - Just rephrase
VIII		Required	Edit or add a sub-topic indicating the final exam/project/paper.
VIII	A	Required	Add criteria for assignment evaluation. Could be accuracy, technique....

VIII	B	Required	Add criteria for assignment evaluation. Could be accuracy, technique....
VIII	C	Required	Add criteria for assignment evaluation. Could be accuracy, technique....

KNES 91 - Coleen Lee-Wheat

V	E	Required	Begin with a Bloom's Taxonomy verb.
V	F	Required	Begin with a Bloom's Taxonomy verb.
V	L	Required	This seems like 2 different objectives in one objective.Please revise or split into 2 separate objectives as they target different ideas.
VIII		Required	Edit or add a sub-topic indicating the final exam/project/paper.
IX	A.2	Required	Add "A Massage Therapist's" to first part of Werner, Ruth's text and update publisher to Books of Discovery (Werner, Ruth, A Massage Therapist's Guide to Pathology . . . , 7th ed., Boulder, CO, Books of Discovery).
V	K	Recommended	Rephrase for brevity - it is a best practice to limit objectives to 1 sentence

KNES 91AX - Coleen Lee-Wheat

V	A	Required	Begin with a Bloom's Taxonomy verb. - just rearrange to start verb first
VIII		Required	Edit or add a sub-topic indicating the final exam/project/paper.
VIII		Required	Add a sub-topic with criteria for evaluating VI.A
VIII	A	Required	Add criteria for the assignment
IX	A.1	Required	Add "A Massage Therapist's" to first part of Werner, Ruth's text and update publisher to Books of Discovery (Werner, Ruth, A Massage Therapist's Guide to Pathology . . . , 7th ed., Boulder, CO, Books of Discovery).
V	A.1	Recommended	Rephrase to "students in an adapted physical education setting" to keep current with best practices
V	B.2	Recommended	Rephrase to "students in an adapted physical education setting" to keep current with best practices
V	C.3	Recommended	Rephrase to "students in an adapted physical education setting" to keep current with best practices

KNES 91BX - Coleen Lee-Wheat

V	A	Required	Begin with a Bloom's Taxonomy verb.
V	B	Required	Begin with a Bloom's Taxonomy verb.
V	B.1	Required	Should be "student with disability"
VIII		Required	Edit or add a sub-topic indicating the final exam/project/paper.
VIII	A	Required	Add criteria for the assignments
VIII	B	Required	Add criteria for the assignments
IX	A.1	Required	Add "A Massage Therapist's" to first part of Werner, Ruth's text and update publisher to Books of Discovery (Werner, Ruth, A Massage Therapist's Guide to Pathology . . . , 7th ed., Boulder, CO, Books of Discovery).
V	A.2	Recommended	Rephrase to "students in an adapted physical education setting" to keep current with best practices
V	B.2	Recommended	Rephrase to "students in an adapted physical education setting" to keep current with best practices
V	C.1	Recommended	Rephrase to "students in an adapted physical education setting" to keep current with best practices
V	C.2	Recommended	Rephrase to "students in an adapted physical education setting" to keep current with best practices

KNES 91CX - Coleen Lee-Wheat

V	A	Required	Begin with a Bloom's Taxonomy verb.
V	B	Required	Begin with a Bloom's Taxonomy verb.
V	B.1	Required	Please change to "person with disabilities" to keep with best practices
V	C.1	Required	Please change to "person with disabilities" to keep with best practices
VIII		Required	Edit or add a sub-topic indicating the final exam/project/paper.
VIII	B	Required	Add criteria for assignment evaluation
IX	A.1	Required	Add "A Massage Therapist's" to first part of Werner, Ruth's text and update publisher to Books of Discovery (Werner, Ruth, A Massage Therapist's Guide to Pathology . . . , 7th ed., Boulder, CO, Books of Discovery).
V	A.1	Recommended	Write out acronym HOPS for clarity

MUSI 13A - Ilan Glasman

III		Required	Please remove mention of COVID related circumstances.

VI		Required	Please remove mention of COVID related circumstances.
VII		Required	Please remove mention of COVID related circumstances.
VIII		Required	Please remove mention of COVID related circumstances.
VIII		Required	Sort.
VIII	E	Required	Add criteria for assignment evaluation
SLO		Recommended	Use verb-first language.

MUSI 13B - Ilan Glasman

III		Required	Please remove mention of COVID related circumstances.
VI	D	Required	Please remove mention of COVID related circumstances.
VIII	E	Required	Please remove mention of COVID related circumstances.
VIII	E	Required	Add criteria for this assignment
SLO		Recommended	Use verb-first language.

NUTR 10 - Anna Miller

VI	D	Required	At least one collaborative exercise must be required and not just at the discretion of the instructor.
IX	A.2	Required	Update title (add "Visualizing") & add publication year for Grosvenor & Smolin's text: Visualizing Nutrition: Everyday Choices, 4th ed., 2018, John Wiley.
IX	A.3	Required	Add edition to Brown's Nutrition Now (8th ed., 2017).

P E 42WX, W, WY - Dawnis Guevara

VIII		Required	Edit or add a sub-topic indicating the final exam/project/paper.
IV		Recommended	Confirm the college facilities...KNES 39B, 39C and 39DX include poles, nets....does this course want to include those items?

PSYC 3 - Shannon Hassett

IX	A.2	Required	Add edition to Goldstein's Cognitive Psychology ... (5th ed., 2019)
IX	A.3	Gram/Spell/Punc Error	Add a second 'the' to Reisberg title: "Cognition: Exploring the Science of the Mind".

SOC 35 - Steve Nava

VIII		Required	Edit or add a sub-topic indicating the final exam/project/paper.
IX	A.1	Required	Change the publication year back to 2008 (the actual publication for the second edition, 2013 is the issue date for the 2nd e-book version).
IX	A.2	Required	Add the edition to Ferguson's 'Shifting the Center ...' (5th ed., 2018).
IX	A.3	Required	Remove "kindle ed.") from Olson's Marriages and Families ...., 9ed., 2018.
SLO		Recommended	Begin with a verb.

DE ANZA COLLEGE
CURRICULUM COMMITTEE MINUTES

Tuesday, May 26, 2020
2:30pm - 4:00pm
Location: Zoom

PRESENT:

Mike Appio *(AT)*
Valerie Greene *(BH)*
Julie Hughes *(CA)*
Lydia Botsford *(CB)*
Amy Kim *(DASB)*
Sridevi Lakshmanan *(DS)*
Nancy Olsen *(IC)*
Brandon Gainer *(LA)*
Lena Chang *(LR)*
Arden Kragalott *(PE)*

Chris Deming *(PS)*
Shannon Hassett *(SS)*
Natasha Joplin *(ST & FA Rep)*
Daniel Smith *(Division Dean Rep.)*
Renee Augenstein
   (Articulation Officer)
Anita Kandula
   (Administrative Co-chair, tie vote)
Erik Woodbury
   (Faculty Co-Chair, tie-vote)

Zack Judson
   (Content Review Liaison, nv)
Mary Clark-Tillman
   (Curriculum Coordinator, nv)
Mi Chang
   (Curr. Secretary, nv)
Lucy Doan
   (Curr. Secretary, nv)
Mehran Karimi
   (Curr. Secretary, nv)

ABSENT:

Mae Lee *(Faculty Vice Co-Chair, nv)*

GUESTS:

Alma Garcia

****

1. **Approval of today's agenda.**
   Today's agenda was **APPROVED** – (M/S/C—Olsen/Gainer) – with this amendment:
   a. Add Action Calendar with additional review item b. KNES 46 – effective fall 2021.
   b. Add Action Calendar with additional review item c. KNES 48 – effective fall 2021.

2. **APPROVAL OF MINUTES:**
   a. May 19, 2020 Minutes – **APPROVED** – (M/S/C— Gainer/Olsen) – as presented.

3. **CONSENT CALENDAR:**

   a. **APPROVED, effective Fall 2020:**
      From: Mehrdad Khosravi
      Tuesday, May 19, 2020
      Re: MATH 41, 41H, 42, 42H, 43 and 43H to be effective fall 2020

      Dear Curriculum Committee,

      Department of Mathematics currently offers a 3 course precalculus sequence of MATH 41/41H, MATH 42/42H, and MATH 43/43H which had their five year review completed in Spring 2019 to be effective with new outlines in Fall 2020. However, the department this year approved the transition to a new two course sequence of MATH 31 and MATH 32 (already articulated); that process begins Summer 2020. This transition would make the move to the new 41-43, 41H-43H outlines unnecessary. As a result, the department has unanimously approved 41-43 and 41H-43H to follow their current (not updated) outlines

during the transition to 31 and 32. We understand this could mean our 41-43 and 41H-43H would never be offered with the new outline.

Please feel free to let me know if you have any questions.

Thanks.

Mehrdad Khosravi
Chair, Department of Mathematics

Jerry Rosenberg
Dean of PSME

4. **ACTION CALENDAR:**
   a. Action with additional review:
   *If a course is passed by the Curriculum Committee, it is "**conditionally approved**" pending Curriculum Committee required and/or recommended changes and final submission of the course and all required forms to the curriculum office. Initiators have **ONE WEEK** from the date of the conditional approval to submit the final version.

   FINAL VERSION IS DUE ON JUNE 2, 2020

a.	**APPROVED, effective Fall 2021: BUS 18** Initiator: Byron Lilly Title: Business Law I Unit(s): 5 Hour(s): lec=5 5-Year Review & C-ID Compliance Course in existing Certificate/Degree CSU Transferable & UC Transferable Online & Hybrid **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
b.	**APPROVED, effective Fall 2021: KNES 46** Initiator: Danielle Altman Title: Care and Prevention of Athletic Injuries Unit(s): 4 Hour(s): lec=3, lab=3 Technical Cleanup Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
c.	**APPROVED, effective Fall 2021: KNES 48** Quarter 1st offered: Fall 2020

<table>
<tr><td colspan="2">
Initiator: Rachel Catuiza
Title: Introduction to Coaching
Unit(s): 5   Hour(s): lec=5

Technical Cleanup
Course in De Anza GE
CSU Transferable & UC Transferable
De Anza GE & CSUGE
Online

<u>Approved Curriculum Consensus Vote Items:</u>
See Appendix A for required and/or recommended elements.
</td></tr>
</table>

b. Action with no additional review:

a.	**APPROVED, effective Fall 2021: ASAM 32** Initiator: Francesca Caparas Title: Vietnamese Literature from Traditional to Asian American Expressions Unit(s): 4 Hour(s): lec=4 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC **<u>Approved Curriculum Consensus Vote Items:</u>** See Appendix A for required and/or recommended elements.
b.	**APPROVED, effective Fall 2021: ASAM 50** Initiator: Michael Chang Title: Civic Leadership for Community Empowerment Unit(s): 4 Hour(s): lec=4 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable De Anza GE & CSUGE Online & Hybrid **<u>Approved Curriculum Consensus Vote Items:</u>** See Appendix A for required and/or recommended elements.
c.	**APPROVED, effective Fall 2021: CIS 40** Initiator: Clare Nguyen Title: Introduction to Programming in Python Unit(s): 4.5 Hour(s): lec=4, lab=1.5

	5-Year Review Course in existing Certificate/Degree CSU Transferable & UC Transferable Online & Hybrid **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
d.	**APPROVED, effective Fall 2021: CIS 340** Quarter 1st offered: Fall 2021 Initiator: Mary Pape Title: Introduction to Programming in Python Unit(s): 0 Hour(s): lec=4, lab=1.5 Repeat: unlimited New Course Course in new Certificate/Degree Online & Hybrid **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
e.	**APPROVED, effective Fall 2021: CLP 5** Initiator: Patricia Guitron Title: College Major and Career Options Unit(s): 2 Hour(s): lec=2 5-Year Review Course in existing Certificate/Degree CSU Transferable & UC Transferable Online & Hybrid **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
f.	**APPROVED, effective Fall 2021: ESL 251** Initiator: Pati Carobus Title: High Intermediate Listening and Speaking Unit(s): 2 Hour(s): lec=2 5-Year Review Stand-Alone (Permanent) **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
g.	**APPROVED, effective Fall 2021: ESL 272** Initiator: Clara Lam Title: Advanced Reading and Vocabulary Unit(s): 4 Hour(s): lec=4

	5-Year Review Stand-Alone (Permanent) Hybrid **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
h.	**APPROVED, effective Fall 2021: ESL 451** Quarter 1st offered: Fall 2021 Initiator: Pati Carobus Title: High Intermediate Listening and Speaking Unit(s): 0 Hour(s): lec=2 Repeat: unlimited New Course Course in new Certificate/Degree **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
i.	**APPROVED, effective Fall 2021: ESL 472** Quarter 1st offered: Fall 2021 Initiator: Clara Lam Title: Advanced Reading and Vocabulary Unit(s): Hour(s): lec=4 New Course Course in new Certificate/Degree Hybrid **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
j.	**APPROVED, effective Fall 2021: KNES 53** Initiator: Title: Health and Fitness Unit(s): 5 Hour(s): lec=5 5-Year Review Course in De Anza GE CSU Transferable De Anza GE & CSUGE Online & Hybrid **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.

