



ICC OFFICER MEETING MINUTES

Thursday, April 7, 2022

5:30 PM PST

Remotely Via Zoom

Facilitator: Maritza Arreola, ICC Advisor

Contact: arreolamaritza@fhda.edu

Zoom Information

Join Zoom Meeting: <https://fhda-edu.zoom.us/j/94289259188?pwd=YU9QdWp0dW9pbUk3eS9nV1VFREpYUT09&from=addon>

Meeting ID: 942 8925 9188

Passcode: 288216

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International numbers: <https://fhda-edu.zoom.us/j/94289259188?pwd=YU9QdWp0dW9pbUk3eS9nV1VFREpYUT09&from=addon>

Call to Order

ICC Advisor, Maritza Arreola, called the meeting to order at 5:32pm.

Public Comments / Questions for ICC

Business Items

1. **Check In (Discussion)**

Presenter: Maritza Arreola

Description: This item is to check in with all those present at this meeting.

Time: 10 min

- Check in: Spring Break Highlights & Looking Forward To

2. **ICC Elections Updates (Discussion/Action)**

Presenter: Maritza Arreola

Description: This item is to get update on the ongoing ICC Chair Elections, make plan for

Info Sessions, and finalize the Marketing plan.

Time: 15 min

- Encourage people to vote and to apply for ICC Chair positions
- Info session dates and times confirmed. Come early to review presentations for info sessions
- Marketing: ICC Chair Form should be done ASAP.
- Instagram posts and posting schedule have been set. Forms are needed ASAP to provide more promotion for Chair positions.
- Emails and communications from ICC teammates should be responded to frequently.
- ICC Chair Applications deadline is next Wednesday 4/13.

3. **ICC Section of Newsletter (Discussion)**

Presenter: Maritza Arreola

Description: This item is to discuss and finalize what will be featured in The Scoop's ICC section for 4/11.

Time: 2 min

- Approved for next week.
- Updates have been made to the website.

4. **Returning to Campus (Discussion/Action)**

Presenter: Maritza Arreola

Description: This item is to discuss ways ICC will return to campus, requirements of ICC execs and club officers, and raise questions to bring to Health Services/Facilities/etc.

Time: 15 min

- There are mixed responses on returning to campus, but majority of clubs want ICC Rep Meetings to stay online.
- There will be guidelines to follow for any on-campus activities. Currently working with Health Services to finalize them.

5. **Spring Office Hours (Discussion/Action)**

Presenter: Maritza Arreola

Description: This item is to finalize the hours and locations for Spring Office Hours.

Time: 3 min

6. **Spring Club Day (Information/Discussion/Action)**

Presenters: Maritza Arreola, Programs team

Description: This item is to establish tasks and roles for upcoming Hybrid Club Day.

Time: 15 min

- Club Day is mandatory for all clubs, but they have the choice of attending in-person or online.
- ICC Chair attendance for in-person and online confirmed. Task checklist needs to be filled out

Public Comments

Adjournment

ICC Advisor, Maritza Arreola, adjourned the meeting at 6:38pm.

Announcements