

Task 3: Assessment Calendar for 2009-2010

Overview:

- a) Now that department faculty have written course SLOs and identified *possible* assessments for those SLOs, the next step is to develop a plan detailing how and when departments will complete an assessment cycle, to ensure that the work faculty do is captured and purposeful.
- b) An assessment cycle can be defined as: all SLOs for a course are assessed, the results of that assessment are reflected upon, and that reflection is *integrated* into the department plans to enhance the instruction offered to students.
- c) So this activity, Task 3: Assessment Calendar, is the first step for departments to plan an assessment cycle.

Options	Description / Details	Choose this Option to...	Notes
All SLOs Simultaneously	<ul style="list-style-type: none"> • Each instructor chooses one <i>different</i> SLO from the list of SLOs for a course to assess. <li style="text-align: center;">~ or ~ • Every instructor assesses <i>all</i> SLOs at one go. 	<ul style="list-style-type: none"> • Focus on <u>general</u> concerns about students' learning • Focus on reviewing the fit of all SLOs for the course 	
One SLO Sequentially	<ul style="list-style-type: none"> • Every instructor assesses the <i>same</i> SLO for a course at same time. • Instructors may use their own assessments. <hr style="border-top: 1px dashed black;"/> <ul style="list-style-type: none"> • Instructors continue assessing the remaining SLOs for that course in subsequent quarters, until the assessment cycle is complete. 	<ul style="list-style-type: none"> • Focus on <u>specific</u> concerns about students' learning • Focus on one problematic SLO <hr style="border-top: 1px dashed black;"/> <ul style="list-style-type: none"> • Focus on both <u>general</u> & <u>specific</u> concerns 	

Group Dialogue: Department faculty should use the following chart to plan to assess the Outcomes for a **minimum of 3-5 courses** for 2009-2010.

- Choose which courses to assess for AY 2009-2010. Ideally, first assessments would be completed by Winter 2010, so Reflection can occur during Spring 2010.
- Decide which option the department will use for each course.
- An assessment for a course is considered complete when ALL of the Outcomes for a course have been assessed.
- Decide how your department will keep track of what is assessed, when, how, and by whom (which sections). Please share the joy equally.
- Department faculty (not Deans) will need to keep track of this.

Final Step: Once your assessment plan is finalized, please send an electronic copy to the SLO Coordinator at outcomes@deanza.edu. Digital copies can be downloaded at the SLO website <http://www.deanza.edu/slo>.

Task 3: Worksheet

Calendar for Academic Year 2009-2010

Goal: to assess 3-5 courses for 2009-2010

Division _____

Department _____

Course	SLOs for that course	When each SLO assessed?	Distribution of assessment? simultaneously/ sequentially	Reflection date
				NOTE: Reflection workshops will be arranged at a later date.