5. **OTHER BUSINESS:**

    a. Topic V – Objectives.

Mehran Karimi presented the committee with CCC guidelines in regard to structure, cohesiveness, and overall length of COR. In particular objectives (Topic V) as it was brought up by group 2 a couple of weeks ago. I explained the issue with BUS 18 and presented my findings to the committee, which is According to the state, "The outline is detailed enough to fully convey the topics covered but **not so lengthy that a quick scan cannot be used to ascertain the scope of the course.** A page or two is fairly typical."

Lucy Doan presented the following regards to COR's objectives following California Community Colleges (CCC) guidelines:

- The objectives should specify these components and skills to ensure that all faculty delivering the course share a common understanding and can therefore enable students to achieve the intended student learning outcomes across all sections and terms in which the course is taught.
- Objectives are the means, not the ends.

Appendix A

ASAM 32 - Francesca Caparas

NONE			

ASAM 50 - Michael Chang

SLO		Gram/Spell/Punc Error	SLO #1: Missing "and" before "educational"
VIII		Required	Edit or add a sub-topic indicating the final exam/project/paper.
VIII		Required	Please identify oral and collaborative exercises. The information is in Topic VI, please clearly indicate the oral and collaborative exercises.
IX	A.1	Required	Delete "Reprinted 2013" from Andrew Aoki's "Asian American Politics . . . "
IX	A.3	Required	Please clarify since the information does not pertain to a published textbook. The source must be a textbook and include full citation information.

BUS 18 - Byron J.Lilly

V	C	Required	Please limit your top level objective for brevity and clarity. The other sentences in each top level objective should be moved to sub-objectives
V	E	Required	Please limit your top level objective for brevity and clarity. The other sentences in each top level objective should be moved to sub-objectives
V	F	Required	Please limit your top level objective for brevity and clarity. The other sentences in each top level objective should be moved to sub-objectives
V	G	Required	Please limit your top level objective for brevity and clarity. The other sentences in each top level objective should be moved to sub-objectives
V	H	Required	Please limit your top level objective for brevity and clarity. The other sentences in each top level objective should be moved to sub-objectives
V	I	Required	Please limit your top level objective for brevity and clarity. The other sentences in each top level objective should be moved to sub-objectives

V	K	Required	Please limit your top level objective for brevity and clarity. The other sentences in each top level objective should be moved to sub-objectives
VIII	A	Recommended	clarify the specific criteria used to evaluate this assignment
V		Question	Can you help us understand the substantial changes made? Initiator explained that he has shortened the main objectives above for clarity.
VI		Question	Can you evaluate all the objecives with these assignments? With the edits being made in Topic V – yes, all the objectives can be evaluated in the assignments.

CIS 40 - Clare Nguyen

IX	A.1	Required	Please add information for the current printed textbook version (Downey, Allen B., Think Python, 2nd ed., Green Tea Press, 2016). Okay to include the link at the end.

CIS 340 - Mary Pape

IX	A.1	Required	Please add information for the current printed textbook version (Downey, Allen B., Think Python, 2nd ed., Green Tea Press, 2016). Okay to include the link at the end.

CLP 5 - Patricia Guitron

VIII		Required	Edit or add a sub-topic indicating the final exam/project/paper.

ESL 251 - Pati Carobus

V	A	Gram/Spell/Punc Error	remove "to"
IX	A.1	Required	Update authors and publisher for Northstar Listening & Speaking 4, 4th ed., 2014 (Ferree, Tess & Kim Sanabria; Pearson).

Approved 6/9/20 as presented.

ESL 451 - Pati Carobus

V		A	Gram/Spell/Punc Error	Remove "to"
IX		A.1	Required	Update authors and publisher for Northstar Listening & Speaking 4, 4th ed., 2014 (Ferree, Tess & Kim Sanabria; Pearson).

ESL 272 - Clara Lam

VIII			Required	Must be the same as ESL 472.
IX		A.2	Required	Latest edition appears to be 3rd., 1998 for Linda Markstein's "Developing Reading Skills: Advanced". Please verify.

ESL 472 - Clara Lam

VIII			Required	Must be the same as ESL 272.
IX		A.2	Required	Latest edition appears to be 3rd., 1998 for Linda Markstein's "Developing Reading Skills: Advanced". Please verify.

KNES 46 – Danielle Altman

None				

KNES 48 – Rachel Catuiza

IX		A	Required	Add a more recent textbook.

KNES 53 - Arden Kragalott

VI		G	Required	Word count does not match that in part VIII

DE ANZA COLLEGE
CURRICULUM COMMITTEE MINUTES

Tuesday, June 2, 2020
2:30pm - 4:00pm
Location: Staff Development Lab – MLC 243

PRESENT:

Valerie Greene *(BH)*
Julie Hughes *(CA)*
Scott Osborne *(CB)*
Sridevi Lakshmanan *(DS)*
Nancy Olsen *(IC)*
Brandon Gainer *(LA)*
Lena Chang *(LR)*
Danielle Altman *(PE)*
Chris Deming *(PS)*
Shannon Hassett *(SS)*

Natasha Joplin *(ST & FA Rep)*
Daniel Smith *(Division Dean Rep.)*
Renee Augenstein
 (Articulation Officer)
Anita Kandula
 (Administrative Co-chair, tie vote)
Erik Woodbury
 (Faculty Co-Chair, tie-vote)
Mae Lee
 (Faculty Vice Co-Chair, nv)

Zack Judson
 (Content Review Liaison, nv)
Mary Clark-Tillman
 (Curriculum Coordinator, nv)
Mi Chang
 (Curr. Secretary, nv)
Lucy Doan
 (Curr. Secretary, nv)
Mehran Karimi
 (Curr. Secretary, nv)

ABSENT:
Mike Appio *(AT),* Amy Kim *(DASB)*

GUESTS:
Alma Garcia

****

1. **Approval of today's agenda.**
   Today's agenda was **APPROVED** – (unanimous consent) – as presented.

2. **APPROVAL OF MINUTES:**

3. **CONSENT CALENDAR:**

   a. **APPROVED, effective Fall 2020:**
      From: Veronica Acevedo Avila
      Sent: Friday, May 22, 2020
      To: curriculum
      Cc: Renee Augenstein

      Subject: READ 10 – effective fall 2020

      Hi Eric and members of the Curriculum Committee,

      Per the suggestion of the Curriculum sub-committee, I am writing to ask for the following changes to be made:

      - I agree to have READ 10 added to De Anza GE Area A3 (Critical Thinking)
      - I agree to remove Area C2 (Humanities) and E (Physical/Mental Wellness and Personal Development) requests, as indicated on the original cover sheet, at this time

Approved 6/9/20 as presented.

- I agree to have the course cover sheet changed to reflect this.

    Please advise.

    - Signed by Veronica Acevedo Avila
    - Signed by Thomas Ray, Dean of Language Arts

4. **ACTION CALENDAR:**
   a. Action with additional review:

   *If a course is passed by the Curriculum Committee, it is "**conditionally approved**" pending Curriculum Committee required and/or recommended changes and final submission of the course and all required forms to the curriculum office. Initiators have **ONE WEEK** from the date of the conditional approval to submit the final version.

   FINAL VERSION IS DUE ON JUNE 9, 2020

a.	**None**

   b. Action with no additional review:

a.	**APPROVED, effective Fall 2020: KNES 22A, 22AX** Initiator: Danielle Altman Title: Hatha Yoga Online **Approved Curriculum Consensus Vote Items: NONE.**
b.	**APPROVED, effective Fall 2020: KNES 22B, 22BX** Initiator: Danielle Altman Title: Yoga for Relaxation Online **Approved Curriculum Consensus Vote Items: NONE.**
c.	**APPROVED, effective Fall 2020: KNES 22C, 22CX** Initiator: Danielle Altman Title: Power Yoga Online **Approved Curriculum Consensus Vote Items: NONE.**
d.	**APPROVED, effective Fall 2020: KNES 22D, 22DX** Initiator: Danielle Altman Title: Flow Yoga Online

	Approved Curriculum Consensus Vote Items: NONE.
e.	**APPROVED, effective Fall 2020: KNES 22E, 22EX** Initiator: Danielle Altman Title: Yoga/Pilates Combo Online **Approved Curriculum Consensus Vote Items: NONE.**
f.	**APPROVED, effective Fall 2020: KNES 25A, 25AX** Initiator: Danielle Altman Title: Stretching Online **Approved Curriculum Consensus Vote Items: NONE.**
g.	**APPROVED, effective Fall 2020: KNES 25B, 25BX** Initiator: Danielle Altman Title: Active Isolated Stretching Online **Approved Curriculum Consensus Vote Items: NONE.**
h.	**APPROVED, effective Fall 2020: MAND 1** Initiator: Hua-Fu Liu Title: Elementary Mandarin (First Quarter) Online & Hybrid **Approved Curriculum Consensus Vote Items: NONE.**
i.	**APPROVED, effective Fall 2020: MAND 2** Initiator: Hua-Fu Liu Title: Elementary Mandarin (Second Quarter) Online **Approved Curriculum Consensus Vote Items: NONE.**
j.	**APPROVED, effective Fall 2020: MAND 3** Initiator: Hua-Fu Liu Title: Elementary Mandarin (Third Quarter) Online **Approved Curriculum Consensus Vote Items: NONE.**
k.	**APPROVED, effective Fall 2020: MAND 4**

	Initiator: Hua-Fu Liu Title: Intermediate Mandarin (First Quarter) Online **Approved Curriculum Consensus Vote Items:** **NONE.**
l.	**APPROVED, effective Fall 2020: MAND 5** Initiator: Hua-Fu Liu Title: Intermediate Mandarin (Second Quarter) Online **Approved Curriculum Consensus Vote Items:** **NONE.**
m.	**APPROVED, effective Fall 2020: MAND 6** Initiator: Hua-Fu Liu Title: Intermediate Mandarin (Third Quarter) Online **Approved Curriculum Consensus Vote Items:** **NONE.**
n.	**APPROVED, effective Fall 2021: CHEM 12A** Initiator: Brendan Mar Title: Organic Chemistry Unit(s): 5 Hour(s): lec=3, lab=6 5-Year Review & C-ID Compliance Course in existing Certificate/Degree CSU Transferable & UC Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
o.	**APPROVED, effective Fall 2021: CHEM 12B** Initiator: Erik Woodbury Title: Organic Chemistry Unit(s): 5 Hour(s): lec=3, lab=6 5-Year Review Course in existing Certificate/Degree CSU Transferable & UC Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
p.	**APPROVED, effective Fall 2021: CHEM 12C** Initiator: Erik Woodbury Title: Organic Chemistry Unit(s): 5 Hour(s): lec=3, lab=6

