

Educational Master Plan Taskforce – Meeting Notes

December 2, 2014

Attendees

Present: Veronica Avila, Susan Cheu, Brian Murphy, Mallory Newell, George Robles, Jason Bram, Mayra Cruz, Coleen Lee-Wheat, Randy Bryant, Anita Muthyala-Kandula

Overview

The group reviewed the presentation prepared by Newell on an overview of the current Educational Master Plan, an overview of current demographic and enrollment trends as well as finance trends. The review also included an overview of the process in 2005-2010 and the planning process from 2010-2014. The group reviewed the newly adopted vision and mission statements as well.

The group felt that the whole document should be framed using equity as the overarching theme.

The framework also needs to address how the Student Support Services and Programs Plan, the Equity Plan and the Basic Skills plans fit into the Master Plan.

Cruz, Newell, Cheu and Veronica Neal will draft an update to the Planning Framework to share with the taskforce by the January meeting. Spatafore, Murphy and Newell will work on the Preface - Who We Are section which is the overview of the whole document, this will also be ready for review by January. The whole taskforce will review both documents then decide on which areas they would like to lead within the Institutional Investments and Planning Processes section. They will then take this topic to a small group of area experts on campus who will provide feedback and updates. This will then be reviewed by the whole taskforce.

The group suggested that the institutional metrics be embedded within each planning section. Newell will lead the update of these metrics as well as the Institutional Decision-Making and Resource Allocation Processes section.

The group developed a timeline which will include meeting every two weeks from January 20 through April 14 from 2-4 p.m. in the Baldwin Winery conference room. The group hopes to have a draft complete by the end of April to share with governance groups in May and be approved by College Council in June. The Communications Office will edit the document over the summer and the final document will be shared with the campus community in Fall 2015.