

# DeAnza College



Joint PBT Budget Presentation

October 6, 2020



# Guiding Principles

9/2/2020

Dear Colleagues,

I would like to provide clarification and an update on the planning we are doing for the November 1 deadline for budget reduction proposals currently in progress. First, any proposed changes would only be implemented if we could not start 21-22 with a balanced budget. This will depend on actual revenue for 20-21, state funding decisions for community colleges, and possible federal emergency assistance. In addition, the previously published timeline for decisions and employee notice of layoffs would only be implemented should your November 1 plan include the possible use of a filled position.

AS AN ALTERNATIVE TO FILLED POSITIONS, YOU ARE ENCOURAGED TO IDENTIFY ONE-TIME FUNDS TO REACH YOUR TARGET.

The November 1 plan was never the same as previous budget reductions where we had to remedy a structural deficit and eliminate ongoing costs that were typically filled positions. Because **you will not be required to identify permanent reductions for a July 1, 2021 implementation**, you need only identify the source of funds to be used if revenue fell short of projections for 21-22. For example, and as an illustration only, if an area with multiple accounts were asked to identify solutions for the shortfall, the November plan might include a combination of 19-20 carry forward, capital outlay, expense transfers to grants/categoricals, salary savings from unfilled positions or unpaid leaves, enterprise funds, etc. This will allow us to “buy time” in order to continue our planning processes for more permanent changes, should they ultimately be necessary.

AS OF SEPTEMBER 1, THE REVISED REDUCTION TARGET IS \$9,000,000.

I am thrilled to report that revised projections and closing figures for 2019-2020 from Business Services instill hope for a smaller deficit. Vice Chancellor Cheu is preparing a slideshow showing the changes that have occurred over the past months. She will share this information at my office hour from 11:00-12:00 on Wednesday, September 9, and it will also be posted on my website.

I hope this update and clarification of what is being asked by November 1 assures you that we strive to protect our full and part-time employees because our people make this district the incredible organization that it is!

With sincerest thanks for your tireless dedication,

Judy

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# 1<sup>st</sup> Draft for Discussion

General Fund Includes the Following but Excludes Categorical / Grant /  
Foundation / Bond etc.

Fund 400 (Capital Projects)

Fund 15

B Budget (Fund 14 Discretionary)

1320 (PT Faculty)

Release/Reassigned Time

Unfilled Positions (Fund 14 only)

Filled Positions (Fund 14 only)



# Estimates as of Oct. 2020

General Fund Includes the Following but Excludes Categorical / Grant / Foundation / Bond etc.	Projected Balance 7/1/2021	Estimated Budget for 2021/22
Fund 400 (Capital Projects)	\$2,800,000	
Fund 15	\$3,240,079	
B Budget (Fund 14 Discretionary)		\$5,000,000
1320 (PT Faculty)		\$19,000,000
Release/Reassigned Time		\$500,000
Unfilled Positions (Fund 14 only)		
Filled Positions (Fund 14 only)		



# Target of \$4.5M

(50% of FHDA Total) 1<sup>st</sup> DRAFT 10/6/2020

General Fund Includes the Following but Excludes Categorical / Grant / Foundation / Bond	Projected Balance 7/1/2021	Estimated Budget for 2021/22	Proposed Reduction Amount	Remaining Budget Available After Proposed Reductions for 2021/2022	% of Funds Used
Fund 400 (Capital Projects)	\$2,800,000		\$2,005,500	\$794,500	72%
Fund 15	\$3,240,079		\$862,932	\$2,377,147	27%
B Budget (Fund 14 Discretionary)		\$5,000,000	\$991,000	\$4,009,000	20%
1320 (PT Faculty)		\$19,000,000	\$440,568	\$18,559,432	2%
Release/Reassigned Time		\$500,000	\$100,000	\$400,000	20%
Unfilled Positions (Fund 14 only)			\$100,000		
Filled Positions (Fund 14 only)			Nil		0%
<b>Target Reduction as per District</b>			<b>\$4,500,000</b>		



# Target of \$4.5M

(50% of FHDA Total) 2nd Draft 10/22/2020

General Fund Includes the Following but Excludes Categorical / Grant / Foundation / Bond	Projected Balance 7/1/2021	Estimated Budget for 2021/22	Proposed Reduction Amount	Remaining Budget Available After Proposed Reductions for 2021/2022	% of Funds Used
Fund 400 (Capital Projects)	\$2,800,000		\$2,446,068	\$353,932	87%
Fund 15	\$3,240,079		\$862,932	\$2,377,147	27%
B Budget (Fund 14 Discretionary)		\$5,000,000	\$991,000	\$4,009,000	20%
1320 (PT Faculty)		\$19,000,000	Nil	\$19,000,000	0%
Release/Reassigned Time		\$500,000	\$100,000	\$400,000	20%
Unfilled Positions (Fund 14 only)			\$100,000		
Filled Positions (Fund 14 only)			Nil		0%
<b>Target Reduction as per District</b>			<b>\$4,500,000</b>		