	5-Year Review Course in existing Certificate/Degree CSU Transferable & UC Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
q.	**APPROVED, effective Fall 2021:** CIS 308 Quarter 1st offered: Fall 2021 Initiator: Mark Sherby Title: Personal Computer Security Basics Unit(s): 0 Hour(s): lec=4, lab=1.5 Repeat: unlimited New Course Course in new Certificate/Degree Online & Hybrid **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
r.	**APPROVED, effective Fall 2021:** CIS 318A Quarter 1st offered: Fall 2021 Initiator: Mary Pape Title: Introduction to Unix/Linux Unit(s): 0 Hour(s): lec=4, lab=1.5 Repeat: unlimited New Course Course in new Certificate/Degree Online & Hybrid **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
s.	**APPROVED, effective Fall 2021:** CIS 398 Quarter 1st offered: Fall 2021 Initiator: Mark Sherby Title: Digital Image Editing Software (Photoshop) Unit(s): 0 Hour(s): lec=4, lab=1.5 Repeat: unlimited New Course Course in new Certificate/Degree Online & Hybrid **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
t.	**APPROVED, effective Fall 2021:** CIS 399

	Quarter 1st offered: Fall 2021 Initiator: Mark Sherby Title: Office Software Applications Unit(s): 0 Hour(s): lec=4, lab=1.5 Repeat: unlimited New Course Course in new Certificate/Degree Online & Hybrid **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
u.	**APPROVED, effective Fall 2021: DMT 56** Quarter 1st offered: Fall 2021 Initiator: Mike Appio Title: 3D Printing for AM Support Technicians and Operators Unit(s): 5 Hour(s): lec=5 New Course Stand-Alone (Future Certificate/Degree) CSU Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
v.	**APPROVED, effective Fall 2021: DMT 57** Quarter 1st offered: Fall 2021 Initiator: Mike Appio Title: Design for Additive Manufacturing (DfAM) Unit(s): 4 Hour(s): lec=4 New Course Stand-Alone (Future Certificate/Degree) CSU Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
w.	**APPROVED, effective Fall 2021: INTL 33** Initiator: Veronica Neal Title: Introduction to Peace and Conflict Studies Unit(s): 4 Hour(s): lec=4 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, DA GE ESGC, CSUGE & IGETC Online & Hybrid

	Approved Curriculum Consensus Vote Items: See Appendix A for required and/or recommended elements.
x.	**APPROVED, effective Fall 2021: ITAL 1** Initiator: Diana Ferrara Title: Elementary Italian (First Quarter) Unit(s): 5 Hour(s): lec=5 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE Online & Hybrid **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
y.	**APPROVED, effective Fall 2021: ITAL 2** Initiator: Diana Ferrara Title: Elementary Italian (Second Quarter) Unit(s): 5 Hour(s): lec=5 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC Online & Hybrid **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
z.	**APPROVED, effective Fall 2021: ITAL 3** Initiator: Diana Ferrara Title: Elementary Italian (Third Quarter) Unit(s): 5 Hour(s): lec=5 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC Online & Hybrid **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
aa.	**APPROVED, effective Fall 2021: KNES 12J, 12JX** Initiator: Danielle Altman Title: Intermediate Tai Chi

	Unit(s): .5-1 Hour(s): lab=2-3 Repeat: Family 5-Year Review Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
bb.	**APPROVED, effective Fall 2020: Business Information Worker - Certificate of Achievement** Revised Certificate/Degree 26.5 – Units **Approved Curriculum Consensus Vote Items:** Requesting approval that the certificate can be earned by taking all courses online.
cc.	**APPROVED, effective Fall 2020: Environmental Resource Management and Pollution Prevention - Certificate of Achievement** Revised Certificate/Degree 20 – Units **Approved Curriculum Consensus Vote Items:** Requesting approval that the certificate can be earned by taking all courses online.
dd.	**APPROVED, effective Fall 2020: Environmental Resource Management and Pollution Prevention - Certificate of Achievement-Adv.** Revised Certificate/Degree 32 – Units **Approved Curriculum Consensus Vote Items:** Requesting approval that the certificate can be earned by taking all courses online.
ee.	**APPROVED, effective Fall 2020: Management Information Systems Support - Certificate of Achievement** Revised Certificate/Degree 23.5-24 – Units **Approved Curriculum Consensus Vote Items:** Requesting approval that the certificate can be earned by taking all courses online.

Approved 6/9/20 as presented.

5. **OTHER BUSINESS**:

   a. Brandon Gainer – Updates to Online certificate/degree programs and Sub Change Process. Brandon presented to the committee that as a ACCJC process, certificates and degrees that can be earned by taking 100% of the courses online need to be submitted to them for approval as a substantive change request. Research was done by himself and Mallory Newell with the help of the Curriculum Office to determine the four certificates that will be submitted.

   b. ARTICULATION AND TRANSFER SERVICES   May 21, 2020

   To: Curriculum Committee, Division Deans, Course Initiators, Evaluators, Counselors and Advisors
         Karen Chow, Lorrie Ranck, Rob Mieso, Merhdad Khosravi
   From: Renee Augenstein, Articulation Officer
   Re: **2020-2021** CSUGE Breadth and IGETC - FINAL

   Results of the CSUGE Breadth and IGETC review for **2020-2021** (*See last page for area titles*)

Course	Area(s) CSUGE Breadth	Area(s) IGETC	Eff. Term
ANTH 8 Medical Anthropology: Methods and Practice	**Approved: D**	**Approved: 4**	F20
ASAM 11 Asian Americans and Racism	**Approved: D**	**Approved: 4**	F20
ASAM 12 Asian Americans and American Ideals, Institutions and Politics	**Approved: D**	**Approved: 4**	F20
ASAM 13 The U.S. and Asia	**Approved: D**	**Approved: 4**	F20
ASAM 21 Asian Pacific Americans Make Culture	**Approved: C2**	**Approved: 3B**	F20
ASAM 30 FilipinX American History and Culture	**Approved: D**	**Approved: 4**	F20
ELIT 28 Young Adult Literature	**Approved: C2**	**Approved: 3B**	F20
History 3A and **3AH** World History from Prehistory to 750 CE/HONORS	**Retain: D, Approved: C2**	**Retain: 4, Approved: 3B**	F20
HIST 3B and **3BH** World History from 750 CE to 1750 CE/HONORS	**Retain: D, Approved: C2**	**Retain: 4, Approved: 3B**	F20
HIST 3C and **3CH** World History from 1750 CE to the Present/HONORS	**Retain: D, Approved: C2**	**Retain: 4, Approved: 3B**	F20

HIST 17A and **17AH** History of the United States to Early National Era/HONORS	**Retain: D, Approved: C2**	**Retain: 4, Approved: 3B**	F20
HIST 17B and **17BH** History of the United States from 1800 to 1900/HONORS	**Retain: D, Approved: C2**	**Retain: 4, Approved: 3B**	F20
HIST 17C and **17CH** History of the United States from 1900 to the Present/HONORS	**Retain: D, Approved: C2**	**Retain: 4, Approved: 3B**	F20
P E 32BX Women's Badminton Techniques	**Approved: E**		F20
KNES 46 Care and Prevention of Athletic Injuries	**Denied: E**		
Feedback CSU: Course does not appear to integrate physiological, psychological, and sociological study to a sufficient extent to qualify for CSU GE Breadth Area E.			
KNES 48 Introduction to Coaching	**Denied: E**		
Feedback CSU: Course does not appear to integrate physiological, psychological, and sociological study to a sufficient extent to qualify for CSU GE Breadth Area E. Also, this course is a pre-professional course and not appropriate for general education.			
MATH 11H Finite Mathematics – HONORS	**Approved: B4**	**Approved: 2**	F20
MET 12 Introduction to Climate Change	**Approved: B1**	**Approved: 5A**	F20
READ 10 Academic Literacy	**Approved: A3, Denied: C2**	**Denied: 3B**	F20
Feedback CSU: READ 10 does not appear to teach students to analyze and appreciate works of philosophical and cultural importance, serving as a pathway to a broader understanding of the human condition. UC: READ 10 does not appear to teach students to analyze and appreciate works of philosophical, historical, literary, aesthetic and cultural importance.			
WMST 27 Women and Gendered Violence	**Retain: D, Approved: C2**	**Retain: 4, Approved: 3B**	F20

CSUGE GE Breadth   IGETC

AREA A: English Language Communication and Critical Thinking
    A1: Oral Communication
    A2: Written Communication
    A3: Critical Thinking

AREA 1: English Communication
    1A: English Composition
    1B: Critical Thinking – English Composition
    1C: Oral Communication

AREA B: Scientific Inquiry and Quantitative Reasoning

AREA 2: Mathematical Concepts and Quantitative Reasoning

Approved 6/9/20 as presented.

        B1: Physical Science
        B2: Life Science
        B3: Laboratory Activity
        B4: Mathematics/Quantitative Reasoning

AREA C: Arts and Humanities   **AREA 3:** Arts and Humanities
        C1: Arts   3A: Arts
        C2: Humanities   3B: Humanities

AREA D: Social Sciences   **AREA 4:** Social and Behavioral Sciences

AREA E: Lifelong Learning and Self-Development   **AREA 5**: Physical and Biological Sciences
                           5A: Physical Sciences
                           5B: Biological Sciences
                           5C: Science Laboratory

                               AREA 6: Language Other Than English

Appendix A

CHEM 12A - Brendan Mar

I		Gram/Spell/Punc Error	in Description and SLO #1, "haloalkanes" should be "haloalkynes" (as it is in CHEM 12B)
IX	A.1.	Required	Please match with IX. A. 1 in 12B & 12C by additing: 3rd ed. with enhanced Student Solutions Manual & Study Guide, Wiley, 2017.
VIII	A	Recommended	Remove length of exam unless the one hour exam is required

CHEM 12B - Erik Woodbury

VIII	A	Recommended	Remove length of exam unless the one hour exam is required

CHEM 12C - Erik Woodbury

VIII	A	Recommended	Remove length of exam unless the one hour exam is required

CIS 308 - Mark Sherby

None

CIS 318A - Mary Pape

None

CIS 398 - Mark Sherby

I		Required	Please use full sentences for the first two statements in the course description.
IX	A.2.	Required	Please edit with a different text or delete as the text is identical to IX.A.1.

CIS 399 - Mark Sherby

I		Required	Course Justification - remove last sentence. rewrite second to last sentence to highlight the uniqueness of this course, such as "This course provides extensive skills and knowledge of office software applications that are required for many professions."
IX	A.1.	Gram/Spell/Punc Error	Title should be Go! with Microsoft Office . . .
IX	A.1.	Required	Please check publication date if it is the latest. Suggest going to publisher's web site.

DMT 56 - Michael Appio

None

DMT 57 - Michael Appio

IX	A.1.	Required	Please separate each author's name (Olaf Diegel, Axel Nordin, Damien Motte).

