

MINUTES
DASB FINANCE COMMITTEE MEETING
Wednesday, May 23, 2001
2:00 pm – 3:00 pm
Santo Cruz Room

Call to Order

Geraldine Garcia called the meeting to order at 2:03 p.m.

Roll Call

Geraldine Garcia, Kea Loewen, Christina Luna
Late: Stephanie Lagos (2:35 p.m.), David Sarkis (2:10 p.m.),
Brett Jensen (2:10 p.m.), Neil Parekh (2:10 p.m.)
Advisors: Lisa Ross-Kirk
Guests: Trudy Walton, Casey Dick, Duane Kubo, Lena Chang, James McCarthy

Public Comments

Consent Calendar

Business

DISCUSSION/ACTION

1. New Funding for the Library Division

This item is to discuss the new funding for a Nomad Portable Presentation System in the amount of \$19,241 and an Assistive Technology Workstation in the amount of \$9,000 (total amount requested: \$28,241).

Presenter: James McCarthy.

No motion was made on this item.

DISCUSSION/ACTION

2. New Funding for Football

This item is to discuss the new funding for the stadium in the amount of \$5,664.75.

Presenter: Mike Mitchell

Mike Mitchell was absent, Brett Jensen presented.

Neil Parekh moved to approve the new funding for a clock in the stadium in the amount of \$5,665 from the Capital Account, account #41-52230.

Kea Loewen seconded the motion.

Motion passed by unanimous vote.

DISCUSSION/ACTION

3. New Funding for Graduation Ceremony

This item is to discuss the new funding in the amount of \$5,000 to serve food for the Graduation Ceremony.

Presenter: Klaus Dehn

Brett Jensen moved to approve the new funding for the Graduation Ceremony to serve food in the amount of \$5,000 from the Special Allocation Account, account #41-52100.

David Sarkis seconded the motion.

Discussion occurred.
Neil Parekh moved to end discussion.
Christina Luna seconded the motion.
Motion to end discussion passed.
Main motion to approve item #3 passed by unanimous vote.

DISCUSSION/ACTION

4. New Funding for May Day

This item is to discuss the new funding for May Day and scholarships for May 31, 2001 in the amount of \$2,500.

Presenter: Les Leonardo

Brett Jensen moved to approve the new funding for May Day in the amount of \$2,500 from the Special Allocations Account, account # 41-52100.

David Sarkis seconded the motion.

Motion passed by 5-1.

DISCUSSION/ACTION

5. Finance Code

This item is to discuss the Finance Code.

Presenter: Geraldine Garcia

This item was tabled until the Wednesday, May 30, 2001 Finance Committee Meeting.

DISCUSSION/ACTION

6. Flea Market Data Base Proposal

This item is to discuss the new funding for the Flea Market Data Base in the amount of \$10,000.

Presenter: Casey Dick

Kea Loewen moved to approve the new funding for the Flea Market Data Base in the amount of \$10,000 from the Capital Account, account # 41-52230.

Neil Parekh seconded the motion.

Motion passed by unanimous vote.

DISCUSSION/ACTION

7. New Funding for SLAMS

This item is to discuss the new funding for SLAMS in the total amount of \$12,000 for 2 laptops, 2 computers, and 1 printer.

Presenter: Rob Miseo

No discussion happened, Rob Miseo was not present.

DISCUSSION/ACTION

8. New Funding for the De Anza College Photo Department.

This item is to discuss the new funding for photo department equipment required for all photo classes in the total amount of \$24,634.80

Presenter: Wilfredo Q. Castano.

No discussion happened, Wilfredo Q. Castano was not present.

DISCUSSION/ACTION

9. Carry Over for SLAMS

This item is to discuss the carrying funds over to be used towards registration for the 2001 National Conference on Student Retention in the amount of \$425.

Presenter: Rob Miseo

No discussion happened, Rob Miseo was not present.

DISCUSSION/ACTION

10. Budget Transfer for the Flea Market.

This item is to discuss the budget transfer for labor and benefits for Flea Market staff from the DASB Office Staff Account, account # 41-51165 to the Flea Market Account, account # 41-55120.

Presenter: Lisa Ross Kirk

Kea Loewen moved to approve the budget transfer of \$11,000 from the DASB Office Staff Account, account # 41-51165 to the Flea Market Account, account # 41-55120.

Neil Parekh seconded the motion.

Motion passed by unanimous vote.

DISCUSSION/ACTION

11. Request Roll Over for the Library

This item is to request rollover of \$40,000 in the Library Materials Account, account # 42-51120 to cover payment of books ordered within Fiscal Year 2000/2001 that may not be received and invoiced until Fiscal Year 2001/2002.

Presenter: Lena Chang

Davis Sarkis moved to approve the request for rollover of whatever amount is left in the Library Materials Account, account #41-51120 after June 30, 2001 to cover payments of books ordered within Fiscal Year 2000/2001.

Neil Parekh seconded the motion.

Discussion occurred.

David Sarkis moved to end discussion.

Neil Parekh seconded the motion.

Motion to end discussion passed.

Main motion passed.

DISCUSSION/ACTION

12. Follow Up from International Studies Division

This item is to share information about the International Studies Division Capital Funding.

Presenter: Duane Kubo

Kea Loewen moved to extend time 10 minutes.

Geraldine Garcia seconded the motion.

Motion passed.

Discussion occurred.

Kea Loewen moved to table item #12 until Wednesday, May 30, 2001.

David Sarkis seconded the motion.

Motion passed 4-3.

Approval of Minutes

May 9, 2001

May 16, 2001

David Sarkis moved to approve the May 9, 2001, and May 16, 2001 Finance Minutes as amended.

Kea Loewen seconded the motion.

Motion passed.

Burning Issues

Announcements/Informational Reports

Adjournment

Geraldine Garcia adjourned the meeting at 3:15 p.m.

Submitted by

Karen Acosta

DASB Secretary

Approved by the Finance Committee on Wednesday, May 30, 2001