DASG Budget Request 2022-2023

For DASG Operational Accounts Only

Budget Request due to the Office of College Life by 4:00 pm Monday, November 1, 2021 Applications and attachments must be typed and submitted via email to Dennis Shannakian at ShannakianDennis@fhda.edu.

Please also copy the Administrator on the email.

Applications must be submitted as Word documents or searchable text PDFs (not scans; signatures are not required)

The Subject must be in the following format: "DASG Budget Request - DASG Account/Program Name - DASG Account Number"

For Example: "DASG Budget Request - DASG Budget Committee - 41-51140"

Everything submitted will be publicly available online.

Delete the Object Codes and lines within Object Codes you do not need.

1.	Program (Account) Name: Variance
2.	Is this a new DASG account? Yes □ No ♣ DASG Account Number: 41-51395
3.	Amount requested for 2021-2022 \$
4.	Total amount allocated for 2021-2022 \$ 500
	How long has this program existed?
	Number of students directly served in this program:
	ease ACCURATELY and THOROUGHLY complete numbers 7 – 10 and use additional sheets if necessary.
	List ALL non-DASG accounts and/or sources of income (list ALL Account Numbers, Account Names, Account
	Balances, and Account Purposes/Restrictions) also list ALL Co-Sponsorships for the Program; include anticipated future
	sources and co-sponsorships. Accounts and amounts will be verified.
	Failure to disclose <u>ANY</u> and <u>ALL</u> non-DASG Funding Sources will result in the immediate disqualification of your request and/or the freezing of your DASG Account if already approved.
	B Budget Accounts: N/A
	Trust Accounts: N/A
	Fund 15 Accounts: N/A
	FHDA Foundation Accounts: N/A
	Grant Funded Accounts: N/A
	Other District Accounts: N/A
	Off-Campus/Off-District Accounts: N/A
	On-Campus Co-Sponsorships: N/A
	Off-Campus Co-Sponsorships: N/A
8.	Give a brief description of the program/services to be provided and how they fulfill the mission of the college.
	How will these funds benefit present and future students?
	How have you been meeting or how do you plan to meet the budget stipulation of requiring that all students
	benefiting from DASG funds allocated to you have paid the \$10 DA Student Body Fee and are DASG Members
	(DASG Budget Stipulation # 1)?
10.	What would be the impact if DASG did not completely fund this request? Payment delays would occur.
	Also, additional funding would be needed from DASG to cover expenses as a small overage would require
	more funding to be allocated to the account that went over budget due to unexpected increases. Additional
	funding would be needed to avoid a negative (deficit) balance in the account.
11	Total amount being requested for 2022-2023 (from page 3) \$ 500
11.	Total amount being requested for 2022-2023 (from page 3) 5 500

Supplies (4010)

(No	n-capital, general office	ce supplies or as specified)				
	Item	Intended Use		Cost		
1Various object	codes are expensed as	s needed TOTAL:		\$ 500		
		TOTAL.		Ψ		
Total amount requested (also complete line 11 at bottom of first page) \$						
Delete the Obj	ect Codes and lines w	vithin Object Codes you d	o not no	eed.		
Signatures are not Required for Signatures are not required for approve the application and sl. Administrator cannot be the sa any attachments; applications scans).	r this application; how hould be copied on the ame person. Applicatio	e email submitting the applic ons must be typed and subm	cation. T	The Budgeter and a email along with		
Signatures that are Required f All future financial documents, f administrator responsible for the program of the account shall sign interest of the student body. Adm The Budgeter and Administrator In	forms, requests, requisition of the account. In designating this is an amount and an inistrators are responsible tor cannot be the same	. The budgeter and administrate appropriate expenditure of DA ble for any expenditures excee	tor respo SG fund	onsible for the s and in the best		
Budgeter's Name:	Lisa Kirk					
Phone Number:	408-864-8528					
Email:	<u>KirkLisa@fhd</u>	a.edu				
Relationship to Project:	Office Staff					
Position on Campus:	Accountant					
Administrator's Name:	Martin Varela					
Phone Number:	408-864-8857					
Email:	VarelaMartin(d	@fhda.edu				
Relationship to Project:	Office Supervi	isor				
Position on Campus:	Director, Colle	ege Fiscal Services				

Approved by DASG Chair of Finance

(Produced by the Office of College Life - 9/27/2021)