INTL 33 - Veronica Neal

I		Required	Course Justification - rephrase second part of last sentence to be more concise and focus on the unique content of the course (not so much on student impact), after ."...AA degree"
I		Required	course description: please rephrase first statement to be a full sentence
VIII		Required	Edit or add a sub-topic indicating the final exam/project/paper.
IX	A.1.	Required	Update edition, publication year, and complete the subtitle: Barash, David ...Approaches to Peace: a Reader in Peace Studies 4th ed., 2017.
IX	A.2	Required	Update edition and publication year for Barash' "Peace and Conflict Studies" (4th ed., 2017, Sage).
SLO		Recommended	use verb-first language
VIII	A	Recommended	Clarify criteria for evaluating this assignment. Reads more like an assignment

ITAL 1 - Diana Ferrara

I		Required	course decription: use full sentences for first two statements
I		Required	Course Justification - indicate only one program, either the certificate or the AA
I		Gram/Spell/Punc Error	Course Justification: "mean" should "means"
VI		Required	Please add collaborative exercise similar to ITAL 2 (Topic VI.F).
IX	A.2.	Required	Please update Aski's Avanti! Connect per Ital. 2 and Ital. 3 (4th ed., 2018).

ITAL 2 - Diana Ferrara

I		Required	course decription: use full sentences for first two statements
I		Required	Course Justification - indicate only one program, either the certificate or the AA
I		Gram/Spell/Punc Error	Course Justification: "mean" should "means"

ITAL 3 - Diana Ferrara

I		Required	course decription: use full sentences for first two statements
I		Required	Course Justification - indicate only one program, either the certificate or the AA
I		Gram/Spell/Punc Error	Course Justification: "mean" should "means"

KNES 12J - Coleen Lee-Wheat

I		Required	course description: please rephrase statements to be full sentences
I		Required	course decription and course justification reference different # of postures for tai chi sets. please make consistent.

DE ANZA COLLEGE
CURRICULUM COMMITTEE MINUTES

Tuesday, June 9, 2020
2:30pm - 4:00pm
Location: Staff Development Lab – MLC 243

PRESENT:

Mike Appio *(AT)*
Valerie Greene *(BH)*
Julie Hughes *(CA)*
Lydia Botsford *(CB)*
Sridevi Lakshmanan *(DS)*
Brandon Gainer *(LA)*
Lena Chang *(LR)*
Arden Kragalott *(PE)*

Chris Deming *(PS)*
Natasha Joplin *(ST & FA Rep)*
Daniel Smith *(Division Dean Rep.)*
Renee Augenstein
 (Articulation Officer)
Anita Kandula
  (Administrative Co-chair, tie vote)
Mae Lee
 (Faculty Vice Co-Chair, nv)

Mary Clark-Tillman
 (Curriculum Coordinator, nv)
Mi Chang
 (Curr. Secretary, nv)
Lucy Doan
 (Curr. Secretary, nv)
Mehran Karimi
 (Curr. Secretary, nv)

ABSENT:

Amy Kim *(DASB)*, Nancy Olsen *(IC)*, Zack Judson *(Content Review Liaison, nv)*, Shannon Hassett *(SS)*

GUESTS:

Alma Garcia

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1. **Approval of today's agenda.**
   Today's agenda was **APPROVED** – (unanimous consent) – as presented.

2. **APPROVAL OF MINUTES:**
   a. May 26, 2020 Minutes – **APPROVED** – (M/S/C— Greene/Lakshmanan) – as presented.
   b. June 2, 2020 Minutes – **APPROVED** – (M/S/C— Greene/Lakshmanan) – as presented.

3. **CONSENT CALENDAR:**

   a. **APPROVED, effective Fall 2021:**
   May 26, 2020

   To: Edmundo Norte, Dean of Intercultural/International Studies

   Fr: De Anza College Curriculum Office

   Cc: Lorrie Ranck, Acting VP of Instruction
           Erik Woodbury, Curriculum Committee Faculty Co-Chair
           Mae Lee, Curriculum Committee Faculty Vice-Chair
           Renee Augenstein, Articulation Officer
           Karen Chow, Academic Senate President
           Mi Chang, Curriculum Committee Secretary
   Re: Courses not meeting the annual curriculum deadline for the 2019-20 year to be offered in the 2021-22 catalog

   The following courses did not meet our annual curriculum deadline for the 2019-20 year to

be offered in the 2020-21 catalog/academic year. A formal deletion memo, nor extension request, was submitted by the May 1st deadline.

- INTL 22 – History of Art: Arts of Africa, Oceania and Native North America *(GE)*; cross-listed w/ARTS 2J
- INTL 23 – History of Art: Visual Arts of Islam *(GE)*; cross-listed w/ARTS 2K
- INTL 24 – History of Art: Visual Arts of Africa *(GE)*; cross-listed w/ARTS 2L

Per the annual Curriculum Office processes for courses not meeting the annual deadline, we are requesting that these courses be removed from the 2021-22 course catalog offerings for a period of one-year. The departments/divisions can submit these courses by the next annual curriculum deadline on **May 5, 2021** to be reactivated in the 2022-23 course catalog offerings. If these courses are not submitted by the next deadline, then they face permanent deletion/removal from future course catalog offerings.

Because the following courses failed to meet a second deadline, my office is requesting that this course be **permanently deleted** from our course offerings, effective in the 2021-22 course catalog:

- FREN 4 – Intermediate French (First Quarter) *(GE)*
- FREN 5 – Intermediate French (Second Quarter) *(GE)*
- FREN 6 – Intermediate French (Third Quarter) *(GE)*
- GERM 5 – Intermediate German (Second Quarter) *(GE)*
- GERM 6 – Intermediate German (Third Quarter) *(GE)*
- ICS 12 – An Introduction to African American Literature *(GE)*

Should you have any questions, please feel free to contact my office. Thank you in advance for your cooperation and understanding in this matter.

Regards,

Mary K. Clark-Tillman

4. **ACTION CALENDAR:**
   a. Action with additional review:
   *If a course is passed by the Curriculum Committee, it is "**conditionally approved**" pending Curriculum Committee required and/or recommended changes and final submission of the course and all required forms to the curriculum office. Initiators have **ONE WEEK** from the date of the conditional approval to submit the final version.

<p align="center">**FINAL VERSION IS DUE ON JUNE 16, 2020**</p>

a.	**None**

b. Action with no additional review:

a.	**APPROVED, effective Fall 2020: P E 99** Initiator: Mark Landefeld

	Title: Orientation to Athletics Hybrid **Approved Curriculum Consensus Vote Items: NONE.**
b.	**APPROVED, effective Fall 2021: KNES 29A** Initiator: Nick Mattis Title: Fencing Level 1 Unit(s): .5 Hour(s): lab=2 Repeat: Family 5-Year Review Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
c.	**APPROVED, effective Fall 2021: KNES 29B** Initiator: Nick Mattis Title: Fencing Level 2 Unit(s): .5 Hour(s): lab=2 Repeat: Family 5-Year Review Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
d.	**APPROVED, effective Fall 2021: KNES 31A, 31AX** Initiator: Mark Landefeld Title: Beginning Badminton Unit(s): .5-1 Hour(s): lab=2-3 Repeat: Family 5-Year Review Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
e.	**APPROVED, effective Fall 2021: KNES 31B, 31BX** Initiator: Mark Landefeld Title: Intermediate Badminton

	Unit(s): .5-1 Hour(s): lab=2-3 Repeat: Family 5-Year Review Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
f.	**APPROVED, effective Fall 2021: KNES 31C, 31CX** Initiator: Mark Landefeld Title: Advanced Badminton Unit(s): .5-1 Hour(s): lab=2-3 Repeat: Family 5-Year Review Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
g.	**APPROVED, effective Fall 2021: KNES 31J, 31JX** Quarter 1st offered: Fall 2021 Initiator: Cheryl Owiesny Title: Pickleball Level 1 Unit(s): .5-1 Hour(s): lab=2-3 Repeat: Family New Course Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
h.	**APPROVED, effective Fall 2021: KNES 31K, 31KX** Quarter 1st offered: Fall 2021 Initiator: Cheryl Owiesny Title: Pickleball Level 2 Unit(s): .5-1 Hour(s): lab=2-3 Repeat: Family New Course Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE

	Approved Curriculum Consensus Vote Items: See Appendix A for required and/or recommended elements.
i.	**APPROVED, effective Fall 2021: MATH 31H** Quarter 1st offered: Fall 2021 Initiator: Zack Judson Title: Precalculus I - HONORS Unit(s): 5 Hour(s): lec=5 New Course & C-ID Compliance Course in existing Certificate/Degree CSU Transferable & UC Transferable CSUGE & IGETC **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
j.	**APPROVED, effective Fall 2021: MATH 32H** Quarter 1st offered: Fall 2021 Initiator: Zack Judson Title: Precalculus II - HONORS Unit(s): 5 Hour(s): lec=5 New Course & C-ID Compliance Course in existing Certificate/Degree CSU Transferable & UC Transferable CSUGE & IGETC **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
k.	**APPROVED, effective Fall 2021: MATH 46** Initiator: James Mailhot Title: Mathematics for Elementary Education Unit(s): 5 Hour(s): lec=5 Cross-List: EDUC 46 5-Year Review Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
l.	**APPROVED, effective Fall 2021: EDUC 46** Initiator: James Mailhot Title: Mathematics for Elementary Education Unit(s): 5 Hour(s): lec=5 Cross-List: MATH 46

	5-Year Review Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
m.	**APPROVED, effective Fall 2021: MUSI 17** Quarter 1st offered: Fall 2021 Initiator: Ron Dunn Title: Beginning Guitar Unit(s): 1.5 Hour(s): lec=1, lab=2 New Course Course in existing Certificate/Degree CSU Transferable & UC Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
n.	**APPROVED, effective Fall 2021: MUSI 25** Initiator: Ronald Dunn Title: Applied Music Unit(s): 1 Hour(s): lab=3 Repeat: 6x 5-Year Review Course in existing Certificate/Degree CSU Transferable & UC Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
o.	**APPROVED, effective Fall 2021: MUSI 45** Initiator: Ronald Dunn Title: Jazz Combos Unit(s): 2 Hour(s): lec=1, lab=3 Repeat: 6x 5-Year Review Course in existing Certificate/Degree CSU Transferable & UC Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
p.	**APPROVED, effective Fall 2021: P E 39MX, MY, M** Initiator: Rusty Johnson Title: Intercollegiate Men's Soccer

	Unit(s): 1.5-3 Hour(s): lab=4.5-9 Repeat: 6x 5-Year Review Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
q.	**APPROVED, effective Fall 2021:** P E 40X, 40Y, 40 Initiator: Danielle Altman Title: Intercollegiate Football Unit(s): 1.5-3 Hour(s): lab=4.5-9 Repeat: 6x 5-Year Review Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
r.	**APPROVED, effective Fall 2021:** P E 41X, 41Y, 41 Initiator: Danielle Altman Title: Intercollegiate Football Unit(s): 1.5-3 Hour(s): lab=4.5-9 Repeat: 6x 5-Year Review Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
s.	**APPROVED, effective Fall 2021:** P E 46X, 46Y, 46 Initiator: Nick Mattis Title: Intercollegiate Track and Field (Men and Women) Unit(s): 1.5-3 Hour(s): lab=4.5-9 Repeat: 6x 5-Year Review Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:**

	See Appendix A for required and/or recommended elements.
t.	**APPROVED, effective Fall 2021: P E 47WX, 47WX, W** Initiator: Danielle Altman Title: Intercollegiate Football Unit(s): 1.5-3 Hour(s): lab=4.5-9 Repeat: 6x 5-Year Review Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.

5. **OTHER BUSINESS**:

   a. Questionnaire from Institutional Research:
      1. Reflecting on the work of your governance group over the past year, how did this work help fulfill our vision, mission, values, strategic initiatives, Institutional Core Competencies, and commitment to equity?

      2. Reflecting on your governance group's processes and practices over the past year, please identify what has been working and what changes you plan to implement over the next academic year to ensure continuous improvement.

      3. Reflecting on your groups' ability to disseminate information to its stakeholders, what are some strengths and weaknesses in regards to ensuring that all stakeholders are informed of the committee's activities, processes, policies and decisions? How can you improve your process for information dissemination next year?

         - Anita facilitated a conversation for feedback on these questions from Institutional Research. She had some information started and shared with the committee.
         - Additional feedback was given to add:
           o Curriculum is also revisiting the standards on equity on a course outline of record (Mae).
           o Valerie also stated that it is been beneficial to have had Amy Kim from DASB present on the committee to get a student perspective and feedback when reviewing courses.
           o Shri also commended the differing point of views from DASB representative.
           o Mae, Julie and Natasha also has stated that the revised review process has contributed to a streamlined review with a more focused substantive review and has allowed the committee to review more courses.

Approved 6/16/20 as presented.

Appendix A

KNES 29A - Nick Mattis

V	B	Required	Please revise objective to incorporate all 3 sentences into one sentence for brevity and clarity OR separate into different objectives.
I		Recommended	Course Justification - remove "true" in last statement
I		Recommended	course description: please rephrase 1st statement to be a complete sentence. Incomplete sentences will be edited during catalog production process.

KNES 29B - Nick Mattis

I		Recommended	course description: please rephrase 1st statement to be a complete sentence. Incomplete sentences will be edited during catalog production process.

KNES 31A - Mark Landefeld

I		Required	course justification: remove sentence: " This course differs from other courses taught at De Anza College because it is a beginning badminton course." because it is not needed as an element of the course justification.
V	B	Required	Begin with a Bloom's Taxonomy verb.
IX	A.1.	Required	Please update Fit & Well textbook edition & publication year (13th ed., 2019).
I		Recommended	course descriptiocourse description: please rephrase 1st statement to be a complete sentence. Incomplete sentences will be edited during catalog production process.

KNES 31B - Mark Landefeld

I		Required	course justification: remove phrase: "differs from other courses at De Anza College as it" from last sentence as it is not needed.
VIII	D	Required	Add criteria for assignment evaluation
IX	A.1	Required	Please update Fit & Well textbook edition & publication year (13th ed., 2019).

I		Recommended	course description: please rephrase 1st statement to be a complete sentence. Incomplete sentences will be edited during catalog production process.

KNES 31C - Mark Landefeld

I		Required	course justification: rephrase last two sentences to be more concise and focus on what course offers to students. Ex: "This course offers advanced level badminton skills, strategies, techniques, and competition that help students gain power while developing a competitive edge."
VI	C.1	Gram/Spell/Punc Error	Check spelling for "training"
IX	A.1	Required	Please update Fit & Well textbook edition & publication year (13th ed., 2019).
I		Recommended	course description: please rephrase 1st statement to be a complete sentence. Incomplete sentences will be edited during catalog production process.

KNES 31J,JX - Cheryl Owiesny

V	B	Required	Begin with a Bloom's Taxonomy verb.
V	C	Required	Begin with a Bloom's Taxonomy verb.
V	D	Required	Begin with a Bloom's Taxonomy verb.
V	E	Required	Begin with a Bloom's Taxonomy verb.
VI		Required	Add subtopics for an oral and collaborative exercises.
VIII		Required	Add subtopics with criteria for evaluating the assignments added for the oral and collaborative exercises from Topic VI.
IX	A.1	Required	Please update Fit and Well textbook to 13th ed., 2019.

V	A	Question	Topic V.A is identical in 31J and 31K, is this intentional or should they be different? What is the rationale for the duplication? Objective A is global and historical overview of the sport of pickleball. This doesn't change despite the level of the skills being taught changing in each class , and so it is purposefully repeated as it is a GE requirement.

KNES 31K,KX - Cheryl Owiesny

I		Required	Course justification is identical to the beginning course. Change to indicate intermediate level.
VI		Required	Add subtopics for an oral and collaborative exercises.
VIII		Required	Add subtopics with criteria for evaluating the assignments added for the oral and collaborative exercises from Topic VI.
IX	A.1	Required	Please update Fit & Well textbook to 13th ed., 2019.
V	A	Question	Topic V.A is identical in 31J and 31K, is this intentional or should they be different? What is the rationale for the duplication? Objective A is global and historical overview of the sport of pickleball. This doesn't change despite the level of the skills being taught changing in each class , and so it is purposefully repeated as it is a GE requirement.

MATH 31H - Zack Judson

IX	A.2	Required	Please update edition & publication year for Connally's "Functions Modeling Change" (6th ed., 2019), Wiley.
I		Recommended	course description: please rephrase 1st statement to be a complete sentence. Incomplete sentences will be edited during catalog production process.

MATH 32H - Zack Judson

Approved 6/16/20 as presented.

IX	A.2	Required	Please delete Sobecki from the list of current authors for Analytic Trigonometry ..., 11th. ed., 2012, Wiley.
I		Recommended	course description: please rephrase 1st statement to be a complete sentence

MATH 46 xl EDUC 46 - James Mailhot

I		Required	Course Justification: rewrite last sentence to identify what is unique about this one course. The current statement is too broad.
V	D	Required	Please break down this objective further for brevity and clarity. Limit objective to starting with one Blooms sentence and the rest to sub-ojectives.
VIII	B	Required	Split subtopic B into its own individual methods or conslidate B into one without subtopics
I		Recommended	course description: please rephrase 1st statement to be a complete sentence. Incomplete sentences will be edited during catalog production process.

EDUC 46 xl MATH 46 - James Mailhot

I		Required	Course Justification: rewrite last sentence to identify what is unique about this one course. The current statement is too broad.
V	D	Required	Please break down this objective further for brevity and clarity. Limit objective to starting with one Blooms sentence and the rest to sub-ojectives.
VIII	B	Required	Split subtopic B into its own individual methods or conslidate B into one without subtopics
I		Recommended	course description: please rephrase 1st statement to be a complete sentence. Incomplete sentences will be edited during catalog production process.

MUSI 17 - Ronald Dunn

VIII	B	Required	Please include more objective criteria such as a rubric.

MUSI 25 - Ronald Dunn

I		Required	Course Justification: needs statement about UC/CSU transferability or major preparation requirement
VIII		Required	Edit or add a sub-topic indicating the final exam/project/paper.
I		Recommended	course description: please rephrase 1st statement to be a complete sentence. Incomplete sentences will be edited during catalog production process.

MUSI 45 - Ronald Dunn

None			

P E 39MX - Mark Johnson

I		Required	Remove last sentence of course justification. Not related to content.
V	F.3	Recommended	Consider including Megan Rapinoe, Hope Solo, etc.

P E 40X - Danielle Von Matt

III		Required	Other items besides cleats may be required, including helmets.
V	V.A.17	Recommended	Consider adding Katie Sowers name here instead of just woman. Please change "women" to "woman"

P E 41X - Danielle Von Matt

V	B	Recommended	Instead of "Create" consider Improve or Develop

P E 46X - Nick Mattis

VI		Required	Add an assignment that incorporates peer feedback (mentioned in V.E.2).

P E 47WX - Danielle Von Matt

VI	C	Required	Clarify the intent clearly and specifically address what the oral communication/skills are being used for.
VIII		Required	Add criteria for evaluating the assignment from Topic VI.C.

DE ANZA COLLEGE
CURRICULUM COMMITTEE MINUTES

Tuesday, June 16, 2020
2:30pm - 4:00pm
Location: Zoom

PRESENT:

Mike Appio *(AT)*
Valerie Greene *(BH)*
Julie Hughes *(CA)*
Scott Osborne *(CB)*
Sridevi Lakshmanan *(DS)*
Nancy Olsen *(IC)*
Brandon Gainer *(LA)*
Lena Chang *(LR)*
Danielle Altman *(PE)*
Chris Deming *(PS)*

Shannon Hassett *(SS)*
Natasha Joplin *(ST & FA Rep)*
Daniel Smith *(Division Dean Rep.)*
Renee Augenstein
　(Articulation Officer)
Anita Kandula
　(Administrative Co-chair, tie vote)
Erik Woodbury
　(Faculty Co-Chair, tie-vote)
Mae Lee
　(Faculty Vice Co-Chair, nv)

Zack Judson
　(Content Review Liaison, nv)
Mary Clark-Tillman
　(Curriculum Coordinator, nv)
Mi Chang
　(Curr. Secretary, nv)
Lucy Doan
　(Curr. Secretary, nv)
Mehran Karimi
　(Curr. Secretary, nv)

ABSENT:

Amy Kim *(DASB)*

GUESTS:

Alma Garcia

****

1. **Approval of today's agenda.**
   Today's agenda was **APPROVED** – (unanimous consent) – as presented.

2. **APPROVAL OF MINUTES:**
   a. June 9, 2020 Minutes – **APPROVED** – (M/S/C— Greene/Olsen) – as presented.

3. **CONSENT CALENDAR:**

4. **ACTION CALENDAR:**
   a. Action with additional review:
   *If a course is passed by the Curriculum Committee, it is "**conditionally approved**" pending Curriculum Committee required and/or recommended changes and final submission of the course and all required forms to the curriculum office. Initiators have **ONE WEEK** from the date of the conditional approval to submit the final version.

   FINAL VERSION IS DUE ON JUNE 23, 2020

a.	**None**

   b. Action with no additional review:

a.	**APPROVED, effective Fall 2021: BIOL 11** Initiator: Simon Kang'a Title: Human Biology Unit(s): 5 Hour(s): lec=4, lab=3 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, DA GE ESGC, CSUGE & IGETC Online **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
b.	**APPROVED, effective Fall 2021: E S 61L** Initiator: Jeff Staudinger Title: Environmental Resource Management and Pollution Prevention Laboratory Unit(s): 1 Hour(s): lab=3 Technical Cleanup Course in existing Certificate/Degree CSU Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
c.	**APPROVED, effective Fall 2021: ELIT 47A** Initiator: Becky Roberts Title: World Literature: Antiquity to the 1500s Unit(s): 4 Hour(s): lec=4 5-Year Review Course in existing Certificate/Degree CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
d.	**APPROVED, effective Fall 2021: ICS 4** Initiator: Mae Lee Title: Race, Ethnicity and Inequality Unit(s): 4 Hour(s): lec=4 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable

	De Anza GE, CSUGE & IGETC Online & Hybrid **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
e.	**APPROVED, effective Fall 2021: ICS 16A** Initiator: Jessica Hamilton Title: History of Africa to 1800 Unit(s): 4 Hour(s): lec=4 Cross-List: HIST 16A 5-Year Review & C-ID Compliance Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC Online **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
f.	**APPROVED, effective Fall 2021: HIST 16A** Initiator: Jessica Hamilton Title: History of Africa to 1800 Unit(s): 4 Hour(s): lec=4 Cross-List: ICS 16A 5-Year Review & C-ID Compliance Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC Online **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
g.	**APPROVED, effective Fall 2021: ICS 16B** Initiator: Jessica Hamilton Title: History of Africa to 1800 Unit(s): 4 Hour(s): lec=4 Cross-List: HIST 16B 5-Year Review & C-ID Compliance Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC Online

	Approved Curriculum Consensus Vote Items: See Appendix A for required and/or recommended elements.
h.	**APPROVED, effective Fall 2021: HIST 16B** Initiator: Jessica Hamilton Title: History of Africa to 1800 Unit(s): 4 Hour(s): lec=4 Cross-List: ICS 16B 5-Year Review & C-ID Compliance Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC Online **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
i.	**APPROVED, effective Fall 2021: INTL 5** Initiator: Veronica Neal Title: Contemporary Global Issues Unit(s): 4 Hour(s): lec=4 5-Year Review Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, DA GE ESGC, CSUGE & IGETC Online & Hybrid **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
j.	**APPROVED, effective Fall 2021: MATH 1A** Initiator: Zack Judson Title: Calculus Unit(s): 5 Hour(s): lec=5 5-Year Review & C-ID Compliance Course in existing Certificate/Degree CSU Transferable & UC Transferable CSUGE & IGETC **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
k.	**APPROVED, effective Fall 2021: MATH 1AH** Initiator: Zack Judson Title: Calculus - HONORS Unit(s): 5 Hour(s): lec=5

	5-Year Review & C-ID Compliance Course in existing Certificate/Degree CSU Transferable & UC Transferable CSUGE & IGETC **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
l.	**APPROVED, effective Fall 2021:** MATH 1B Initiator: Zack Judson Title: Calculus Unit(s): 5 Hour(s): lec=5 5-Year Review & C-ID Compliance Course in existing Certificate/Degree CSU Transferable & UC Transferable CSUGE & IGETC **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
m.	**APPROVED, effective Fall 2021:** MATH 1BH Initiator: Zack Judson Title: Calculus - HONORS Unit(s): 5 Hour(s): lec=5 5-Year Review & C-ID Compliance Course in existing Certificate/Degree CSU Transferable & UC Transferable CSUGE & IGETC **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
n.	**APPROVED, effective Fall 2021:** MATH 1C Initiator: Zack Judson Title: Calculus Unit(s): 5 Hour(s): lec=5 5-Year Review & C-ID Compliance Course in existing Certificate/Degree CSU Transferable & UC Transferable CSUGE & IGETC **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
o.	**APPROVED, effective Fall 2021:** MATH 1CH Initiator: Zack Judson Title: Calculus - HONORS

	Unit(s): 5 Hour(s): lec=5 5-Year Review & C-ID Compliance Course in existing Certificate/Degree CSU Transferable & UC Transferable CSUGE & IGETC **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
p.	**APPROVED, effective Fall 2021: MATH 1D** Initiator: Hassan Bourgoub Title: Calculus Unit(s): 5 Hour(s): lec=5 5-Year Review & C-ID Compliance Course in existing Certificate/Degree CSU Transferable & UC Transferable CSUGE & IGETC **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
q.	**APPROVED, effective Fall 2021: MATH 1DH** Initiator: Hassan Bourgoub Title: Calculus - HONORS Unit(s): 5 Hour(s): lec=5 5-Year Review & C-ID Compliance Course in existing Certificate/Degree CSU Transferable & UC Transferable CSUGE & IGETC **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
r.	**APPROVED, effective Fall 2021: MATH 12** Initiator: Hassan Bourgoub Title: Introductory Calculus for Business and Social Science Unit(s): 5 Hour(s): lec=5 5-Year Review & C-ID Compliance Course in existing Certificate/Degree CSU Transferable & UC Transferable CSUGE & IGETC **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
s.	**APPROVED, effective Fall 2021: MATH 22** Initiator: Lorraine Moen

	Title: Discrete Mathematics Unit(s): 5 Hour(s): lec=5 5-Year Review & C-ID Compliance Course in existing Certificate/Degree CSU Transferable & UC Transferable CSUGE & IGETC **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
t.	**APPROVED, effective Fall 2021: MATH 22H** Quarter 1st offered: Fall 2021 Initiator: Lorraine Moen Title: Discrete Mathematics - HONORS Unit(s): 5 Hour(s): lec=5 New Course & C-ID Compliance Course in existing Certificate/Degree CSU Transferable & UC Transferable CSUGE & IGETC **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
u.	**APPROVED, effective Fall 2021: MATH 309** Quarter 1st offered: Fall 2021 Initiator: Vinh Nguyen Title: Intermediate Algebra for Statistics Unit(s): 0 Hour(s): lec=5 Repeat: unlimited New Course Course in new Certificate/Degree **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
v.	**APPROVED, effective Fall 2021: MATH 314** Quarter 1st offered: Fall 2021 Initiator: Vinh Nguyen Title: College Math Preparation Level 3: Intermediate Algebra Unit(s): 0 Hour(s): lec=5 Repeat: unlimited New Course Course in new Certificate/Degree **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.

w.	**APPROVED, effective Fall 2021: MATH 330** Quarter 1st offered: Fall 2021 Initiator: Vinh Nguyen Title: Intermediate Algebra for Precalculus Unit(s): 0 Hour(s): lec=5 Repeat: unlimited New Course Course in new Certificate/Degree **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
x.	**APPROVED, effective Fall 2021: MATH 410** Quarter 1st offered: Fall 2021 Initiator: Fatemeh Yarahmadi Title: College Math Preparation Level 1: Pre-Algebra Unit(s): 0 Hour(s): lec=5 Repeat: unlimited New Course Course in new Certificate/Degree **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
y.	**APPROVED, effective Fall 2021: MATH 410X** Quarter 1st offered: Fall 2021 Initiator: Fatemeh Yarahmadi Title: Support for Statistics Unit(s): 0 Hour(s): lec=2.5 Repeat: unlimited New Course Course in new Certificate/Degree **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
z.	**APPROVED, effective Fall 2021: MATH 412** Quarter 1st offered: Fall 2021 Initiator: Vinh Nguyen Title: College Math Preparation Level 2: Beginning Algebra Unit(s): 0 Hour(s): lec=5 Repeat: unlimited New Course Course in new Certificate/Degree **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.

aa.	**APPROVED, effective Fall 2021:** MATH 431 Quarter 1st offered: Fall 2021 Initiator: Fatemeh Yarahmadi Title: Algebra Support for Precalculus I Unit(s): 0 Hour(s): lec=2.5 Repeat: unlimited New Course Course in new Certificate/Degree **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
bb.	**APPROVED, effective Fall 2021:** MATH 431A Quarter 1st offered: Fall 2021 Initiator: Fatemeh Yarahmadi Title: Algebra Support for Precalculus I (Part 1) Unit(s): 0 Hour(s): lec=2.5 Repeat: unlimited New Course Course in new Certificate/Degree **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
cc.	**APPROVED, effective Fall 2021:** MATH 431B Quarter 1st offered: Fall 2021 Initiator: Fatemeh Yarahmadi Title: Algebra Support for Precalculus I (Part 2) Unit(s): 0 Hour(s): lec=2.5 Repeat: unlimited New Course Course in new Certificate/Degree **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
dd.	**APPROVED, effective Fall 2021:** MATH 432 Quarter 1st offered: Fall 2021 Initiator: Fatemeh Yarahmadi Title: Algebra Support for Precalculus II Unit(s): 0 Hour(s): lec=2.5 Repeat: unlimited New Course Course in new Certificate/Degree **Approved Curriculum Consensus Vote Items:**

	See Appendix A for required and/or recommended elements.
ee.	**APPROVED, effective Fall 2021: MUSI 21** Initiator: Ilan Glasman Title: Vintage Singers Unit(s): 2 Hour(s): lec=1, lab=3 Repeat: 6x 5-Year Review Course in existing Certificate/Degree CSU Transferable & UC Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
ff.	**APPROVED, effective Fall 2021: MUSI 22** Initiator: Ilan Glasman Title: Early Music Study and Performance Unit(s): 2 Hour(s): lec=1, lab=3 Repeat: 6x 5-Year Review Course in existing Certificate/Degree CSU Transferable & UC Transferable **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
gg.	**APPROVED, effective Fall 2021: P E 44MX, MY, M** Initiator: Jason Damjanovic Title: Intercollegiate Men's Basketball Unit(s): 1.5-3 Hour(s): lab=4.5-9 Repeat: 6x 5-Year Review Course in De Anza GE CSU Transferable & UC Transferable De Anza GE & CSUGE **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
hh.	**APPROVED, effective Fall 2021: PARA 72** Quarter 1st offered: Fall 2021 Initiator: Yvonne Mills Title: Trademarks Law Unit(s): 4 Hour(s): lec=4 New Course Course in existing Certificate/Degree CSU Transferable

	Hybrid **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
ii.	**APPROVED, effective Fall 2021: PHTG 301** Quarter 1st offered: Fall 2021 Initiator: Hiroyo Kaneko Title: Basic Photography Unit(s): 0 Hour(s): lec=2, 3 Repeat: unlimited New Course Course in new Certificate/Degree **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
jj.	**APPROVED, effective Fall 2021: PHTG 303** Quarter 1st offered: Fall 2021 Initiator: Tressa Pack Title: Advanced Photography Unit(s): 0 Hour(s): lec=2, 3 Repeat: unlimited New Course Course in new Certificate/Degree **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
kk.	**APPROVED, effective Fall 2021: PHTG 304** Quarter 1st offered: Fall 2021 Initiator: Tressa Pack Title: Introduction to Digital Photography Unit(s): 0 Hour(s): lec=2, 3 Repeat: unlimited New Course Course in new Certificate/Degree Online & Hybrid **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
ll.	**APPROVED, effective Fall 2021: PHTG 305** Quarter 1st offered: Fall 2021 Initiator: Lisa Teng Title: Intermediate Digital Photography Unit(s): 0 Hour(s): lec=2, 3 Repeat: unlimited

	New Course Course in new Certificate/Degree **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
mm.	**APPROVED, effective Fall 2021: PHTG 357A** Quarter 1st offered: Fall 2021 Initiator: Tressa Pack Title: Commercial Lighting I Unit(s): 0 Hour(s): lec=2, 3 Repeat: unlimited New Course Course in new Certificate/Degree Online & Hybrid **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
nn.	**APPROVED, effective Fall 2021: PHTG 357B** Quarter 1st offered: Fall 2021 Initiator: Tressa Pack Title: Commercial Lighting II Unit(s): 0 Hour(s): lec=2, 3 Repeat: unlimited New Course Course in new Certificate/Degree Online & Hybrid **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
oo.	**APPROVED, effective Fall 2021: PHTG 358A** Quarter 1st offered: Fall 2021 Initiator: Tressa Pack Title: Photographic Photoshop I Unit(s): 0 Hour(s): lec=2, 3 Repeat: unlimited New Course Course in new Certificate/Degree **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
pp.	**APPROVED, effective Fall 2021: PHTG 358B** Quarter 1st offered: Fall 2021 Initiator: Tressa Pack

	Title: Photographic Photoshop II Unit(s): 0 Hour(s): lec=2, 3 Repeat: unlimited New Course Course in new Certificate/Degree **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
qq.	**APPROVED, effective Fall 2021: PSYC 2** Initiator: Susan Thomas Title: Research Methods in Psychology Unit(s): 6 Hour(s): lec=5, lab=3 5-Year Review & C-ID Compliance Course in existing Certificate/Degree Course in De Anza GE CSU Transferable & UC Transferable De Anza GE, CSUGE & IGETC Online **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
rr.	**APPROVED, effective Fall 2021: REST 50** Initiator: Mark Sherby Title: Real Estate Principles Unit(s): 4 Hour(s): lec=4 Technical Cleanup Hybrid **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
ss.	**APPROVED, effective Fall 2021: REST 51** Initiator: Mark Sherby Title: Real Estate Practices Unit(s): 4 Hour(s): lec=4 Technical Cleanup Hybrid **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
tt.	**APPROVED, effective Fall 2021: REST 52A** Initiator: Mark Sherby Title: Legal Aspects of Real Estate Unit(s): 4 Hour(s): lec=4

	Technical Cleanup Hybrid **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
uu.	**APPROVED, effective Fall 2021: REST 53** Initiator: Mark Sherby Title: Real Estate Finance Unit(s): 4 Hour(s): lec=4 Technical Cleanup Hybrid **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
vv.	**APPROVED, effective Fall 2021: REST 55** Quarter 1st offered: Fall 2021 Initiator: Mark Sherby Title: Real Estate Property Management Unit(s): 4 Hour(s): lec=4 New Course Course in existing Certificate/Degree CSU Transferable Online & Hybrid **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
ww.	**APPROVED, effective Fall 2021: REST 61** Initiator: Mark Sherby Title: Real Estate Investments Unit(s): 4 Hour(s): lec=4 Technical Cleanup **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
xx.	**APPROVED, effective Fall 2021: REST 350** Quarter 1st offered: Fall 2021 Initiator: Mark Sherby Title: Real Estate Principles Unit(s): 0 Hour(s): lec=4 Repeat: unlimited New Course Course in new Certificate/Degree

	Online & Hybrid **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
yy.	**APPROVED, effective Fall 2021: REST 351** Quarter 1st offered: Fall 2021 Initiator: Mark Sherby Title: Real Estate Practices Unit(s): 0 Hour(s): lec=4 Repeat: unlimited New Course Course in new Certificate/Degree Online & Hybrid **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
zz.	**APPROVED, effective Fall 2021: REST 352A** Quarter 1st offered: Fall 2021 Initiator: Mark Sherby Title: Legal Aspects of Real Estate Unit(s): 0 Hour(s): lec=4 Repeat: unlimited New Course Course in new Certificate/Degree Online & Hybrid **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
aaa.	**APPROVED, effective Fall 2021: REST 353** Quarter 1st offered: Fall 2021 Initiator: Mark Sherby Title: Real Estate Finance Unit(s): 0 Hour(s): lec=4 Repeat: unlimited New Course Course in new Certificate/Degree Online & Hybrid **Approved Curriculum Consensus Vote Items:** See Appendix A for required and/or recommended elements.
bbb.	**APPROVED, effective Fall 2021: REST 355** Quarter 1st offered: Fall 2021 Initiator: Mark Sherby Title: Real Estate Property Management

	Unit(s): 0 Hour(s): lec=4 Repeat: unlimited New Course Course in new Certificate/Degree Online & Hybrid **<u>Approved Curriculum Consensus Vote Items:</u>** See Appendix A for required and/or recommended elements.
CCC.	**APPROVED, effective Fall 2021: REST 361** Quarter 1st offered: Fall 2021 Initiator: Mark Sherby Title: Real Estate Investments Unit(s): 0 Hour(s): lec=4 Repeat: unlimited New Course Course in new Certificate/Degree Online & Hybrid **<u>Approved Curriculum Consensus Vote Items:</u>** See Appendix A for required and/or recommended elements.

5. **<u>OTHER BUSINESS</u>**:

   a. Institutional Research Questions Continued – Anita presented the feedback from the previous meeting. Mae requested additional information be added that in the upcoming year, that the committee will be adding through presentations of equity for things that the committee can approve on. Erik seconded this idea. Anita stated she would send the questionnaire out to members for final feedback so that she can submit it to Institutional Research.

   b. Curriculum Committee Representatives for 2020-21 – Mae requested that any members not continuing on for the 2020-21 academic year to please inform the Curriculum Office at curriculum@fhda.edu.

   c. Zoom Meetings Continued in 2020-21 – Mae informed the committee that we will continue with zoom meetings for at least fall 2020 and longer or until we are allowed to return to campus.

   d. Groups for 2020-21 – Mary Clark-Tillman had sent out a survey for the committee. The results of which will be shared in fall. If you have not completed it, please do so. The survey included two questions about the groups and based on the responses to these, the committee will be adjusting accordingly in the upcoming year.

   e. eLumen Update:
      - Lucy presented the following: Our curriculum staffs have weekly (Wednesday) training meeting with eLumen (Yvonne and Matt). We are still creating on the workflows for curriculum office and faculties. Also, we are about to transfer courses data in eLumen. We are still at beginning phrase and have nowhere near to finish eLumen

processes.

- Mehran presented the following: eLumen is our new Curriculum Management System which we are transitioning to. We are currently at the beginning stages of this implementation. Transferring data, building basic workflow and etc. CC will be informed and updated once we are on the final stages of the process and proper training and training tools will be provided.

f. Reflections on the 2019-20 year:
- Mae shared some of the accomplishments of the committee in 2019-20: approval of noncredit CTE and other noncredit courses; implementation of the new review process in winter and spring 2020; and review of all courses submitted for effective fall 2021. She also gave props to the office for their ability to provide data, documents and mediating any issues. Also, for their micro and macro vision and always knowing the rules and regulations for curriculum.
- Erik added that the transition to the new review process had some bumps but were worked and applauded the committee for completing all courses for effective fall 2021. He also thanked Zack, Renee and Cynthia Kaufman for doing work behind the scenes.
- Brandon expressed his thanks for patience and understanding in regard to the online/hybrid form.
- Mary stated her thanks to the committee for their support, guidance and advice for and to the office. She thanked the committee for being on the committee.
- Mehran, Lucy and Daniel thanked the committee for being so welcoming as this was all their first year on the committee.

g. Farewells to Lena Chang and Valerie Greene – The committee thanked both Lena and Valerie for their service to the committee. They will be missed and wish them all the best in their future endeavors.

Appendix A

BIOL 11 - Simon Kang

I		Recommended	Course description: please use full sentences. Incomplete sentences will be edited during catalog production process.

ELIT 47A - Becky Roberts

I		Required	Course Justification: Revise the last 3 sentences to be one concise statement about what is unique about this course.
IX	A.3	Required	Please check publication year for The Bedford Anthology of World Literature, Compact ed., Vol. 1. The latest publication year may still be the 2009.

E S 61L - Jeff Staudinger

I		Recommended	Course description: please use full sentences. Incomplete sentences will be edited during catalog production process.

ICS 4 - Mae Lee

VI/VIII		Required	Please indicate a required writing component.
VIII		Required	Sort topics, D is crossed out but the next letter is E
IX	A.3.	Required	Include edition for Grushy's "The Inequality Reader ..." (2nd ed.)
IX	A.4.	Required	Include edition for Healey's "Diversity and Society" (6th ed.)
I		Recommended	SLO#1: rephrase to not use "relations" twice
I		Recommended	Course description: please use full sentences. Incomplete sentences will be edited during catalog production process.

ICS 16A xl HIST 16A - Jessica Hamilton

SLO		Gram/Spell/Punc Error	SLO #1: The use of the word "Assessment" seems incomplete.
VI and/or VIII		Required	Please add group collaboration and oral communication activities/assignments.
VI	B	Required	Will this assignment be evaluated through the essay questions on the quizzes, or is there separate criteria. If separate criteria, please list this in section VIII
VIII	C	Gram/Spell/Punc	Synthesis should be synthesize

		Error	
VIII	B	Required	Please add criteria for assignment evaluation
VIII		Required	Add criteria for notebook assignment. The criteria is already in the assignment in VI D
IX	A.1.	Required	Update edition, publication year, and publisher for Shillington's "History of Africa" (4th edition, 2018, MacMillan).
IX	A.2.	Required	Add subtitle to Van Sertima's text: They Came Before Columbus: the African Presence in Ancient America.
I		Recommended	Course description: please use full sentences. Incomplete sentences will be edited during catalog production process.
SLO		Recommended	All SLOs: Use verb-first language

HIST 16A xl ICS 16A - Jessica Hamilton

SLO		Gram/Spell/Punc Error	SLO #1: The use of the word "Assessment" seems incomplete.
VI and/or VIII		Required	Please add group collaboration and oral communication activities/assignments.
VI	B	Required	Will this assignment be evaluated through the essay questions on the quizzes, or is there separate criteria. If separate criteria, please list this in section VIII
VIII	C	Gram/Spell/Punc Error	Synthesis should be synthesize
VIII	B	Required	Please add criteria for assignment evaluation
VIII		Required	Add criteria for notebook assignment. The criteria is already in the assignment in VI D
IX	A.1.	Required	Update edition, publication year, and publisher for Shillington's "History of Africa" (4th edition, 2018, MacMillan).
IX	A.2.	Required	Add subtitle to Van Sertima's text: They Came Before Columbus: the African Presence in Ancient America.
I		Recommended	Course description: please use full sentences. Incomplete sentences will be edited during catalog production process.
SLO		Recommended	All SLOs: Use verb-first language

ICS 16B xl HIST 16B - Jessica Hamilton

VI	D	Required	Please remove this as it is the criteria for assignment B and is listed as the criteria in VIII C

VI and/or VIII		Required	Please add group collaboration and oral communication activities/assignments.
VIII	A	Required	Please add criteria for this assignment.
IX	A.5.	Gram/Spell/Punc Error	Delete the 's' in Makings and use a colon after Africa so the title of Mackinnon's text is: The Making of South Africa: Culture and Politics.
SLO		Recommended	All SLOs: Use verb-first language
I		Recommended	Course description: please use full sentences. Incomplete sentences will be edited during catalog production process.

HIST 16B xl ICS 16B - Jessica Hamilton

VI	D	Required	Please remove this as it is the criteria for assignment B and is listed as the criteria in VIII C
VI and/or VIII		Required	Please add group collaboration and oral communication activities/assignments.
VIII	A	Required	Please add criteria for this assignment.
IX	A.5.	Gram/Spell/Punc Error	Delete the 's' in Makings and use a colon after Africa so the title of Mackinnon's text is: The Making of South Africa: Culture and Politics.
SLO		Recommended	All SLOs: Use verb-first language
I		Recommended	Course description: please use full sentences. Incomplete sentences will be edited during catalog production process.

INTL 5 - Veronica Neal

V	E	Required	Begin with a Bloom's Taxonomy verb. Analyze critically
VIII		Required	Edit or add a sub-topic indicating the final exam/project/paper.
VIII	B	Required	This does not correspond to any assignment in VI. Please remove this or add the corresponding assignment to section VI. Also this does not have criteria for the assignment evaluation
IX	A.3.	Required	Update publisher for Kelleher & Klein's Global Perspectives, 4th ed., 2011 (Pearson).
IX	A.4.	Required	Update edition and publication year for Chernotsky's Crossing Borders ... (3rd edition, 2018).
IX	B	Required	Review texts/references and update to reflect current publication/years.
SLO		Recommended	All SLOs: Use verb-first language

I		Recommended	Course description: please use full sentences. Incomplete sentences will be edited during catalog production process.

MATH 1A - Zack Judson

IX	A.1.	Required	Add two authors, Daniel Clegg & Saleem Watson, to James Stewart's Calculus text.
I		Recommended	Course description: please use full sentences. Incomplete sentences will be edited during catalog production process.

MATH 1AH - Zack Judson

IX	A.1.	Required	Add two authors, Daniel Clegg & Saleem Watson, to James Stewart's Calculus text.
I		Recommended	Course description: please use full sentences. Incomplete sentences will be edited during catalog production process.

MATH 1B - Zack Judson

IX	A.1.	Required	Add two authors, Daniel Clegg & Saleem Watson, to James Stewart's Calculus text.
I		Recommended	Course description: please use full sentences. Incomplete sentences will be edited during catalog production process.

MATH 1BH - Zack Judson

IX	A.1.	Required	Add two authors, Daniel Clegg & Saleem Watson, to James Stewart's Calculus text.
I		Recommended	Course description: please use full sentences. Incomplete sentences will be edited during catalog production process.

MATH 1C - Zack Judson

IX	A.1.	Required	Add two authors, Daniel Clegg & Saleem Watson, to James Stewart's Calculus text.
I		Recommended	Course description: please use full sentences. Incomplete sentences will be edited during catalog production process.

MATH 1CH - Zack Judson

Approved 9/29/20 as presented.

| IX | A.1. | Required | Add two authors, Daniel Clegg & Saleem Watson, to James Stewart's Calculus text. |
| I | | Recommended | Course description: please use full sentences. Incomplete sentences will be edited during catalog production process. |

MATH 1D - Hassan Bourgoub

IX	A.1.	Required	Add two authors, Daniel Clegg & Saleem Watson, to James Stewart's Calculus text.
IX	A.2.	Required	Update edition and publication year for Anton, Bivens, and Davis' "Calculus, Early Transcendentals" (11th ed., 2016).
IX	A.4.	Required	Add the two authors Gleason and McCallum to the Hughes-Hallett for the author list instead of "et.al."
I		Recommended	Course description: please use full sentences. Incomplete sentences will be edited during catalog production process.
SLO		Recommended	SLO #1: Begin with a verb.

MATH 1DH - Hassan Bourgoub

V	H	Required	Begin with a Bloom's Taxonomy verb.
IX	A.1.	Required	Add two authors, Daniel Clegg & Saleem Watson, to James Stewart's Calculus text.
IX	A.3.	Required	Update edition and publication year for Anton, Bivens, and Davis' "Calculus, Early Transcendentals" (11th ed., 2016).
IX	A.4.	Required	Add the two authors Gleason and McCallum to the Hughes-Hallett for the author list instead of "et.al."
IX	A	Required	Ensure list matches Math 1D Topic IX.A.
I		Recommended	Course description: please use full sentences. Incomplete sentences will be edited during catalog production process.
SLO		Recommended	SLO #1: Begin with a verb.

MATH 12 - Hassan Bourgoub

| VIII | | Required | Please add criteria for assignment topic VI.B3. Check section VIII D in math 1D for reference |
| IX | A.1. | Required | Please check publication date for Gerald Alan Beer's "Applied Calculus for Business and Economics" as the publication date still appears to be 1978 instead of 2015 as it is on the course outline. |

IX	A.2.	Required	Is the whole title: Applied Calculus for Business, Economics, and the Social and Life Sciences by Lawrence D. Hoffman. If so, please complete the title.
IX	A.2.	Required	If the Hoffman Applied Calculus text above is coreect, please update edition to 11th ed., and publisher to McGraw-Hill. Also, please add "et.al." to list of authors as there are a total of 4 authors.
IX	A.4.	Required	Please add Surgent to the list of authors for the Bittinger and Ellenbogen textbook.
I		Recommended	Course Description - use complete sentences. Incomplete sentences will be edited during catalog production process.

MATH 22 - Doli Bambhania

IX	A.1.	Required	Please update publish to Cengage.
I		Recommended	Course Description - use complete sentences. Incomplete sentences will be edited during catalog production process.

MATH 22H - Doli Bambhania

IX	A.1.	Required	Please update publish to Cengage.
I		Recommended	Course Description - use complete sentences. Incomplete sentences will be edited during catalog production process.

MATH 309 - Vinh Nguyen

None			

MATH 314 - Vinh Nguyen

None			

MATH 330 - Vinh Nguyen

None			

MATH 410 - Fatemeh Yarahmadi

None			

MATH 410X - Fatemeh Yarahmadi

I		Recommended	Confirm the advisory since a credit course is the advisory for this non credit course.

MATH 412 - Vinh Nguyen

None			

MATH 431 - Fatemeh Yarahmadi

I		Recommended	Confirm the advisory since a credit course is the advisory for this non credit course.

MATH 431A - Fatemeh Yarahmadi

I		Recommended	Confirm the advisory since a credit course is the advisory for this non credit course.

MATH 431B - Fatemeh Yarahmadi

I		Recommended	Confirm the advisory since a credit course is the advisory for this non credit course.

MATH 432 - Fatemeh Yarahmadi

I		Recommended	Confirm the advisory since a credit course is the advisory for this non credit course.

MUSI 21 - Ilan Glasman

V	E	Required	Begin with a Bloom's Taxonomy verb.
VII		Required	Remove mention of COVID
VIII	E	Required	Remove mention of COVID
SLO		Recommended	Use verb-first language
I		Recommended	Course Description - use complete sentences. Incomplete sentences will be edited during catalog production process.
V	E.9	Recommended	Consider revision: How can an instructor measure enjoyment?

MUSI 22 - Ilan Glasman

V	E	Required	Begin with a Bloom's Taxonomy verb.
VII		Required	Remove mention of COVID

Approved 9/29/20 as presented.

VIII	E	Required	Remove mention of COVID
VIII	D	Required	Please explicitly say this is the course final
SLO		Recommended	Use verb-first language
I		Recommended	Course Description - use complete sentences. Incomplete sentences will be edited during catalog production process.
V	E.9	Recommended	Consider revision: How can an instructor measure enjoyment?

P E 44MX, MY, M - Jason Damjanovic

VI		Required	Reformat to proper outline format.
VIII		Required	Edit or add a sub-topic indicating the final exam/project/paper.

PARA 72 - Yvonne Mills

I		Required	Course Justification: edit to include only the three elements of the course justification. This includes: 1. transfer information; 2. what certificate or degree the course belongs; 3. a brief sentence stating the uniqueness/student need of the course.
V	H	Required	Begin with a Bloom's Taxonomy verb.
V	I	Required	Begin with a Bloom's Taxonomy verb.

PHTG 301 - Hiroyo Kaneko

IX	A.2	Required	Please update the edition and publication year for London/Stone's A Short Course in Photography: Film & Darkroom (10th ed., 2018), Pearson.

PHTG 303 - Tressa Pack

None			

PHTG 304 - Tressa Pack

IX	A.2	Required	Update edition and publication year for London/Stone's A Short in Digital Photography (4th ed., 2018).

PHTG 305 - Lisa Teng

IX	A.1	Required	Please add subtitle for the Faris-Belt text: The Elements of Photography: Understanding and Creating Sophisticated Images.

PHTG 357A - Tressa Pack

IX	A.1	Required	Please add subtitle to Hunter, Biver, Fuqua text - Light: Science and Magic: an Introduction to Photographic Lighting.
IX	A.1	Gram/Spell/Punc Error	Insert a colon after "Light" as in Light: Science and Magic: an Introduction to Photographic Lighting.

PHTG 357B - Tressa Pack

IX	A.2.	Gram/Spell/Punc Error	Insert a colon after "Studio Photography" as in Studio Photograpy: Essential Skills.
IX	A.1.	Required	Please add subtitle to Hunter, Biver, Fuqua text - Light: Science and Magic: an Introduction to Photographic Lighting.
IX	A.1.	Gram/Spell/Punc Error	Insert a colon after "Light" as in Light: Science and Magic: an Introduction to Photographic Lighting.

PHTG 358A - Tressa Pack

None			

PHTG 358B - Tressa Pack

None			

PSYC 2 - Susan Grace Thomas

I		Required	Course Justification - indicate only one program/degree (either AA or ATD)
V	B	Required	Begin with a Bloom's Taxonomy verb.
V and/or VI		Required	Include specific examples that clearly address diverse perspectives and contributions in the discipline. V.A.1 needs elaboration.
V and/or VI		Required	Include specific examples that clearly provide global and historical context. The current statements are too general.
VIII	B	Required	Add criteria for point assignment. Are you using a rubric?
VIII	C	Required	Add criteria for point assignment. Are you using

			a rubric?
VIII	E	Required	Add criteria for point assignment. Are you using a rubric?
VIII	F	Required	Add criteria for point assignment. Are you using a rubric?
IX	A.1.	Required	Please update the link to match the 4th edition of Jhangiani's "Research Methods in Psychology". Please check for the latest publisher.
I		Recommended	Course Description - use complete sentences. Incomplete sentences will be edited during catalog production process.

REST 50 - Mark Sherby

			"Course Justification: edit to include only the three elements of the course justification. This includes: 1. transfer information; 2. what certificate or degree the course belongs; 3. a brief sentence stating the uniqueness/student need of the course."
I		Required	

REST 350 - Mark Sherby

			"Course Justification: edit to include only the three elements of the course justification. This includes: 1. transfer information; 2. what certificate or degree the course belongs; 3. a brief sentence stating the uniqueness/student need of the course."
I		Required	

REST 51 - Mark Sherby

None			

REST 351 - Mark Sherby

None			

REST 52A - Mark Sherby

Approved 9/29/20 as presented.

I		Required	"Course Justification: edit to include only the three elements of the course justification. This includes: 1. transfer information; 2. what certificate or degree the course belongs; 3. a brief sentence stating the uniqueness/student need of the course."

REST 352A - Mark Sherby

I		Required	"Course Justification: edit to include only the three elements of the course justification. This includes: 1. transfer information; 2. what certificate or degree the course belongs; 3. a brief sentence stating the uniqueness/student need of the course."

REST 53 - Mark Sherby

I		Required	"Course Justification: edit to include only the three elements of the course justification. This includes: 1. transfer information; 2. what certificate or degree the course belongs; 3. a brief sentence stating the uniqueness/student need of the course."

REST 353 - Mark Sherby

I		Required	"Course Justification: edit to include only the three elements of the course justification. This includes: 1. transfer information; 2. what certificate or degree the course belongs; 3. a brief sentence stating the uniqueness/student need of the course."

REST 55 - Mark Sherby

I		Required	"Course Justification: edit to include only the three elements of the course justification. This includes: 1. transfer information; 2. what certificate or degree the course belongs; 3. a brief sentence stating the uniqueness/student need of the course."
VIII	B	Required	Please add criteria for assignment evaluation

Approved 9/29/20 as presented.

IX		A.2.	Required	For Kathryn Haupt and Inger Faraz text, add "et. al." since there are 3 additional authors.
IX		A.1.	Gram/Spell/Punc Error	Capitalize "K" as in Kyle, Robert; and correct "Spokek" to Spodek, Marie.

REST 355 - Mark Sherby

I			Required	"Course Justification: edit to include only the three elements of the course justification. This includes: 1. transfer information; 2. what certificate or degree the course belongs; 3. a brief sentence stating the uniqueness/student need of the course."
III			Required	this seciton is missing, please duplicate from REST 55.
IV			Required	this seciton is missing, please duplicate from REST 55.
VIII	B		Required	Please add criteria for assignment evaluation
IX		A.2.	Required	For Kathryn Haupt and Inger Faraz text, add "et. al." since there are 3 additional authors.
IX		A.1.	Gram/Spell/Punc Error	Capitalize "K" as in Kyle, Robert; and correct "Spokek" to Spodek, Marie.

REST 61 - Mark Sherby

I			Required	"Course Justification: edit to include only the three elements of the course justification. This includes: 1. transfer information; 2. what certificate or degree the course belongs; 3. a brief sentence stating the uniqueness/student need of the course."
I			Recommendation	Course Description - use complete sentences. Incomplete sentences will be edited during catalog production process.

REST 361 - Mark Sherby

I			Required	"Course Justification: edit to include only the three elements of the course justification. This includes: 1. transfer information; 2. what certificate or degree the course belongs; 3. a brief sentence stating the uniqueness/student need of the course."

Approved 9/29/20 as presented.

			Course Description - use complete sentences. Incomplete sentences will be edited during
I		Recommendation	catalog production process.